



**Humboldt County Board of Commissioners**  
**May 5, 2025 at 8:30 a.m.**  
**Meeting Minutes**

Those present were Chairman Mark Evatz, Commissioners Ron Cerri, Jesse Hill and Paige Brooks, Chief Deputy District Attorney Anthony Gordon, County Manager Don Kalkoske and Clerk of the Board Tami Rae Spero. Commissioner Ken Tipton was not in attendance.

**CALL TO ORDER:** Chairman Evatz called the regular meeting of the Commission to order at the regular place of meeting the Humboldt County Meeting Room, Courthouse, #201, Winnemucca, Nevada.

**PLEDGE OF ALLEGIANCE:** All present recited the Pledge of Allegiance.

**PUBLIC COMMENT:** Chairman Evatz asked for public comment. Recorder Tia Lange offered public comment on her Office going live with their Property Recording Alert Service and explained what the program does; she invited the Commission to view the new wall that had been installed in the annex building. Judge Michael R. Montero offered public comment inviting the Commission to attend an event the Court is hosting related to National Specialty Court Month and Drug Court graduation. Lorne Lyon appeared before the Commission and offered public comment related to a petition he will submit requesting that mag chloride not be applied to Lambert Drive and offered comment about issues with the Lambert bridge and asked for information as to who designed the retrofit for the bridge. No further public comment offered.

**APPROVAL OF MINUTES:** Discussion and action on correction/approval of minutes for August 7, 2017 (Joint): Chairman Evatz asked for corrections for the minutes of August 7, 2017; none offered. Chairman Evatz and Commissioners Hill and Brooks noted for the record that they would be approving as to form only as they had not been on the Commission at the time. The following motion was made by Commissioner Cerri and passed with Chairman Evatz and Commissioners Cerri, Hill and Brooks voting aye and Commissioner Tipton being absent:

*To approve the minutes as presented.*

**APPROVAL OF EXPENDITURES FOR HUMBOLDT COUNTY FOR APRIL 21, 2025 THROUGH MAY 5, 2025:** The following motion was made by Commissioner Cerri and passed with Chairman Evatz and Commissioners Cerri, Hill and Brooks voting aye and Commissioner Tipton being absent:

*To approve the expenditures as presented from April 21, 2025 through May 5, 2025.*

**CONVENE THE MCDERMITT GENERAL IMPROVEMENT DISTRICT BOARD:** Chairman Evatz called to order the regular meeting of the McDermitt General Improvement District Board at 8:40 a.m.

**Public Comment:** Chairman Evatz asked for public comment; none offered.

Consideration, discussion and possible approval of the expenditures for the time period April 7, 2025 through May 5, 2025 related to the operation of the McDermitt General Improvement District (GID) for the express purpose of maintaining and improving the water or sewer systems: Copies of the Financial Reports for McDermitt Sewer and Water were provided to the Board for review. The following motion was made by Commissioner Cerri and passed with Chairman Evatz and Commissioners Cerri, Hill and Brooks voting aye and Commissioner Tipton being absent:

*To approve the expenditures for the period of April 7, 2025 through May 5, 2025 in the amount of \$24,989.48*

Public Comment: Chairman Evatz asked for public comment; none offered.

Adjournment: Chairman Evatz adjourned the meeting of the McDermitt General Improvement District Board at 8:41 a.m.

AGE & DEMENTIA FRIENDLY -WINNEMUCCA:

REQUEST TO PLACE BANNERS ON COURTHOUSE LAWN: Consideration, discussion and possible approval of a request from the Age and Dementia Friendly of Winnemucca to place banners on the Courthouse lawn during the month of June 2025 to honor caregivers and loved ones who provide support for people suffering from Alzheimer's disease or other forms of dementia. Manager Kalkoske reviewed the request for the Commission. The following motion was made by Commissioner Brooks and passed with Chairman Evatz and Commissioners Cerri, Hill and Brooks voting aye and Commissioner Tipton being absent:

*To approve the Age and Dementia Friendly of Winnemucca banners to be placed on the Convention Center lawn for the month of June.*

*(\*\*\*See amended motion following item 13 to correct location)*

DISTRICT ATTORNEY'S OFFICE:

REQUEST TO APPROVE STATE OF NEVADA CHILD SUPPORT ENFORCEMENT SERVICES AGREEMENT: Consideration, discussion and possible approval of the agreement between Humboldt County and the State of Nevada for Child Support Enforcement services effective July 1, 2025 to June 30, 2029. Cost of services is actual per invoice, with the total installments not to exceed \$2,529,334; and with the anticipated annual cost of \$613,752 for FY 26, \$625,976 for FY 27, \$638,444 for FY 29 (28). A copy of the proposed agreement was included on the online agenda for review. Chief Deputy District Attorney Gordon reviewed the request for the Commission. Discussion ensued. The following motion was made by Commissioner Hill and passed with Chairman Evatz and Commissioners Cerri, Hill and Brooks voting aye and Commissioner Tipton being absent:

*To approve the child support enforcement agreement as read into the record by the Chair.*

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CLERK'S OFFICE: County Clerk Tami Rae Spero appeared before the Commission.

REQUEST TO DESIGNATE CERTAIN AREAS TO GATHER PETITION SIGNATURES ON BUILDINGS UNDER THE CONTROL OF THE COUNTY COMMISSION: Consideration, discussion and possible approval to designate certain areas to gather petition signatures on public buildings under the control of the County Commission as required per NRS 293.127565. Clerk Spero reviewed the request for the Commission. The following motion was made by Commissioner Brooks and passed with Chairman Evatz and Commissioners Cerri, Hill and Brooks voting aye and Commissioner Tipton being absent:

*To designate certain areas to gather petition signatures on public buildings under the control of the County Commission as required per NRS 293.127565.*

REQUEST PERMISSION TO DISPOSE OF COUNTY PROPERTY: Consideration, discussion and possible approval to dispose of a label printer, IntelliTech IntelliBAR Model 48DT Net 100 that is no longer used with the current case management system. The following motion was made by Commissioner Hill and passed with Chairman Evatz and Commissioners Cerri, Hill and Brooks voting aye and Commissioner Tipton being absent:

*To approve item B to dispose of the equipment as read into the record by the Clerk.*

COMPTROLLER: Deputy Comptroller Weston Noyes appeared before the Commission.

FINANCIAL REPORT: Humboldt County Comptroller's Office will provide an overview of current conditions with respect to Humboldt County revenues and expenditures for fiscal year 2025 (July 1, 2024 through June 30, 2025). Deputy Comptroller Noyes reported that all tentative budgets have been approved through the Department of Taxation so the final budgets will come before the Commission at the next meeting; he continued discussing the status of CTX, Net Proceeds and the Elected Officials salary bill. Discussion ensued regarding the CTX issue.

TREASURER: Treasurer Rhona Lecumberry appeared before the Commission.

REQUEST TO ADOPT THE RETURN OF SALE RESOLUTION: Consideration, discussion and possible approval to adopt the Return of Sale Resolution for the 2025 Humboldt County Tax Sale. The delinquent properties were sold for a total of \$340,000.00. After taxes, penalties and fees, the total amount of excess proceeds eligible for claim is \$285,730.24. Any person with a claim to these proceeds has one year to submit their claim. Any funds not claimed after that period has ended are deposited into the County's General Fund. Included on the online agenda for review was a detailed list of the 2025 Delinquent Tax Auction (see attached). Treasurer Lecumberry reviewed the request for the Commission noting the properties sold for a gross of \$340,000.00. The following motion was made by Commissioner Hill and passed with Chairman Evatz and Commissioners Cerri, Hill and Brooks voting aye and Commissioner Tipton being absent:

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*To adopt the Return of Sale Resolution for the 2025 Humboldt County Tax Sale as read into the record by the Treasurer.*

*(Resolution No. 05-05-25)*

AFFIDAVIT OF DELINQUENT TAX MAILING: The Treasurer's Office will be providing information to the Commissioners regarding the Affidavit of Delinquent Tax Mailing per NRS 361.5648. Treasurer Lecumberry reviewed the item for the Commission. This item was identified as informational only.

EMERGENCY MANAGER: Emergency Manager Carol Lynn appeared before the Commission.

REQUEST TO APPROVE AND ACCEPT THE 2025-2026 NFCA WILDFIRE RISK REDUCTION PROGRAM GRANT AND RESOLUTION: Consideration, discussion and possible approval and acceptance of the 2025-2026 NFCA Wildfire Risk Reduction Program Grant and Resolution in an amount not to exceed \$66,200. Funds will be used for wildfire risk reduction projects specifically to assist the senior citizens within Humboldt County. Manager Lynn reviewed the request for the Commission. Discussion ensued regarding the management of the process. The following motion was made by Commissioner Brooks and passed with Chairman Evatz and Commissioners Cerri, Hill and Brooks voting aye and Commissioner Tipton being absent:

*To accept the 2025-2026 NFCA Wildfire Risk Reduction Program Grant and Resolution in an amount not to exceed \$66,200.00.*

*(Resolution No. 05-05-25a)*

Commissioner Cerri asked about funding that Manager Lynn received previously that assisted the rural fire departments with equipment. Manager Lynn responded.

\*\*\*Manager Kalkoske asked that the Commission return to item 8 on the agenda due to the language used by Commissioner Brooks in her motion which identified the Convention Center lawn rather than the Courthouse lawn. The following amended motion was made by Commissioner Brooks and passed with Chairman Evatz and Commissioners Cerri, Hill and Brooks voting aye and Commissioner Tipton being absent:

*To approve the Age and Dementia Friendly of Winnemucca to place banners on the Courthouse lawn during the month of June of 2025.*

PUBLIC WORKS DEPARTMENT: Public Works Director Daniel Ferraro appeared before the Commission.

REQUEST TO APPROVE ROCK CRUSHING BID: Consideration, discussion and possible approval of a bid proposal from H.E. Hunewill Construction company for rock crushing at the Reinhardt Community Pit, in an amount not to exceed \$98,600.00. Included on the online agenda for review as a copy of the staff report noting that Hunewill was the only bidder for this item. Director Ferraro reviewed the request for

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the Commission. The following motion was made by Commissioner Hill and passed with Chairman Evatz and Commissioners Cerri, Hill and Brooks voting aye and Commissioner Tipton being absent:

*To approve the one bid received from Hunewill Construction for the rock crushing at the Reinhart Pit in the amount not to exceed \$98,600.00.*

REQUEST TO APPROVE MAGNESIUM CHLORIDE BID: Consideration, discussion and possible approval of a bid proposal from Envirotech Services for magnesium chloride application in an amount not to exceed \$325,000.00. Included on the online agenda was a copy of the staff report noting that Envirotech Services was the only bidder for this item. Director Ferraro reviewed the request for the Commission. Commissioner Cerri noted the public comment received regarding the desire to not apply mag chloride to Lambert Drive. Discussion ensued with Commissioner Cerri noting that, if mag is not applied, it causes additional maintenance requirements for the County. Manager Kalkoske noted that new material has been placed on that road recently and explained why a diluted amount would be beneficial and not result in the slipperiness experienced in the past. Commissioner Hill noted that it is at the purview of the department to maintain those roads in the way they see fit and in the most economical matter but he suggested that the comments relative to mixing calcium chloride with concrete be considered and explained. After discussion the following motion was made by Commissioner Cerri and passed with Chairman Evatz and Commissioners Cerri, Hill and Brooks voting aye and Commissioner Tipton being absent:

*To approve the bid from Envirotech Services for magnesium chloride application in an amount not to exceed \$325,000.00.*

GENERAL ROAD PROJECTS: A presentation by Humboldt County Public Works Director Dan Ferraro to update the Board on Road projects within Humboldt County, however, no action may be taken on a matter raised until the matter itself has been specifically included on the agenda as an item upon which action may be taken. Director Ferraro reported on road work throughout the county including grading, cleaning and replacement of cattle guards, and road prepping for the mag project; he continued explaining the intention to implement a voluntary watering schedule for the Gold Country water users and provided a copy of the handout to the Commission for review. Commissioner Hill commented on the message and that it is being received by the users. Commissioner Cerri asked about the amount of rock being crushed for the cost. Director Ferraro responded and discussion ensued. Chairman Evatz commented on speed limit signs in his neighborhood. Director Ferraro continued reporting on the switching of wells for the Gold Country water system, providing an update on the Denio well, noting that there are two vacancies in the department and that weed spraying is occurring on various roads and at the shooting range.

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HUMBOLDT LIBRARY: Library Director Jessica Anderson appeared before the Commission.

REQUEST TO ACCEPT A COMMUNITY INVESTMENT AGREEMENT: Consideration, discussion and possible acceptance of a Community Investment Agreement from Nevada Gold Mines LLC in the amount of \$1,000 to be used by the Humboldt County Library to support the summer reading program. Director Anderson reviewed the request for the Commission. The following motion was made by Commissioner Hill and passed with Chairman Evatz and Commissioners Cerri, Hill and Brooks voting aye and Commissioner Tipton being absent:

*To accept the community investment grant provided by Nevada Gold Mines.*

Manager Kalkoske offered comment on the use of the summer library program for designing Humboldt County's portion of the tree skirt for the National Christmas Tree that will be coming from Nevada this year.

Chairman Evatz recessed the meeting at 9:31 a.m. reconvening at 9:35 a.m.

FACILITY OPERATIONS: Facility Operations Coordinator Nate Stickel, Building Inspector Andrew Arminio and Mike Sheppard with Michael Clay Construction appeared before the Commission.

REQUEST TO APPROVE CHANGE ORDERS FOR THE FACILITY AND GROUNDS BUILDING: Consideration, discussion and possible approval to accept two (2) change orders for the Facility and Grounds Building construction project in the amount of \$131,236.03. Included on the online agenda for review was a copy of the staff report detailing the request (see attached). Coordinator Stickel provided a handout to the Commissioners. Manager Kalkoske reviewed the request for the Commission. Mr. Sheppard offered comment on the request. Manager Kalkoske noted that this project includes contingency funds as change orders were expected, so this amount is covered. Chairman Evatz asked about the City requirements and how that occurred. Inspector Arminio responded and explained what would occur in the future to prevent this from occurring. Mr. Sheppard offered comment. Chairman Evatz noted his concerns and suggested following up with the City to see why this wasn't caught. Chairman Evatz asked about paint booth usage. Manager Kalkoske and Coordinator Stickel responded. Commissioner Hill offered comment on the situation with the City issues and the need for better discussion during the design phase. Mr. Sheppard responded. Chairman Evatz asked if we are satisfied with CTA. Inspector Arminio and Mr. Sheppard responded. Commissioner Cerri offered comment on the increase in size for the water/sewer lines and asked what is feeding that. Mr. Sheppard and Mr. Arminio responded noting the impact of the fire hydrant on the size of the water line. Commissioner Cerri and Chairman Evatz noted their concern with the increase in size required by the City. Chairman Evatz confirmed that the change order amount is \$115,065.86. Manager Kalkoske confirmed the amount. The following motion was made by

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Commissioner Hill and passed with Chairman Evatz and Commissioners Cerri, Hill and Brooks voting aye and Commissioner Tipton being absent:

*To approve the two change orders that were presented here today in the total amount of \$115,065.86.*

SHERIFF: Undersheriff Damon Kuskie appeared before the Commission.

LIQUOR BOARD: Undersheriff Kuskie called the Liquor Board meeting to order at 10:02 a.m.

Public Comment: Undersheriff Kuskie asked for public comment; none offered.

Consideration, discussion and possible approval for the following special liquor licenses requests: Undersheriff Kuskie reviewed the following requests for special liquor licenses and recommended approval - Diana Lopez and the Kings River Community Club for the Cinco de Mayo Dinner event May 3, 2025; Walter Cooley of the Winnemucca Lodge 19 Masons for the Winnemucca Youth Football League Trap Shoot event May 10, 2025; and Tiara Tocco of Denio Partners, LLC for the Denio Rodeo and the Denio BBQ event June 7, 2025. The following motion was made by Commissioner Brooks and passed with Commissioners Evatz, Cerri, Hill and Brooks voting aye and Commissioner Tipton being absent:

*To approve the liquor licenses for Diana Lopez at the Kings River Community Club for the Cinco de Mayo Dinner event May 3, 2025, Walter Cooley for the Winnemucca Lodge 19 Masons for the Winnemucca Youth Football League Trap Shoot event May 10, 2025, and Tiara Tocco of Denio Partners, LLC for the Denio Rodeo and Denio barbeque, two locations, June 7, 2025.*

Public Comment: Undersheriff Kuskie asked for public comment; none offered.

Adjournment: Undersheriff Kuskie adjourned the Liquor Board meeting at 10:05 a.m.

Chairman Evatz recessed the meeting at 10:05 a.m. reconvening at 10:08 a.m.

HUMAN RESOURCES: Humboldt Resources Director Kellie Kranovich appeared before the Commission.

REQUEST TO APPROVE ASSISTANT COUNTY MANAGER JOB DESCRIPTION: Consideration, discussion and possible approval of the Assistant County Manager Job Description. Director Kranovich reviewed the request for the Commission. Commissioner Cerri asked about the removal of the Human Resources portion of the description. Director Kranovich and Manager Kalkoske offered comment. Chairman Evatz asked about the supervision aspect of this position. Discussion ensued. Commissioner Hill stated his support for this position and explained; he noted prior discussion about this position having experience in land and water issues. Chairman Evatz concurred and suggested that land matters be included in the current position description as it is vague at this point. Commissioner Cerri noted concerns with the Commission having no supervision over this position as this position would be acting as the manager and the Commission has direct supervision over that position; he questioned if there is a way to allow the Commission supervision for this position. Discussion ensued. Chairman Evatz stated that the position

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must add value and explained. Commissioner Cerri again noted his concern with the supervisory control suggesting that this position, the Comptroller position and the HR Director position should be supervised by the Commission. Chairman Evatz commented on what he would like to see for this item including the addition and deletion of some things, to add clarity to the description including the reporting structure to include an organizational chart with the concept of who falls under this hybrid model. Discussion continued with Manager Kalkoske noting that Commissioner Tipton may want to provide some input as well. After discussion the following motion was made by Commissioner Hill and passed with Chairman Evatz and Commissioners Cerri, Hill and Brooks voting aye and Commissioner Tipton being absent:

*To table this item in light of the discussion today, that we get Commissioner Tipton here and we work through trying to address some of these issues before bringing it back with a new description.*

#### MISCELLANEOUS REPORTS AND CORRESPONDENCE

1. Other information and upcoming meetings: No meetings or information identified.
2. Reports from Commissioners regarding other Boards and Committees on which they serve: Commissioner Brooks reported on the Denio Homemakers dinner that she had attended; she continued reporting on Landfill and LEPC meetings noting an upcoming hazmat exercise. Commissioner Hill reported on a Paradise Valley Conservation District meeting noting discussion related to the Chimney Dam Reservoir area. Commissioner Cerri reported on the monthly meeting with the BLM which had included the County Manager and Andy Rieber our consultant. Discussion ensued regarding working with the BLM to identify federal lands that the County may want to acquire ownership of.

FUTURE AGENDA ITEMS: Whether an item will be placed on a future agenda will be subject to the chairman and/or legal counsel's determination. Manager Kalkoske identified the Assistant County Manager discussion for a future meeting; he noted that the appeal of the master plan amendment approval by the RPC is set for the May 19<sup>th</sup> meeting. Chairman Evatz asked that an item be scheduled with representatives for NV Energy on the follow-up for last year's meeting on the manner in which NV Energy responds to fire with power shut-off. Emergency Manager Carol Lynn commented on a meeting that had occurred with representatives of NV Energy and what is occurring based on that meeting. Chairman Evatz asked about how the Commission will proceed with the County Manager's review. Manager Kalkoske responded. Human Resources Director Kellie Kranovich offered comment on the plan to put the evaluation on the first meeting in June as Commissioner Tipton wants to be involved and commented on what is planned. No further items identified for future agendas.

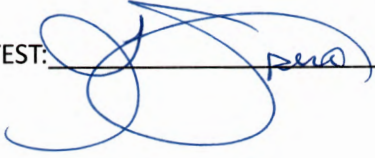
PUBLIC COMMENT: Chairman Evatz asked for public comment. Chairman Evatz offered comment on the upcoming Brain Health Summit. Juvenile Services Director Pauline Salla offered comment on the

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upcoming summit. Chairman Evatz noted other upcoming events related to Mental Health Month. No further public comment offered.

ADJOURNMENT: Chairman Evatz adjourned the meeting at 11:00 a.m.

ATTEST:



Clerk

APPROVED:



Chairman

(Minutes approved by the Commission and signed by the Chairman on 05.19.2025.)

Notice of Public Meeting  
Humboldt County Board of Commissioners Regular Meeting  
**Monday, May 5, 2025**  
**8:30 AM**

Humboldt County Courthouse Meeting Room 201  
50 West Fifth Street,  
Winnemucca, NV 89445

**FOR TELECONFERENCE OR VIDEO CONFERENCE ACCESS**

**Click here to join the meeting:**  
**[Join the meeting now](#)**

**Or by phone: +1 775-446-0241, Conference ID: 922 895 567#**

All times on this agenda are approximate. Consideration of items may require more or less time than is scheduled. Items on the agenda may be taken out of order; the public body may combine two or more agenda items for consideration; and the public body may remove an item from the agenda or delay discussion relating to an item on the agenda at any time. Public comment is designated for discussion only. The public has the opportunity to address the Commission on any matter not appearing on the agenda; however, no action may be taken on the matter raised until the matter itself has been specifically included on the agenda as an item upon which action may be taken. Additionally, public comment may be heard on any item listed on the Agenda. Persons are invited to submit comments in writing and/or attend and make comments on any agenda item at the Commission meeting. All public comment may be limited to three (3) minutes per person, at the discretion of the Commission.

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL
4. PUBLIC COMMENT:

General public comment is designated for discussion only. The public has the opportunity to address the Commission on any matter not appearing on this agenda; however, no action may be taken on a matter raised until the matter itself has been specifically included on the agenda as an item upon which action may be taken.

Additionally, public comment may be heard on any item listed on the Agenda. Persons are invited to submit comments in writing and/or attend and make comments on any agenda item at the Commission meeting. All public comment may be limited to three (3) minutes per person, at the discretion of the Commission.

5. APPROVAL OF MINUTES (POSSIBLE ACTION)

Discussion and action on correction/approval of minutes for March 27, 2017 (Budget Hearing); April 3, 2017; May 1, 2017 (Joint); May 15, 2017; June 19, 2017; July 10, 2017;

August 7, 2017 (Joint); August 21, 2017; December 11, 2017 (Joint); January 16, 2018; January 29, 2018 (Retreat); February 5, 2018; February 20, 2018; March 5, 2018; April 2, 2018 (Budget Hearing); June 5, 2019 (Special); and April 21, 2025. Discussion and possible action.

5.A) Minutes

[HCC080717unapprovedUNOFFICIAL.pdf](#)

6. APPROVAL OF EXPENDITURES FOR HUMBOLDT COUNTY FOR APRIL 21, 2025 THROUGH MAY 5, 2025 (POSSIBLE ACTION)

7. CONVENE THE MCDERMITT GENERAL IMPROVEMENT DISTRICT BOARD (POSSIBLE ACTION)

A. Public Comment

B. Consideration, discussion and possible approval of the expenditures for the time period April 7, 2025, through May 5, 2025 related to the operation of the McDermitt General Improvement District (GID) for the express purpose of maintaining and improving the water or sewer systems. Discussion and possible action.

C. Public Comment

D. Adjournment

7.A) McDermitt Reports

[McDermitt Water Financial Report - 04.29.25.pdf](#)

[McDermitt Sewer Financial Report - 04.29.25.pdf](#)

8. AGE & DEMENTIA FRIENDLY -WINNEMUCCA: REQUEST TO PLACE BANNERS ON COURTHOUSE LAWN (POSSIBLE ACTION)

Consideration, discussion and possible approval of a request from the Age and Dementia Friendly of Winnemucca to place banners on the Courthouse lawn during the month of June 2025 to honor caregivers and loved ones who provide support for people suffering from Alzheimer's disease or other forms of dementia. Discussion and possible action,

8.A) ADF banners

[ADF Request\\_2025.pdf](#)

9. DISTRICT ATTORNEY'S OFFICE: REQUEST TO APPROVE STATE OF NEVADA CHILD SUPPORT ENFORCEMENT SERVICES AGREEMENT (POSSIBLE ACTION)

Consideration, discussion and possible approval of the agreement between Humboldt County and the State of Nevada for Child Support Enforcement services effective July 1, 2025 to June 30, 2029. Cost of services is actual per invoice, with the total installments not to exceed \$2,529,334; and with the anticipated annual cost of \$613,752 for FY 26, \$625,976 for FY 27, \$638,444 for FY 29. Discussion and possible action.

9.A) DA - Child Support Services

[DA - Child Support Enforcement Agmt.pdf](#)

10. CLERK'S OFFICE: REQUEST TO DESIGNATE CERTAIN AREAS TO GATHER

PETITION SIGNATURES ON BUILDINGS UNDER THE CONTROL OF THE COUNTY COMMISSION; REQUEST PERMISSION TO DISPOSE OF COUNTY PROPERTY (POSSIBLE ACTION)

- A. Consideration, discussion and possible approval to designate certain areas to gather petition signatures on public buildings under the control of the County Commission as required per NRS 293.127565. Discussion and possible action.
- B. Consideration, discussion and possible approval to dispose of a label printer, IntelliTech IntelliBAR Model 48DT Net 100 that is no longer used with the current case management system. Discussion and possible action.

10.A) Clerk

[Request for Designation.pdf](#)  
[Staff Report - Disposal of Label Printer.pdf](#)

11. COMPTROLLER: FINANCIAL REPORT (INFORMATIONAL ONLY)

Humboldt County Comptroller's Office will provide an overview of current conditions with respect to Humboldt County revenues and expenditures for fiscal year 2025 (July 1, 2024 through June 30, 2025). Information Only.

12. TREASURER: REQUEST TO ADOPT THE RETURN OF SALE RESOLUTION (POSSIBLE ACTION); AFFIDAVIT OF DELINQUENT TAX MAILING (INFORMATION ONLY)

- A. Consideration, discussion and possible approval to adopt the Return of Sale Resolution for the 2025 Humboldt County Tax Sale. The delinquent properties were sold for a total of \$340,000.00. After taxes, penalties and fees, the total amount of excess proceeds eligible for claim is \$285,730.24. Any person with a claim to these proceeds has one year to submit their claim. Any funds not claimed after that period has ended are deposited into the County's General Fund. Discussion and possible action.
- B. The Treasurer's Office providing information to the Commissioners regarding the Affidavit of Delinquent Tax Mailing per NRS 361.5648. Information only.

12.A) Treasurer

[Staff Report Template - Return of Sale Resolution.pdf](#)  
[2025 Return of Sale Resolution 361.pdf](#)  
[2025 Auction Results.pdf](#)  
[Treasurer - Affidavit of Del. Taxes\\_2025.pdf](#)

13. EMERGENCY MANAGER: REQUEST TO APPROVE AND ACCEPT THE 2025-2026 NFCA WILDFIRE RISK REDUCTION PROGRAM GRANT AND RESOLUTION (POSSIBLE ACTION)

Consideration, discussion and possible approval and acceptance of the 2025-2026 NFCA Wildfire Risk Reduction Program Grant and Resolution in an amount not to exceed \$66,200. Funds will be used for wildfire risk reduction projects specifically to assist the senior citizens within Humboldt County. Discussion and possible action.

13.A) Emergency Manager

[5-5-25 Staff Agenda - NFCA grant.pdf](#)

[NFCA Resolution.pdf](#)

[NFCA WRRP 2025 Grant Award Letter and Acceptance Form 04172025 - Humboldt County.pdf](#)

14. PUBLIC WORKS DEPARTMENT: REQUEST TO APPROVE ROCK CRUSHING BID; REQUEST TO APPROVE MAGNESIUM CHLORIDE BID (POSSIBLE ACTION); GENERAL ROAD PROJECTS (INFORMATION ONLY)

- A. Consideration, discussion and possible approval of a bid proposal from H.E. Hunewill Construction company for rock crushing at the Reinhardt Community Pit, in an amount not to exceed \$98,600. Discussion and possible action.
- B. Consideration, discussion and possible approval of a bid proposal from Envirotech Services for magnesium chloride application in an amount not to exceed \$325,000. Discussion and possible action.
- C. A presentation by Humboldt County Public Works Director Dan Ferraro to update the Board on Road projects within Humboldt County, however, no action may be taken on a matter raised until the matter itself has been specifically included on the agenda as an item upon which action may be taken.

14.A) Public Works

[Staff Report-Rock Crushing 2024-2025.pdf](#)

[Bid response.pdf](#)

[Staff Report Dust Control Public Works 2025.pdf](#)

[Mag Conversation.pdf](#)

15. HUMBOLDT LIBRARY: REQUEST TO ACCEPT A COMMUNITY INVESTMENT AGREEMENT (POSSIBLE ACTION)

Consideration, discussion and possible acceptance of a Community Investment Agreement from Nevada Gold Mines LLC in the amount of \$1,000 to be used by the Humboldt County Library to support the summer reading program. Discussion and possible action.

15.A) Library

[2025.05.05 Community Investment.pdf](#)

16. FACILITY OPERATIONS: REQUEST TO APPROVE CHANGE ORDERS FOR THE FACILITY AND GROUNDS BUILDING (POSSIBLE ACTION)

Consideration, discussion and possible approval to accept two (2) change orders for the Facility and Grounds Building construction project in the amount of \$131,236.03. Discussion and possible action.

16.A) Facility Operations

[Staff Report- Change Order Requests and Supporting Documents.pdf](#)

17. SHERIFF: LIQUOR BOARD (POSSIBLE ACTION)

The Humboldt County Sheriff's Office is requesting that the Humboldt County Liquor Board be convened.

A. Public Comment

B. Consideration, discussion and possible approval for the following special liquor licenses requests:

- Diana Lopez and the Kings River Community Club for the Cinco de Mayo Dinner event May 3, 2025.
- Walter Cooley of the Winnemucca Lodge 19 Masons for the Winnemucca Youth Football League Trap Shoot event May 10, 2025.
- Tiara Tocco of Denio Partners, LLC for the Denio Rodeo and Denio BBQ event June 7, 2025.

Discussion and possible action.

C. Public Comment

D. Adjournment

17.A) Sheriff - Liquor Board

[Staff Report - Liquor-licenses\\_05-05-2025.pdf](#)

18. HUMAN RESOURCES: REQUEST TO APPROVE ASSISTANT COUNTY MANAGER JOB DESCRIPTION (POSSIBLE ACTION)

Consideration, discussion and possible approval of the Assistant County Manager Job Description. Discussion and possible action.

18.A) Human Resources

[20250424 Agenda Request Form - Assistant County Manager Job Description.pdf](#)

[Final Draft Assistant County Manager Job Description.pdf](#)

19. MISCELLANEOUS REPORTS AND CORRESPONDENCE

1. Other information and upcoming meetings:
2. Reports from Commissioners regarding other Boards and Committees on which they serve, including POOL/PACT Board, National Wild Horse & Burro Advisory Board, Nevada Association of Counties (NACO), Regional Airport Board, Humboldt River Basin Water Authority (HRBWA), Central Nevada Regional Water Authority (CNRWA), Western Interstate Region (WIR), Legislative Interim Land Council, Humboldt Development Authority (HDA), Winnemucca Visitors & Convention Authority (WCVA), Hospital Board, Humboldt Foundation, Humboldt County Elk Planning Steering Committee, Paradise Conservation District and the State Land Use Planning Advisory Council (SLUPAC).

20. FUTURE AGENDA ITEMS

Whether an item will be placed on a future agenda will be subject to the chairman and/or legal counsel's determination.

## 21. PUBLIC COMMENT:

Public comment is designated for discussion only. The public has the opportunity to address the Commission on any matter not appearing on the agenda; however, no action may be taken on the matter raised until the matter itself has been specifically included on the agenda as an item upon which action may be taken. Additionally, public comment may be heard on any item listed on the Agenda. Persons are invited to submit comments in writing and/or attend and make comments on any agenda item at the Commission meeting. Additionally, public comment may be heard on any item listed on the Agenda. Persons are invited to submit comments in writing and/or attend and make comments on any agenda item at the Commission meeting. All public comment may be limited to three (3) minutes per person, at the discretion of the Commission.

## 22. ADJOURNMENT

## 23. NOTICE:

The County Commission may close the meeting to receive information from legal counsel pursuant to Nevada Revised Statutes 241.015.

The public is welcome to attend the meeting electronically via Microsoft Teams or by appearing in person at the location at the time and date listed on the first page of this agenda. There will be a physical location for the meeting; however, the meeting may be accessed electronically through an internet connection at Microsoft Teams link located on the first page of this agenda.

Staff reports and supporting material posted for the meeting are available on the Humboldt County website at <https://www.humboldtcountynev.gov/> (click on the "Government" link on the home page) if that information was available when the agenda was posted. If the supporting material/ staff report is not included in the agenda packet, it is available to the general public at the same time the materials are provided to the Board. The administrative assistant at the County Manager's Office located at 50 West 5th Street, Winnemucca, Nevada, telephone number 775-623-6300 is the designated person from whom a member of the public may request the supporting material for this meeting and the County Manager's Office is the location where the supporting material is available to the public.

# CERTIFICATE OF POSTING

PLACES POSTED: Humboldt Co. Courthouse, 50 W. 5th St.: Rooms 201, 205, & 207 at 9:00 A.M. By: MC

Humboldt County Website: <https://www.humboldtcountynev.gov> at \_\_\_\_\_ By: \_\_\_\_\_

State of Nevada Website: [www.notice.nv.gov](http://www.notice.nv.gov). \_\_\_\_\_ A.M. By: \_\_\_\_\_

MEETING DATE: May 5, 2025  
DATE POSTED: April 30, 2025 POSTED BY: MICHELLE COOK

**NOTE FOR SUPPORTING MATERIAL:** A copy of the supporting material for the meeting may be obtained at Commissioner meeting/agendas on the Humboldt County website: [www.hcnv.us](http://www.hcnv.us) or by contacting the County Manager's Office, at 50 W. Fifth Street, Winnemucca, Nevada 89445, (775) 623-6300.

**NOTICE TO PERSONS WITH DISABILITIES** - Reasonable efforts will be made to assist and accommodate physically disabled persons desiring

to attend the meeting. Please call the Humboldt County Administrator's Office at 623-6300 in advance so that arrangements may be conveniently made.

**EQUAL OPPORTUNITY NOTICE** - Humboldt County is an Equal Opportunity Employer and will not discriminate against employees or applicants for employment or services in an unlawful manner.

**NON-DISCRIMINATION STATEMENT** - In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its Agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, religion, sex, gender identity (including gender expression), sexual orientation, disability, age, marital status, family/parental status, income derived from a public assistance program, political beliefs, or reprisal or retaliation for prior civil rights activity, in any program or activity conducted or funded by USDA (not all bases apply to all programs). Remedies and complaint filing deadlines vary by program or incident.

Persons with disabilities who require alternative means of communication for program information (e.g., Braille, large print, audiotape, American Sign Language, etc.) should Contact the responsible Agency or USDA's TARGET Center at (202) 720-2600 (voice and TTY) or contact USDA through the Federal Relay Service at (800) 877-9339. Additionally, program information may be made available in languages other than English.

To file a program discrimination complaint, complete the USDA Program Discrimination Complaint Form, AD-3027, found online at [http://www.ascr.usda.gov/complaint\\_filing\\_cust.html](http://www.ascr.usda.gov/complaint_filing_cust.html) and at any USDA office or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by:

(1) Mail: U.S. Department of Agriculture

Office of the Assistant Secretary for Civil Rights

1400 Independence Avenue, SW

Washington, D.C. 20250-9410;  
fax: (202) 690-7422; or  
email: [intake@usda.gov](mailto:intake@usda.gov)

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2025

**HUMBOLDT COUNTY DELINQUENT TAX AUCTION**

**Date Deed Recorded: May 19, 2025**

| <i>Parcel #</i> | <i>Location</i>              | <i>Previous Owner</i>                    | <i>Successful Bidder</i> | <i>Minimum Sale Price</i> | <i>Actual Sale price</i> | <i>Excess Proceeds</i> |
|-----------------|------------------------------|--|--------------------------|---------------------------|--------------------------|------------------------|
| 05-0591-45      | Buffalo Road Area / W. Wmca  | Martha Add Adkins                        | Josh Sharp               | 900.00                    | 7,000.00                 | 5,271.34               |
| 05-0671-03      | NW of Blue Mountain          | Billy Gene & Deborah L. Spencer          | Abbot Investment Group   | 900.00                    | 3,750.00                 | 2,313.75               |
| 05-0681-14      | Lot 15 S1 T37N R34E          | Billy Gene & Deborah L. Spencer          | Stacey Kendall           | 900.00                    | 6,500.00                 | 4,788.75               |
| 05-0691-06      | Lot 6 S19 T37N R34E          | Billy Gene & Deborah L. Spencer          | Abbot Investment Group   | 900.00                    | 6,000.00                 | 4,338.75               |
| 06-0091-05      | Mountain View Dr.            | Lilliam A. Connor c/o Mike Connor        | David Weitzel            | 1,000.00                  | 15,000.00                | 12,730.11              |
| 06-0098-01      | Weatherby Dr.                | Norma L. Dunkin c/o Donna Anderson       | Stacey Kendall           | 1,700.00                  | 24,500.00                | 21,559.52              |
| 06-0107-06      | 4805 Savage Dr.              | Joseph B. & Gladys R. Tabalon            | Cheryl Binks             | 1,200.00                  | 18,000.00                | 15,508.45              |
| 06-0561-05      | NW of Winnemucca Mtn.        | Daniel J. & Rebecca L. McPeake           | Kent Taylor              | 900.00                    | 6,750.00                 | 5,013.75               |
| 06-0571-09      | NW of Winnemucca Mtn.        | Louis & Ellena Marie Scarabello          | Kent Taylor              | 1,000.00                  | 6,000.00                 | 4,308.62               |
| 06-0622-04      | 3385 Warner Dr.              | Steven S. & Julieann Ross c/o Wayne Ross | Isidro Ramirez           | 2,300.00                  | 13,500.00                | 9,933.52               |
| 07-0192-01      | Hot Springs Rd.              | Jack Davis                               | Josh Sharp               | 1,000.00                  | 13,250.00                | 10,988.55              |
| 07-0231-11      | SE of Pinson Ranch Rd.       | Edwardo Phillips                         | Josh Sharp               | 1,000.00                  | 13,000.00                | 10,701.51              |
| 07-0306-01      | SE of Hot Springs Ranch Rd.  | Kimberly Davis / Barner / Odom           | Josh Sharp               | 1,000.00                  | 6,750.00                 | 4,912.69               |
| 07-0651-03      | S of Hot Springs Ranch       | Gregory Maitland                         | Todd Van Dehey           | 1,000.00                  | 6,500.00                 | 4,705.69               |
| 07-0751-09      | Midas Hwy / Golconda         | Linda Phelps                             | Erica Zoe Gillis         | 900.00                    | 8,500.00                 | 6,601.36               |
| 08-0031-24      | N of Midas Hwy / Golconda    | Scott P. Barkdoll / D. Anderson Jr.      | Jeff Dunmire             | 900.00                    | 16,250.00                | 14,072.58              |
| 08-0063-19      | Kramer Ave. / Golconda       | Alyona Fedorova                          | Erica Zoe Gillis         | 700.00                    | 1,400.00                 | 401.15                 |
| 08-0073-16      | N. Adelaide Ave. / Golconda  | Alberto & Huendy Andrade                 | Jake Conver              | 2,000.00                  | 2,000.00                 | -                      |
| 08-0103-03      | N. Noble Ave. / Golconda     | Katherine A. Rosevear et al              | Kent Taylor              | 900.00                    | 7,100.00                 | 5,379.58               |
| 08-0103-05      | Noble & Stansford / Golconda | Katherine A. Rosevear et al              | Todd Van Dehey           | 900.00                    | 6,250.00                 | 4,633.54               |
| 08-0113-23      | N. Adelaide Ave. / Golconda  | Grant Sabesky                            | Michael Lenhardt         | 1,500.00                  | 1,500.00                 | -                      |
| 08-0402-03      | E US Hwy 40 / Golconda       | Bruce A. Meyer                           | Rob Kennerson            | 1,200.00                  | 16,000.00                | 13,594.49              |
| 08-0432-03      | Clydesdale Dr. / Golconda    | Jeremiah T. & Lacie Bellah               | Jeff Dunmire             | 1,000.00                  | 9,250.00                 | 7,209.11               |
| 13-0563-09      | Allen Rd.                    | Linda Flanders / T & G Sartain           | Isidro Ramirez           | 1,300.00                  | 10,250.00                | 7,860.89               |
| 16-0025-05      | 1265 N. Bridge St.           | Thelma E. Lowry & Betty Mattson          | Jay Hepper               | 4,800.00                  | 115,000.00               | 108,902.54             |



# HUMBOLDT COUNTY

50 W. 5<sup>th</sup> Street  
Winnemucca, Nevada 89445  
[www.hcnv.us](http://www.hcnv.us)

## STAFF REPORT

**DATE:** Wednesday, April 23, 2025  
**TO:** County Commission  
**FROM:** Adrian Gonzales, Facility Operations  
**SUBJECT:** Request for Approval for Two Change Orders for the Facility and Grounds Building.  
**REQUESTED AGENDA DATE:** May 5, 2025

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### SUMMARY

Facility Operations is requesting approval to accept the two (2) change orders for the Facility and Grounds Building.

### WHY ARE YOU BRINGING THIS BEFORE THE BOARD NOW:

For approval to accept the two (2) change order requests for the Facility and Grounds Building. A change order request in an amount of \$117,090.44 for civil work additions and a change order request in an amount of \$14,145.59 for a fire suppression addition to the paint booth. Upon review of the building plan, changes were necessary to be compliant with the fire code and Humboldt County Ordinances. Per Fire Code, a fire suppression system needs to be installed to cover the open-faced paint booth. A proposal for this project was obtained from StateFire in an amount of \$14,145.59. Per the City of Winnemucca's plan review, they required changes to the original utility services design. Hunewill has provided an updated quote for their civil work. The new quote has an increase of \$117,090.44. This includes adding 8" water and sewer mains. Cost increased for asphalt patching to accommodate wider excavations. These change orders are \$131,236.03 in total and are required to move forward with the Facility and Grounds Building. We do have the funds to cover these change order requests as we have budgeted the full amount of the building along with an additional \$250,000.00 to cover incidentals and/or change order requests.

### PREVIOUS ACTION

The bid submitted by Michael Clay Corporation was approved during their January 21, 2025, Commissioner meeting in an amount of \$2,429,965.20.

### BACKGROUND

During their January 21, 2025, Commissioner meeting, the bid for the construction of the Facility and Grounds Maintenance Building was approved. The drawings were sent to 4Leaf, Inc by the Building Inspector for final review and sent to the City Manager, Alicia Heiser, for final review. We received comments from 4Leaf, Inc., dated February 18, 2025, for changes within the original fire plan. We received comments from the City of Winnemucca on February 25, 2025, for changes to the original utility services plan. All changes are required to be in compliance with the fire code and Humboldt County Ordinances.

**FISCAL IMPACT**

Expenditure of an amount of \$2,429,965.20 and an additional \$131,236.03 for a total of \$2,561,201.23 from the Building Reserve fund.

**RECOMMENDATION**

It is recommended that the request be approved to accept the two (2) change orders for Humboldt County Facility and Grounds Building construction project.

**LIST SUPPORTING DOCUMENTS IF APPLICABLE:**

4Leaf, Inc. plan review comments, City of Winnemucca utility service changes, Change Order requests 1 and 2 with proposals

**POSSIBLE MOTION**

Motion to approve Facility Operation's request, as presented, to accept the two (2) change orders for the Humboldt County Facility and Grounds Building construction project, in an amount of \$ 131,236.03.