



**Humboldt County Board of Commissioners**  
**August 18, 2025 at 8:30 a.m.**  
**Meeting Minutes**

Those present were Chairman Mark Evatz, Commissioners Ken Tipton, Jesse Hill and Paige Brooks, Chief Deputy District Attorney Anthony Gordon, County Manager Don Kalkoske and Clerk of the Board Tami Rae Spero. Commissioner Ron Cerri was not in attendance.

**CALL TO ORDER:** Chairman Evatz called the regular meeting of the Commission to order at the regular place of meeting the Humboldt County Meeting Room, Courthouse, #201, Winnemucca, Nevada.

**PLEDGE OF ALLEGIANCE:** All present recited the Pledge of Allegiance.

**PUBLIC COMMENT:** Chairman Evatz asked for public comment. Chairman Evatz reminded everyone that school is back in session and to remember that school zones are back in use as well as cross walks around the various schools and asked that the public keep their eyes open and wished everyone a great success for the upcoming year. No further public comment offered.

**APPROVAL OF MINUTES:** Consideration and action on correction/approval of minutes for August 4, 2025; none offered. The following motion was made by Commissioner Brooks and passed with Chairman Evatz and Commissioners Tipton, Hill and Brooks voting aye and Commissioner Cerri being absent:

*To approve the minutes as presented for August 4<sup>th</sup>.*

**APPROVAL OF EXPENDITURES FOR HUMBOLDT COUNTY FOR AUGUST 4, 2025 THROUGH AUGUST 18, 2025:** The following motion was made by Commissioner Tipton and passed with Chairman Evatz and Commissioners Tipton, Hill and Brooks voting aye and Commissioner Cerri being absent:

*To approve the expenditures for Humboldt County for August 4<sup>th</sup> 2025 through August 18, 2025.*

**NEVADA DEPARTMENT OF WILDLIFE PRESENTATION AND UPDATE:** Representatives from the Nevada Department of Wildlife (NDOW) will provide a presentation and update. Eddie Booth, a State Wildlife Commissioner, Ed Partee, State Wildlife Biologist and Britnee Partee, Nevada Game Warden appeared before the Commission. Mr. Booth, Officer Partee and Biologist Partee provided a presentation as to what NDOW does including the Mission Statement, information on the Humboldt County Advisory Board, the NDOW Divisions, statutory and administrative codes related to NDOW, work done with other states to reestablish and diversify bighorn sheep herds, issues with disease and how that is addressed rangeland improvements and the removal and transfer of sheep from drought areas in the south. A question-and-answer period ensued between the representatives and the Commission. Discussion occurred regarding the ability of the Commission to provide funding for the children's fishing license program. Chairman Evatz offered comment on the valuable involvement of NGOs/non-profits.

TALL GRASS PRESENTATION REGARDING THE RUBY PIPELINE TO VALMY POWER PLANT PROJECT: Representatives from Tall Grass will update the Board of Commissioners regarding the progress of the Pinyon Pipeline project connecting the Ruby Pipeline to the Valmy Power Plant. Economic Development Officer Michelle Hammond-Allen introduced Scott Prestidge, Director of State and Local Public Affairs for Tallgrass Energy. Director Prestidge reviewed a power point presentation related to Tallgrass in Nevada including an update on Pinyon Pipeline construction. A question-and-answer period occurred between Director Prestidge and the Commission.

Chairman Evatz recessed the meeting at 9:29 a.m. reconvening at 9:34 a.m.

FACILITY OPERATIONS: Facilities Manager Adrian Gonzalez, Administrative Clerk Cheyenna Stanger, Human Resources Director Kellie Kranovich and Andrew Arminio, Building Director appeared before the Commission.

UPDATE ON THE NEW FACILITY OPERATIONS BUILDING: Facility Operations will provide an update on the new department location and invite the Commissioners to tour the current Facility Operations work area prior to moving to the new location later this year. Director Kranovich offered comment on the upcoming open house noting how this is part of the initiatives of the Employee Engagement Committee. Director Arminio reviewed photos of the building throughout the process of construction. Manager Gonzalez provided an update as to the Department and what has been accomplished and what is planned. A question-and-answer period ensued between the Department and the Commission.

EMERGENCY MANAGER: Emergency Manager Carol Lynn appeared before the Commission.

NOTIFICATION OF THE ANNUAL FLU POD: Emergency Manager Carol Lynn will present information about the annual flu pod to be held October 8, 2025 at the Winnemucca Events Center from 4:00 p.m. to 8:00 p.m. Manager Lynn reviewed the information for the Commission.

COMPTROLLER: Comptroller Weston Noyes appeared before the Commission.

FINANCIAL REPORT: Humboldt County Comptroller's Office will provide an overview of current conditions with respect to Humboldt County revenues and expenditures for fiscal year 2026 (July 1, 2025 through June 30, 2026). Comptroller Noyes provided an update on the audit violation corrections from the prior fiscal year audit. Discussion ensued.

HUMAN SERVICES: Human Services Director Denni Byrd appeared before the Commission.

REQUEST TO APPROVE AMENDED CONTRACT WITH NEVADA HEALTH AUTHORITY: Consideration, discussion and possible approval for an amended contract with Nevada Health Authority which was launched on July 1, 2025 per Senate Bill 494. The amended contract reflects the name change and it increases the maximum amount for the Medicaid County Match Program from \$1,758,431.81 to

\$2,564,791.33 due to increased medical care costs. A copy of the amended contract was included on the online agenda for review. Director Byrd reviewed the request for the Commission. The following motion was made by Commissioner Tipton and passed with Chairman Evatz and Commissioners Tipton, Hill and Brooks voting aye and Commissioner Cerri being absent:

*For approval of the amended contract with Nevada Health Authority which was launched on July 1, 2025 per Senate Bill 494. The amended contract reflects the name change and it increases the maximum amount for the Medicaid County Match Program from \$1,758,431.81 to \$2,564,791.33 due to increased medical care costs.*

TREASURER: Treasurer Rhona Lecumberry appeared before the Commission.

REQUEST TO APPROVE ROLL ADJUSTMENTS: Consideration, discussion and possible approval for the following roll adjustments: 16-0024-09 Uptown Market/James Kirk Studebaker; 10-0565-05 7825 Ridge View Way/John W. Randall and 15-0395-09 543 Melarkey St./Humboldt County. Treasurer Lecumberry reviewed the request for the Commission. The following motion was made by Commissioner Tipton and passed with Chairman Evatz and Commissioners Tipton, Hill and Brooks voting aye and Commissioner Cerri being absent:

*To approve the adjustments to the roll as read into the record by Rhona Lecumberry.*

LIBRARY: Library Director Jessica Anderson appeared before the Commission.

UPDATE ON PROGRESS OF THE CHRISTMAS TREE SKIRT: The Humboldt County Library will present the portion of the US Capitol Christmas Tree Skirt Project representing Humboldt County. Each of the 17 counties in Nevada will have an equal-sized representation on the finished skirt. The 2025 Christmas Tree will be setup on the west lawn of the U.S. Capitol building for the holiday season will be provided from the Humboldt-Toiyabe National Forest in Nevada, with the theme of this year's project being "Starry Skies to Neon Lights: Spirit of the Silver State". Director Anderson displayed the County's portion and reviewed what was depicted. Commissioner Tipton offered to deliver the portion when he traveled Carson City for a NACO meeting later this week.

HUMAN RESOURCES: Human Resources Director Kellie Kranovich appeared before the Commission.

REQUEST TO APPROVE AND ADOPT THE WORKPLACE SAFETY PROGRAM: Consideration, discussion and possible approval to adopt the revised Workplace Safety Program Policy Manual. Along with Director Kranovich, Public Works Director Daniel Ferraro and Emergency Manager Carol Lynn appeared before the Commission. Director Kranovich reviewed the request for the Commission. Commissioner Tipton noted concerns that this type of action limits what employees can do and the resulting need to hire more people to accomplish the necessary task. Manager Lynn offered comment noting that she does

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not believe this policy causes the concern Commissioner Tipton expressed but does stress the need for training. Manager Kalkoske concurred and commented on his review of and support for the policy. Chairman Evatz noted the need to draw a distinction between policy and procedures; he noted the need to listen to staff if things need to be changed and the need for the policy to be user friendly and explained. Manager Lynn explained the policy review by departments and that there is buy-in; she noted the requirement for annual training as well as what will be specific for certain departments. Commissioner Hill noted his concurrence with Commissioner Tipton's comments but noted his understanding as well as the importance of keeping these policies up to date to remain in good standing with our insurance companies to assist with keeping our rates down; he stated his appreciation of the collaboration with other departments. Chairman Evatz noted the responsibility of department leadership to ensure the tools are there and that procedures are in place for the employees. The following motion was made by Commissioner Hill and passed with Chairman Evatz and Commissioners Tipton, Hill and Brooks voting aye and Commissioner Cerri being absent:

*For approval and to adopt the revised Workplace Safety Program Policy Manual.*

REQUEST TO RECLASSIFY ROAD MAINTENANCE POSITIONS: Consideration, discussion and possible approval to reclassify the Road Maintenance Equipment Operator position by establishing new job descriptions for a Road Maintenance Worker, Road Maintenance Worker II and a Lead Road Maintenance Worker. This will allow the department to hire entry-level employees in a lower pay scale and provide a means to progress to higher pay when experience is gained to perform with increased skills and responsibilities. Director Ferraro reviewed the request for the Commission. Director Kranovich offered comment. Discussion ensued regarding the budget impact of this request. After discussion the following motion was made by Commissioner Hill and passed with Chairman Evatz and Commissioners Tipton, Hill and Brooks voting aye and Commissioner Cerri being absent:

*For the approval to reclassify the Road Maintenance Equipment Operator position by establishing new job descriptions for a Road Maintenance Worker, Road Maintenance Worker II and a Lead Road Maintenance Worker.*

Chairman Evatz recessed the meeting at 10:31 a.m. reconvening at 10:35 a.m.

TECHNOLOGY SERVICES DEPARTMENT: Technology Services Coordinator Alex Brooks and Administrative Clerk Tammy Bendell appeared before the Commission.

REQUEST TO APPROVE PURCHASE OF TWO SERVERS: Consideration, discussion and possible approval to purchase two servers from Dell in an amount not to exceed \$61,000.00. Coordinator Brooks reviewed the request for the Commission confirming that the amount is included in the budget per a question

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from Commissioner Brooks. The following motion was made by Commissioner Brooks and passed with Chairman Evatz and Commissioners Tipton, Hill and Brooks voting aye and Commissioner Cerri being absent:

*To approve the purchase of two servers from Dell in an amount not to exceed \$61,000.00.*

REQUEST TO PURCHASE VEHICLE: Consideration, discussion and possible approval to purchase a 2025 Ford Explorer from Humboldt Ford in an amount not to exceed \$40,000.00. Included on the online agenda was a staff report detailing the request including the quotes received from Corwin Ford and via the State Contract Purchasing website and from Humboldt Ford (see attached). Coordinator Brooks reviewed the request for the Commission confirming that the item was included in the budget based on a question from Chairman Evatz. Discussion ensued regarding what would occur this department's vehicle that is being replaced. The following motion was made by Commissioner Brooks and passed with Chairman Evatz and Commissioners Tipton, Hill and Brooks voting aye and Commissioner Cerri being absent:

*The purchase of a 2025 Ford Explorer from Humboldt Ford in the amount not to exceed \$40,000.00.*

REQUEST TO AWARD BID CONTRACT FOR THE DOUBLE H TELECOMMUNICATIONS PROJECT: Consideration, discussion and possible approval to award the bid contract for the Double H Telecommunications Improvement Project. Included on the online agenda for review was a staff report detailing this request including the bids submitted by Radco Communications LLC and NNE Construction and issues with NNE Construction's bid (see attached). County Project Representative Mike Sheppard appeared before the Commission and reviewed the request noting that the bids are a bit more than expected but recommended the award to Radco noting that Radco has agreed to the 90-day completion requirement. The following motion was made by Commissioner Tipton and passed with Chairman Evatz and Commissioners Tipton, Hill and Brooks voting aye and Commissioner Cerri being absent:

*To award the contract for the Double H final phase to Radco Communications LLC in an amount not to exceed \$550,888.00 and that the contract shows that it is to be completed within ninety days.*

REQUEST TO PURCHASE ADDITIONAL AUTHENTICATION AND PASSWORD MANAGEMENT SOLUTION: Consideration, discussion and possible approval to purchase additional Authentication and Password Management solution, including maintenance and support, from Imprivata, in an amount not to exceed \$37,819.50 total, split into 2-year installments and to authorize Alex Brooks to sign the Order Acceptance of this solution. Coordinator Brooks reviewed the request for the Commission. The following motion was made by Commissioner Hill and passed with Chairman Evatz and Commissioners Tipton, Hill and Brooks voting aye and Commissioner Cerri being absent:

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*For approval to purchase additional authentication and password management solution, including maintenance and support, from Imprivata, in an amount not to exceed \$37,819.50, split into two-year installments and to authorize Alex Brooks to sign the Order Acceptance for this solution.*

PUBLIC WORKS DEPARTMENT: Public Works Director Daniel Ferraro appeared before the Commission.

REQUEST TO DISPOSE OF COUNTY PROPERTY: Consideration, discussion and possible approval to dispose of decommissioned County equipment and in accordance with NRS 332.185. The equipment is the Sheriff's Office old Mobile Command Center which is no longer required for public use. Director Ferraro reviewed the request for the Commission. The following motion was made by Commissioner Brooks and passed with Chairman Evatz and Commissioners Tipton, Hill and Brooks voting aye and Commissioner Cerri being absent:

*For approval to dispose of decommissioned County equipment and in accordance with NRS 332.185. The equipment is the Sheriff's Office old Mobile Command Center which is no longer required for public use.*

REQUEST TO WAIVE THE ATTRITION POLICY: Consideration, discussion and possible approval to waive the attrition policy to hire for the Mechanic position which was vacated July 31, 2025. Director Ferraro reviewed the request for the Commission. The following motion was made by Commissioner Hill and passed with Chairman Evatz and Commissioners Tipton, Hill and Brooks voting aye and Commissioner Cerri being absent:

*To approve the waiver of attrition policy to hire for the mechanic position that was vacated July 31, 2025.*

REQUEST TO PURCHASE A MOTOR GRADER: Consideration, discussion and possible approval to purchase Caterpillar 140 AWD motor grader from Empire Southwest, LLC in an amount not to exceed \$363,999.60. Included on the online agenda was a staff report detailing this request including the bids received from Pape Machinery (2), Empire CAT, Komatsu and Case (NS Tractor) (see attached). Director Ferraro reviewed the request including the recommendation for the Commission. The following motion was made by Commissioner Brooks and passed with Chairman Evatz and Commissioners Tipton, Hill and Brooks voting aye and Commissioner Cerri being absent:

*To approve the purchase of the Caterpillar 140 AWD motor grader from Empire Southwest, LLC in an amount not to exceed \$363,999.60.*

REQUEST TO PURCHASE CATTLE GUARDS: Consideration, discussion and possible approval to purchase cattle guards from Gourley's Welding LLC, in an amount not to exceed \$24,983.04. Director Ferraro reviewed the request for the Commission including the quotes received from Gourley's Welding and Farm and Ranch Depot with the recommendation to go with Gourley's Welding. The following motion

was made by Commissioner Hill and passed with Chairman Evatz and Commissioners Tipton, Hill and Brooks voting aye and Commissioner Cerri being absent:

*To approve the purchase cattle guards from Gourley's Welding LLC, in an amount not to exceed \$24,983.04.*

GENERAL PROJECTS: A presentation by Humboldt County Public Works Director Dan Ferraro to update the Board on projects within Humboldt County. Director Ferraro updated the Commission on mowing, road work throughout the county, back slope work, cattle guard transport to the Valley turnoff for Marigold Mine based on an agreement that the County would provide the cattle guards with Marigold's staff installing them, that the water systems are stable, that a sanitary survey is coming up for Gold Country and work that is being accomplished to help with the booster pump station in Gold Country due to some ongoing pressure issues. Discussion ensued regarding the impact of the pressure issues on the system and the users.

SHERIFF: Undersheriff Damon Kuskie appeared before the Commission.

REMOVAL AND APPOINTMENT OF MEMBERS TO THE 911 SURCHARGE ADVISORY COMMITTEE: Consideration, discussion and possible approval for the following:

1. The removal of Torrey Sheen as the Rural Fire Designee, to be replaced with Robert Silva as the Rural Fire Designee with a term set to expire December 31, 2026. Undersheriff Kuskie reviewed the request for the Commission. The following motion was made by Commissioner Hill and passed with Chairman Evatz and Commissioners Tipton, Hill and Brooks voting aye and Commissioner Cerri being absent:

*To approve the removal of Torrey Sheen as the Rural Fire Designee, to be replaced with Robert Silva as the Rural Fire Designee with a term set to expire December 31, 2026.*

2. The removal of Chad Farstveet as the Police Department Designee to be replaced with Chris Morton as the Police Department Designee with a term set to expire December 31, 2026. Undersheriff Kuskie reviewed the request for the Commission. The following motion was made by Commissioner Hill and passed with Chairman Evatz and Commissioners Tipton, Hill and Brooks voting aye and Commissioner Cerri being absent:

*For the removal of Chad Farstveet as the Police Department Designee to be replaced with Chris Morton as the Police Department Designee with a term set to expire December 31, 2026.*

LIQUOR BOARD: Undersheriff Kuskie convened the Humboldt County Liquor Board at 11:00 a.m.

Public Comment: Undersheriff Kuskie asked for public comment; none offered.

LIQUOR LICENSES: Consideration, discussion and possible approval of the following Fourth Quarter Liquor Licenses: Chloe Dufurrena Say When, Inc 018; Micaela Fregoso, Gen Mgr. Pilot Travel Centers, 08/18/2025

LLC126; Juanita Kennedy Paradise Valley Bar & Grill 127; Norman Calhoun Jr & Barry Wilkinson Quinn River Merc, LLC 156; Manjinder Singh & Kirandeep Kaur A-1 Fuel Stop 158; Jeffery Siegel Diamond Inn Bar 159; Jojinder Lal McDermitt Gas Lean Motel 160; Giovanni & Shannon Giordano Sawtooth Station 164; Tiara Tocco Denio Junction 186; Gurjot Singh Nagra BJ's Market, LLC 187; Saif Oraha/SMO Fuels, Inc Valmy Chevron SMO Fuels 191; Kimberly Riley Walmart Delivery 201; Dennis O'Keefe Golden Gate – McDermitt 202; and Ted Rookstool Windspur Supply 203. Undersheriff Kuskie reviewed the request for the Board and recommended approval noting the removal of applicant William Firth Waterhole #1 180 based on a pending sale. The following motion was made by Commissioner Brooks, was seconded and passed with Chairman Evatz and Commissioners Tipton, Hill and Brooks voting aye and Commissioner Cerri being absent:

*To approve the attached fourth quarter liquor licenses with the one removal that was mentioned.*

NEW LIQUOR LICENSE: Consideration, discussion and possible approval of a liquor license on behalf of Bhupinder Singh for Golconda Stop, LLC Water Hole #1 Bar and Store. Undersheriff Kuskie reviewed the request for the Board and recommended approval. The following motion was made by Commissioner Brooks, was seconded and passed with Chairman Evatz and Commissioners Tipton, Hill and Brooks voting aye and Commissioner Cerri being absent:

*To approve the liquor license on behalf of Mr. Singh of Golconda Stop, LLC Water Hole Number One Bar and Store.*

SPECIAL LIQUOR LICENSES: Consideration, discussion and possible approval of the special liquor licenses for the following special events: On behalf of Bryn Echevarria of the Paradise Valley Community, Inc. for the annual Crab Feed event on November 8, 2025; On behalf of Richard Gavica of the Santa Rosa Basque Club for the Basque Festival on September 6, 2025; On behalf of Walt Cooley of the Winnemucca Lodge 19-Masons for the Sagebrush Sounds event on September 20, 2025. Undersheriff Kuskie reviewed the applications for special liquor licenses and recommended approval. The following motion was made by Commissioner Brooks, was seconded and passed with Chairman Evatz and Commissioners Tipton, Hill and Brooks voting aye and Commissioner Cerri being absent:

*For approval for the special liquor licenses for the following events as read.*

Public Comment: Undersheriff Kuskie asked for public comment; none offered.

Adjournment: Undersheriff Kuskie adjourned the Liquor Board meeting at 11:04 a.m.

Chairman Evatz recessed the meeting at 11:04 a.m. reconvening at 11:10 a.m.

WINNEMUCCA EVENTS COMPLEX: WCVA Director Kim Petersen appeared before the Commission.

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REQUEST TO WAIVE ATTRITION POLICY: Consideration, discussion and possible approval to waive the attrition policy to hire for an Administrative Assistant position. Director Petersen reviewed the request for the Commission. The following motion was made by Commissioner Tipton and passed with Chairman Evatz and Commissioners Tipton, Hill and Brooks voting aye and Commissioner Cerri being absent:

*To approve the waiver of the attrition policy to hire the administrative assistant position.*

COUNTY MANAGER: Manager Don Kalkoske appeared before the Commission.

REQUEST TO WAIVE ATTRITION POLICY TO HIRE FOR WINNEMUCCA VISITORS AND EVENTS BUREAU

DIRECTOR: Consideration, discussion and possible approval to waive the attrition policy to hire for the position of Winnemucca Visitors and Events Bureau Director and to begin the recruitment process. Ag District #3 Chairman Kent Maher, WCVA Board Chairman Brian Stone and Dale Owen appeared before the Commission. Manager Kalkoske reviewed the request for the Commission. Ag District #3 Chairman Maher concurred and spoke in support of the request. The following motion was made by Commissioner Hill and passed with Chairman Evatz and Commissioners Tipton, Hill and Brooks voting aye and Commissioner Cerri being absent:

*For the approval to waive the attrition policy to hire for the position of the Winnemucca Visitors and Events Bureau Director and to begin with the recruitment process.*

REQUEST TO APPROVE THE UPDATED JOB DESCRIPTION FOR THE WINNEMUCCA VISITORS AND EVENTS

BUREAU DIRECTOR: Consideration, discussion and possible approval to update the job description for the Winnemucca Visitors and Events Bureau Director. Manager Kalkoske reviewed the request for the Commission noting the difference between the title of the Department from what is actually used. Ag District #3 Chairman Maher offered comment stating that the department has always been known as the WCVA Director and the Ag District #3 Director. Manager Kalkoske commented on the process to update the job description. Ag District #3 Chairman Maher offered comment noting that he does not know what the final version was. Manager Kalkoske responded that the version attached to the agenda is the final one. Ag District #3 Chairman Maher continued noting what had been offered from the WCVA and Ag District #3 as to qualifications and essential functions. Ag District #3 Chairman Maher noted items that are not accurate in the description and offered alternative language. Based on a question from Commissioner Brooks, Manager Kalkoske confirmed that this is a county position. Ag District #3 Chairman Maher explained how the Director's evaluations were handled with the chairmen of the Ag District #3 and WCVA handling those. Chairman Evatz asked what the issue would be with the County Manager having oversight over this position. Ag District #3 Chairman Maher responded. Discussion

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ensued with the Commissioners offering comments. WCVA Chairman Stone noted that the draft description provided by the WCVA is more in depth and explained. Discussion continued. Director Kranovich offered comment on the importance of job descriptions. Commissioner Hill asked if the County Manager would be involved in the selection committee. Manager Kalkoske responded noting that it has not yet been discussed but it would seem to be appropriate. Discussion ensued with Ag District #3 Chairman Maher noting that the Commission makes the decision based on the recommendation of the Ag District #3 and the WCVA Board. The following motion was made by Commissioner Hill and passed with Chairman Evatz and Commissioners Tipton, Hill and Brooks voting aye and Commissioner Cerri being absent:

*To approve the updated job description for the Winnemucca Visitors and Events Bureau Director.*

COUNTY MANAGER AND TREASURER'S OFFICE: Treasurer Rhona Lecumberry appeared before the Commission.

REQUEST TO APPROVE AMENDMENT THE FRANCHISE AGREEMENT WITH SOUTHWEST GAS CORPORATION: Consideration, discussion and possible approval for an amendment to the franchise agreement with Southwest Gas Corporation to allow payment to go directly to the State Education Fund, in lieu of Humboldt County, pursuant to NRS 709.110. Manager Kalkoske reviewed the request for the Commission with Treasurer Lecumberry reviewing what had occurred historically and what has changed. The following motion was made by Commissioner Tipton and passed with Chairman Evatz and Commissioners Tipton, Hill and Brooks voting aye and Commissioner Cerri being absent:

*To approve an amendment to the franchise agreement with Southwest Gas Corporation to allow payment to go directly to the State Education Fund, in lieu of Humboldt County, pursuant to NRS 709.110.*

REQUEST TO APPROVE INTERLOCAL AGREEMENT WITH DIVISION OF PUBLIC BEHAVIORAL AND HEALTH: Consideration, discussion and possible approval of the interlocal agreement with the Division of Public Behavioral and Health and to approve and accept the appropriation of \$76,044.91 over the next two years to help fund public health projects within the county. Manager Kalkoske reviewed the request for the Commission. The following motion was made by Commissioner Brooks and passed with Chairman Evatz and Commissioners Tipton, Hill and Brooks voting aye and Commissioner Cerri being absent:

*To approve the interlocal agreement with the Division of Public Behavioral and Health and to approve and accept the appropriation of \$76,044.91 over the next two years to help fund public health projects within the county.*

MISCELLANEOUS REPORTS AND CORRESPONDENCE:

1. Other information and upcoming meetings:

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2. Reports from Commissioners regarding other Boards and Committees on which they serve: Commissioner Brooks reported on an Airport Board meeting and a Museum Board meeting; she noted that the current Museum Director Dana Toth is leaving on September 8<sup>th</sup> so that job description is under review and the position will be going out to hire. Commissioner Tipton reported on a Hospital Board meeting and a tour that he attended at the lithium mine including a follow-up tour at the site with Senator Cortez-Masto; he noted that he will be attending an upcoming NACO/Public Lands meeting, a NACO Board meeting and a WIR meeting. Chairman Evatz commented on the lithium tour including both the mine site and the man camp. No further reports offered.

FUTURE AGENDA ITEMS: Whether an item will be placed on a future agenda will be subject to the chairman and/or legal counsel's determination. Manager Kalkoske identified the County Match increase which will result in a meeting with NACO and his intention to update the Commission on the information provided as well as the WCVA selection committee update; he noted the change in the dates for the Commission meetings in September. Chairman Evatz asked for an update from the Building Department and explained; he commented on the selection committee for the WCVA Director noting that the position is wide open. Discussion ensued regarding the Pinyon Pipeline Site Tour.

PUBLIC COMMENT: Chairman Evatz asked for public comments. Treasurer Rhona Lecumberry offered comment thanking the Commission for their support of the Treasurer's AB133 Bill. Manager Kalkoske offered public comment noting his attendance at a recent H.D.A. meeting and discussion related to the Heart of the Mucc and appreciation to Harold Gudmunsen, Michelle Hammond Allen, Debbie Stone, Ashley Maden, Jacqueline Orr and Joanne Casalez for getting that program going to support downtown businesses during the recent construction project. No further public comment offered.

ADJOURNMENT: Chairman Evatz adjourned the regular meeting at 12:14 p.m. noting the tour to follow at 1:30 p.m. of the Pinyon Pipeline site.

PINYON PIPELINE SITE TOUR - VALMY, NEVADA: There will be no call to order for a meeting and no scheduled periods devoted to public comments since the Commissioners are attending the gathering as invitees along with other members of the public and do not plan to meet for the purpose of deliberating towards a decision at the gathering. It is anticipated that the gathering will only provide general information which is of interest to all public officials, and it is unknown if information will be received about matters over which the Humboldt Board of Commissioners has supervision, control, jurisdiction, or advisory power. There may be comments and discussion on the information presented, but the Humboldt County Board of Commissioners will not take action at the gathering on any matter presented. It is unknown if a quorum will be present. Commissioners Ken Tipton and Paige Brooks along with

Notice of Public Meeting  
Humboldt County Board of Commissioners Regular Meeting  
**Monday, August 18, 2025**  
**8:30 AM**

Humboldt County Courthouse Meeting Room 201  
50 West Fifth Street,  
Winnemucca, NV 89445

50 West Fifth St., Room 201  
Winnemucca, Nevada 89445

**FOR TELECONFERENCE OR VIDEO CONFERENCE ACCESS**

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All times on this agenda are approximate. Consideration of items may require more or less time than is scheduled. Items on the agenda may be taken out of order; the public body may combine two or more agenda items for consideration; and the public body may remove an item from the agenda or delay discussion relating to an item on the agenda at any time. Public comment is designated for discussion only. The public has the opportunity to address the Commission on any matter not appearing on the agenda; however, no action may be taken on the matter raised until the matter itself has been specifically included on the agenda as an item upon which action may be taken. Additionally, public comment may be heard on any item listed on the Agenda. Persons are invited to submit comments in writing and/or attend and make comments on any agenda item at the Commission meeting. All public comment may be limited to three (3) minutes per person, at the discretion of the Commission.

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL
4. PUBLIC COMMENT:

General public comment is designated for discussion only. The public has the opportunity to address the Commission on any matter not appearing on this agenda; however, no action may be taken on a matter raised until the matter itself has been specifically included on the agenda as an item upon which action may be taken.

Additionally, public comment may be heard on any item listed on the Agenda. Persons are invited to submit comments in writing and/or attend and make comments on any agenda item at the Commission meeting. All public comment may be limited to three (3) minutes per person, at the discretion of the Commission.

5. APPROVAL OF MINUTES (POSSIBLE ACTION)

Consideration and action on correction/approval of minutes for August 4, 2025.

Discussion and possible action.

5.A) Minutes

[HCC080425unapprovedUNOFFICIAL.pdf](#)

6. APPROVAL OF EXPENDITURES FOR HUMBOLDT COUNTY FOR AUGUST 4, 2025 THROUGH AUGUST 18, 2025 (POSSIBLE ACTION)
7. NEVADA DEPARTMENT OF WILDLIFE PRESENTATION AND UPDATE (INFORMATION ONLY)

Representatives from the Nevada Department of Wildlife (NDOW) will provide a presentation and update. Information only.

8. TALL GRASS PRESENTATION REGARDING THE RUBY PIPELINE TO VALMY POWER PLANT PROJECT (INFORMATION ONLY)

Representatives from Tall Grass will update the Board of Commissioners regarding the progress of the Pinyon Pipeline project connecting the Ruby Pipeline to the Valmy Power Plant. Information only.

8.A) Tall Grass

[2025.08.18.AgendaRequest.TallGrass.pdf](#)

9. FACILITY OPERATIONS: UPDATE ON THE NEW FACILITY OPERATIONS BUILDING (INFORMATION ONLY)

Facility Operations will provide an update on the new department location and to invite the Commissioners to tour the current Facility Operations work area prior to moving to the new location later this year. Information only.

9.A) Facility Operations

[Facility Operations Tour and Open House.pdf](#)

10. EMERGENCY MANAGER: NOTIFICATION OF THE ANNUAL FLU POD (INFORMATION ONLY)

Emergency Manager Carol Lynn will present information about the annual flu pod to be held October 8, 2025 at the Winnemucca Events Center from 4:00 p.m. to 8:00 p.m. Information only.

10.A) Emergency Manager

[Flu Pod - 2025.pdf](#)

11. COMPTROLLER: FINANCIAL REPORT (INFORMATIONAL ONLY)

Humboldt County Comptroller's Office will provide an overview of current conditions with respect to Humboldt County revenues and expenditures for fiscal year 2026 (July 1, 2025 through June 30, 2026). Information Only.

12. HUMAN SERVICES: REQUEST TO APPROVE AMMENDED CONTRACT WITH NEVADA HEALTH AUTHORITY (POSSIBLE ACTION)

Consideration, discussion and possible approval for an amended contract with Nevada Health Authority which was launched on July 1, 2025 per Senate Bill 494. The amended contract reflects the name change and it increases the maximum amount for the Medicaid County Match Program from \$1,758,431.81 to \$2,564,791.33 due to increased medical care costs. Discussion and possible action.

12.A) Human Services

[Staff Agenda Request 8.4.25 County Match.pdf](#)  
[28561 A-1 Humboldt County Match Contract to county.pdf](#) [NVHA Is Coming Stakeholders 6-26-2025.pdf](#)

13. TREASURER: REQUEST TO APPROVE ROLL ADJUSTMENTS (POSSIBLE ACTION)

Consideration, discussion and possible approval for the following roll adjustments:

- 16-0024-09 Uptown Market/James Kirk Studebaker
- 10-0565-05 7825 Ridge View Way/John W. Randall
- 15-0395-09 543 Melarkey St./Humboldt County

Discussion and possible action.

13.A) Treasurer

[Staff Report 08.18.25.pdf](#)

14. LIBRARY: UPDATE ON PROGRESS OF THE CHRISTMAS TREE SKIRT (INFORMATION ONLY)

The Humboldt County Library will present the portion of the US Capitol Christmas Tree Skirt Project representing Humboldt County. Each of the 17 counties in Nevada will have an equal-sized representation on the finished skirt. The 2025 Christmas Tree will be setup on the west lawn of the U.S. Capitol building for the holiday season will be provided from the Humboldt-Toiyabe National Forest in Nevada, with the theme of this year's project being "Starry Skies to Neon Lights: Spirit of the Silver State". Information only.

14.A) Library

[Christmas Tree Skirt.pdf](#)

15. HUMAN RESOURCES: REQUEST TO APPROVE AND ADOPT THE WORKPLACE SAFETY PROGRAM; REQUEST TO RECLASSIFY ROAD MAINTENANCE POSITIONS (POSSIBLE ACTION)

- A. Consideration, discussion and possible approval to adopt the revised Workplace Safety Program Policy Manual. Discussion and possible action.
- B. Consideration, discussion and possible approval to reclassify the Road Maintenance Equipment Operator position by establishing new job descriptions for a Road Maintenance Worker, Road Maintenance Worker II and a Lead Road Maintenance Worker. This will allow the department to hire entry-level employees in a lower pay scale and provide a means to progress to higher pay when experience

is gained to perform with increased skills and responsibilities. Discussion and possible action.

15.A) Human Resources - Road Maintenance Operator Reclassification

[Staff - Workplace Safety Program.pdf](#) [Workplace Safety Program Policy Manual.pdf](#)

[Reclassification of Road Maintenance Positions.pdf](#)

[Draft Lead Road Maintenance Worker Job Description.pdf.pdf](#)

[Draft Road Maintenance Worker II Job Description.pdf.pdf](#)

[Draft Road Maintenance Worker Job Description.pdf.pdf](#)

[Road Maintenance Equipment Operator Job Description.pdf](#)

16. TECHNOLOGY SERVICES DEPARTMENT: REQUEST TO APPROVE PURCHASE OF TWO SERVERS; REQUEST TO PURCHASE VEHICLE; REQUEST TO AWARD BID CONTRACT FOR THE DOUBLE H TELECOMMUNICATIONS PROJECT; REQUEST TO PURCHASE ADDITIONAL AUTHENTICATION AND PASSWORD MANAGEMENT SOLUTION (POSSIBLE ACTION)

- A. Consideration, discussion and possible approval to purchase two servers from Dell in an amount not to exceed \$61,000. Discussion and possible action.
- B. Consideration, discussion and possible approval to purchase a 2025 Ford Explorer from Humboldt Ford in an amount not to exceed \$40,000. Discussion and possible action.
- C. Consideration, discussion and possible approval to award the bid contract for the Double H Telecommunications Improvement Project. Discussion and possible action.
- D. Consideration, discussion and possible approval to purchase additional Authentication and Password Management solution, including maintenance and support, from Imprivata, in an amount not to exceed \$37,819.50 total, split into 2 year installments and to authorize Alex Brooks to sign the Order Acceptance of this solution. Discussion and possible action.

16.A) TSD

[TSD FY25-26 Servers Purchase Req.pdf](#)

[TSD Purchase Explorer.pdf](#)

[TSD Bid Award for HH Phases 1 & 2.pdf](#)

[TSD - Imprivata to Remainder County EEs.pdf](#)

17. PUBLIC WORKS DEPARTMENT: REQUEST TO DISPOSE OF COUNTY PROPERTY; REQUEST TO WAIVE THE ATTRITION POLICY; REQUEST TO PURCHASE A MOTOR GRADER; REQUEST TO PURCHASE CATTLE GUARDS (POSSIBLE ACTION); GENERAL PROJECTS (INFORMATION ONLY)

- A. Consideration, discussion and possible approval to dispose of decommissioned County equipment and in accordance with NRS 332.185. The equipment is the Sheriff's Office old Mobile Command Center which is no longer required for public use. Discussion and possible action.
- B. Consideration, discussion and possible approval to waive the attrition policy to hire for the Mechanic position which was vacated July 31, 2025. Discussion and possible action.

- C. Consideration, discussion and possible approval to purchase Caterpillar 140 AWD motor grader from Empire Southwest, LLC in an amount not to exceed \$363,999.60. Discussion and possible action.
- D. Consideration, discussion and possible approval to purchase cattle guards from Gourley's Welding LLC, in an amount not to exceed \$24,983.04. Discussion and possible action.
- E. A presentation by Humboldt County Public Works Director Dan Ferraro to update the Board on projects within Humboldt County. Information only.

17.A) Public Works

[Staff Report - Auction items-7-31-2025.pdf](#)  
[Staff Report Attrition Policy Waiver - Mechanic-7-31-2025.pdf](#)  
[Staff Report Motor Grader.pdf](#)  
[Staff Report Stock Cattle Guards.pdf](#)  
[Mobile Command Unit 454.pdf](#)

18. SHERIFF: REMOVAL AND APPOINTMENT OF MEMBERS TO THE 911 SURCHARGE ADVISORY COMMITTEE (FOR POSSIBLE ACTION)

Consideration, discussion and possible approval for the following:

- 1. The removal of Torrey Sheen as the Rural Fire Designee, to be replaced with Robert Silva as the Rural Fire Designee with a term set to expire December 31, 2026.
- 2. The removal of Chad Farstveet as the Police Department Designee to be replaced with Chris Morton as the Police Department Designee with a term set to expire December 31, 2026.

Discussion and possible action.

18.A) Sheriff - 911 Surcharge Committee

[Staff Report - 911 Surcharge Committee Removals and Appointments.pdf](#)

19. SHERIFF: LIQUOR BOARD (POSSIBLE ACTION)

The Humboldt County Sheriff's Office is requesting that the Humboldt County Liquor Board be convened.

- 1. Public Comment
- 2. Consideration, discussion and possible approval of the attached Fourth Quarter Liquor Licenses. Discussion and possible action.
- 3. Consideration, discussion and possible approval of a liquor license on behalf of Bhupinder Singh for Golconda Stop, LLC Water Hole #1 Bar and Store. Discussion and possible action.
- 4. Consideration, discussion and possible approval of the special liquor licenses for the following special events:
  - On behalf of Bryn Echevarria of the Paradise Valley Community, Inc. for the

annual Crab Feed event on November 8, 2025.

- On behalf of Richard Gavica of the Santa Rosa Basque Club for the Basque Festival on September 6, 2025.
- On behalf of Walt Cooley of the Winnemucca Lodge 19-Masons for the Sagebrush Sounds event on September 20, 2025.

Discussion and possible action.

1. Public Comment
2. Adjournment

19.A) Liquor Board

[2025 4th Quarter Liquor License Renewals.pdf](#)  
[Staff Report - New Liquor License-Golconda Stop, LLC-Bar and Store.pdf](#)  
[Staff Report - special Liquor License-Crab Feed-Basque Festival-Sagebrush Sounds.pdf](#)

20. WINNEMUCCA EVENTS COMPLEX: REQUEST TO WAIVE ATTRITION POLICY (POSSIBLE ACTION)

Consideration, discussion and possible approval to waive the attrition policy to hire for an Administrative Assistant position. Discussion and possible action.

20.A) WEC

[WEC - Waiver of Attrition.pdf](#)

21. COUNTY MANAGER: REQUEST TO WAIVE ATTRITION POLICY TO HIRE FOR WINNEMUCCA VISITORS AND EVENTS BUREAU DIRECTOR; REQUEST TO APPROVE THE UPDATED JOB DESCRIPTION FOR THE WINNEMUCCA VISITORS AND EVENTS BUREAU DIRECTOR (POSSIBLE ACTION)

- A. Consideration, discussion and possible approval to waive the attrition policy to hire for the position of Winnemucca Visitors and Events Bureau Director and to begin the recruitment process. Discussion and possible action.
- B. Consideration, discussion and possible approval to update the job description for the Winnemucca Visitors and Events Bureau Director. Discussion and possible action.

21.A) County Manager - WEC

[Staff Report - Petersen Waiver of Attrition 08182025.pdf](#)  
[Staff Report - Winnemucca Visitors and Events Bureau Director Job Description 08182025.pdf](#)  
[Draft Visitors and Events Bureau Director Job Description.pdf](#)

22. COUNTY MANAGER AND TREASURER'S OFFICE: REQUEST TO APPROVE AMENDMENT THE FRANCHISE AGREEMENT WITH SOUTHWEST GAS CORPORATION (POSSIBLE ACTION)

Consideration, discussion and possible approval for an amendment to the franchise agreement with Southwest Gas Corporation to allow payment to go directly to the State Education Fund, in lieu of Humboldt County, pursuant to NRS 709.110. Discussion and possible action.

22.A) SWG

[Staff Report - SWG Franchise Fee Amendment 08182025.pdf](#)  
[2014 SWG Franchise fee agreement.pdf](#)  
[SWG\\_Franchise\\_2025.pdf](#)

23. COUNTY MANAGER: REQUEST TO APPROVE INTERLOCAL AGREEMENT WITH DIVISION OF PUBLIC BEHAVIORAL AND HEALTH (POSSIBLE ACTION)

Consideration, discussion and possible approval of the interlocal agreement with the Division of Public Behavioral and Health and to approve and accept the appropriation of \$76,044.91 over the next two years to help fund public health projects within the county. Discussion and possible action.

23.A) County Manager - DPBH

[Staff Report - DPBH Interlocal - Public Health Projects funding 08182025.pdf](#)  
[DPBH Interlocal Agmt\\_2025.pdf](#)

24. MISCELLANEOUS REPORTS AND CORRESPONDENCE

1. Other information and upcoming meetings:
2. Reports from Commissioners regarding other Boards and Committees on which they serve, including POOL/PACT Board, National Wild Horse & Burro Advisory Board, Nevada Association of Counties (NACO), Regional Airport Board, Humboldt River Basin Water Authority (HRBWA), Central Nevada Regional Water Authority (CNRWA), Western Interstate Region (WIR), Legislative Interim Land Council, Humboldt Development Authority (HDA), Winnemucca Visitors & Convention Authority (WCVA), Hospital Board, Humboldt Foundation, Humboldt County Elk Planning Steering Committee, Paradise Conservation District and the State Land Use Planning Advisory Council (SLUPAC).

25. FUTURE AGENDA ITEMS

Whether an item will be placed on a future agenda will be subject to the chairman and/or legal counsel's determination.

26. PUBLIC COMMENT:

Public comment is designated for discussion only. The public has the opportunity to address the Commission on any matter not appearing on the agenda; however, no action may be taken on the matter raised until the matter itself has been specifically included on the agenda as an item upon which action may be taken. Additionally, public comment may be heard on any item listed on the Agenda. Persons are invited to submit comments in writing and/or

attend and make comments on any agenda item at the Commission meeting. Additionally, public comment may be heard on any item listed on the Agenda. Persons are invited to submit comments in writing and/or attend and make comments on any agenda item at the Commission meeting. All public comment may be limited to three (3) minutes per person, at the discretion of the Commission.

27. ADJOURNMENT

28. PINYON PIPELINE SITE TOUR - VALMY, NEVADA

There will be no call to order for a meeting and no scheduled periods devoted to public comments since the Commissioners are attending the gathering as invitees along with other members of the public and do not plan to meet for the purpose of deliberating towards a decision at the gathering. It is anticipated that the gathering will only provide general information which is of interest to all public officials, and it is unknown if information will be received about matters over which the Humboldt Board of Commissioners has supervision, control, jurisdiction, or advisory power. There may be comments and discussion on the information presented, but the Humboldt County Board of Commissioners will not take action at the gathering on any matter presented. It is unknown if a quorum will be present.

29. NOTICE:

The County Commission may close the meeting to receive information from legal counsel pursuant to Nevada Revised Statutes 241.015.

The public is welcome to attend the meeting electronically via Microsoft Teams or by appearing in person at the location at the time and date listed on the first page of this agenda. There will be a physical location for the meeting; however, the meeting may be accessed electronically through an internet connection at Microsoft Teams link located on the first page of this agenda.

Staff reports and supporting material posted for the meeting are available on the Humboldt County website at <https://www.humboldtcountynev.gov/> (click on the "Government" link on the home page) if that information was available when the agenda was posted. If the supporting material/ staff report is not included in the agenda packet, it is available to the general public at the same time the materials are provided to the Board. The administrative assistant at the County Manager's Office located at 50 West 5th Street, Winnemucca, Nevada, telephone number 775-623-6300 is the designated person from whom a member of the public may request the supporting material for this meeting and the County Manager's Office is the location where the supporting material is available to the public.

## CERTIFICATE OF POSTING

PLACES POSTED: Humboldt Co. Courthouse, 50 W. 5th St., Rooms 201, 205, & 207 at 9:00 A.M. By: MC

Humboldt County Website: <https://www.humboldtcountynv.gov> at \_\_\_\_\_ By: \_\_\_\_\_

State of Nevada Website: [www.notice.nv.gov](http://www.notice.nv.gov) \_\_\_\_\_ A.M. By: \_\_\_\_\_

MEETING DATE: August 18, 2025  
DATE POSTED: August 13, 2025 POSTED BY: MICHELLE COOK

**NOTE FOR SUPPORTING MATERIAL:** A copy of the supporting material for the meeting may be obtained at Commissioner meeting/agendas on the Humboldt County website: [www.hcnv.us](http://www.hcnv.us) or by contacting the County Manager's Office, at 50 W. Fifth Street, Winnemucca, Nevada 89445, (775) 623-6300.

**NOTICE TO PERSONS WITH DISABILITIES** - Reasonable efforts will be made to assist and accommodate physically disabled persons desiring to attend the meeting. Please call the Humboldt County Administrator's Office at 623-6300 in advance so that arrangements may be conveniently made.  
**EQUAL OPPORTUNITY NOTICE** - Humboldt County is an Equal Opportunity Employer and will not discriminate against employees or applicants for employment or services in an unlawful manner.

**NON-DISCRIMINATION STATEMENT** - In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its Agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, religion, sex, gender identity (including gender expression), sexual orientation, disability, age, marital status, family/parental status, income derived from a public assistance program, political beliefs, or reprisal or retaliation for prior civil rights activity, in any program or activity conducted or funded by USDA (not all bases apply to all programs). Remedies and complaint filing deadlines vary by program or incident.

Persons with disabilities who require alternative means of communication for program information (e.g., Braille, large print, audiotape, American Sign Language, etc.) should Contact the responsible Agency or USDA's TARGET Center at (202) 720-2600 (voice and TTY) or contact USDA through the Federal Relay Service at (800) 877-9339. Additionally, program information may be made available in languages other than English.

To file a program discrimination complaint, complete the USDA Program Discrimination Complaint Form, AD-3027, found online at [http://www.ascr.usda.gov/complaint\\_filing\\_cust.html](http://www.ascr.usda.gov/complaint_filing_cust.html) and at any USDA office or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by:

(1) Mail: U.S. Department of Agriculture

Office of the Assistant Secretary for Civil Rights

1400 Independence Avenue, SW

Washington, D.C. 20250-9410;  
fax: (202) 690-7422; or  
email: [intake@usda.gov](mailto:intake@usda.gov)

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# HUMBOLDT COUNTY

50 W. 5<sup>th</sup> Street  
Winnemucca, Nevada 89445  
www.humboldtcountynv.gov

## STAFF AGENDA REQUEST

**DATE:** July 28, 2025  
**TO:** County Commission  
**FROM:** Alex Brooks, Technology Service Coordinator/Acting Manager  
**SUBJECT:** Approval to Purchase 2025 Ford Explorer  
**REQUESTED AGENDA DATE:** August 18, 2025

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### **SUMMARY AND BACKGROUND:**

The Technology Services Department (the Department) is requesting approval to purchase a 2025 Ford Explorer from Humboldt Ford, in an amount not to exceed \$40,000.00.

The Technology Services Department requested two Ford Explorers, in their fiscal year 2025-2026 budget, to add to their fleet of county support vehicles. These Explorers would replace a 2007 Buick LaCrosse Sedan and a 2009 Chevrolet Silverado 1500, these vehicles are very old and aging. The Buick is not well suited to the Department's vehicular needs and the Silverado has been experiencing constant issues requiring repair and is therefore not a very dependable vehicle anymore. This Commission asked Technology Services to reduce this request to one Ford Explorer for this fiscal year and subsequently approved the budget request.

The Department has received two quotes for a 2025 Ford Explorer. One quote is from Corwin Ford's State Contract Purchasing Website that quotes for the Reno/Carson area, an amount of \$42,998.00 and for the Las Vegas/Elko area, an amount of \$43,348.00. Humboldt Ford here in Winnemucca submitted a quote to the Department for \$39,480.25.

The Department would recommend the purchase of a 2025 Ford Explorer, from Humboldt Ford here in Winnemucca, for an amount not to exceed \$40,000.00. This vehicle would replace the Department's least dependable fleet vehicle mentioned above, the 2009 Chevrolet Silverado.

### **WHY ARE YOU BRINGING THIS BEFORE THE BOARD NOW:**

For final approval to purchase a 2025 Ford Explorer, from Humboldt Ford in Winnemucca, Nevada, in an amount not to exceed \$40,000.00.

### **PREVIOUS ACTION:**

None

### **HAS DISTRICT ATTORNEY REVIEWED AGREEMENT/CONTRACT IF APPLICABLE:**

N/A

**FISCAL IMPACT IF APPLICABLE:**

The fiscal impact of this purchase would be an expenditure from the Technology Services Department, Computer Systems Division's approved fiscal year 2025-2026 capital funds budget for vehicle lease/purchases, of an amount not to exceed \$40,000.00. This line item currently has a balance to expend of \$41,500.00.

**RECOMMENDATION:**

It is recommended that the Department's request to purchase a 2025 Ford Explorer, from Humboldt Ford in Winnemucca, Nevada, in an amount not to exceed \$40,000.00 be approved.

**LIST SUPPORTING DOCUMENTS IF APPLICABLE:**

Quotes from Corwin Ford and Humboldt Ford

**POSSIBLE MOTION:**

Motion to approve the Technology Services Department's request, as presented, to purchase a 2025 Ford Explorer, from Humboldt Ford in Winnemucca, Nevada, in an amount not to exceed \$40,000.00.



# HUMBOLDT COUNTY

50 W. 5<sup>th</sup> Street  
Winnemucca, Nevada 89445  
www.humboldtcountynv.gov

## STAFF AGENDA REQUEST

**DATE:** August 6, 2025  
**TO:** County Commission  
**FROM:** Alex Brooks, Coordinator/Acting Manager and Tammy Bendell  
Administrative Specialist – Technology Services Department  
**SUBJECT:** Approval to Award Contract for Double H Telecommunications Improvement Project Bids

**REQUESTED AGENDA DATE:** August 18, 2025

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### SUMMARY AND BACKGROUND:

The Technology Services Department is constructing a new Public Safety Communication Sites at Double H.

The Technology Services Department is responsible for designing, constructing and maintaining Public Safety Communication Sites throughout Humboldt County. Technology Services has been upgrading and/or newly constructing all of the public safety communication sites in Humboldt County. This project has been broken down into three phases. Phase I of this project was completed in November 2020 which consisted of a major upgrade to the Winnemucca Mountain site together with constructing brand new communication sites at Sports Complex and Rose Creek here in Winnemucca. Phase II consists of upgrading the following sites: Denio Summit, Eagle Creek, Double H, and McDermitt. Although a large portion of the physical upgrades and replacements of buildings and towers will be time consuming and completed in phases sometime in the future, the Tait Radios and associated equipment have been purchased and are being installed, significantly increasing the currently poor radio coverage for public safety entities in the northern portion of Humboldt County. Activating the Bravo channel allowed communications to continue while upgrading the Phase II high level sites Trident, Blue Mtn, Buckskin, New York Peak.

This invitation to bid is for completion of the relocation of existing facilities to maintain service, site development per the drawings, foundations, underground utilities and tower erection. The County will provide and deliver the structures and include crane service. The contractor shall bolt down the shelter. The County has purchased the tower that will need to be hauled to site by the Contractor.

On August 5, 2025, two (2) bids were received as follows:

Radco Communications, LLC.	\$558,880.00
NNE Construction Inc.	\$546,043.87

NNE Construction Inc. has completed similar work for Humboldt County in the past at the Winnemucca Mountain Public Safety Communication Site and has proven past performance. NNE submitted the lowest bid, however, they failed to submit a bid bond as is required per paragraph 7 in the Instructions to Bidders. Due to this irregularity and non-compliance with the Instructions to Bidders, Technology Services would recommend that the bid submitted by NNE be rejected.

Radco Communications, LLC. is therefore the only responsive and responsible bidder. Radco's bid conforms to the bid's specifications and the bidder is a qualified bidder. Additionally, Radco has also completed similar work for Humboldt County at its Sports Complex, Rose Creek and Eagle Creek Public Safety Communications sites and has proven past performance. Radco is the vendor that the Technology Services Department would recommend be awarded this bid contract.

**WHY ARE YOU BRINGING THIS BEFORE THE BOARD NOW:**

Approval to award a bid contract for Double H Telecommunications Improvement Project.

**PREVIOUS ACTION:**

None

**HAS DISTRICT ATTORNEY REVIEWED AGREEMENT/CONTRACT IF APPLICABLE:**

N/A

**FISCAL IMPACT IF APPLICABLE:**

The fiscal impact of approving this request would be an expenditure from the approved Fiscal Year 2025-2026 Capital Project Funds.

**RECOMMENDATION:**

It is recommended that the Humboldt County Commissioners award this bid and approve the expenditure.

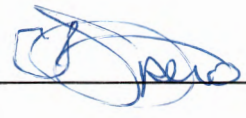
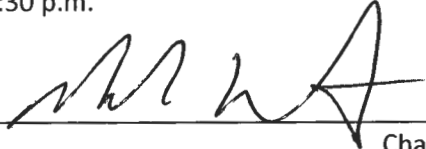
**LIST SUPPORTING DOCUMENTS IF APPLICABLE:**

Request for Proposal for Double H Telecommunications Improvement Project, Bid Summary (Bid Tabulation) and submitted bids by Radco Communications, LLC. and NNE Construction Inc..

**POSSIBLE MOTION:**

Motion to approve the Technology Services Department's request, as presented, to award a bid for the Double H Telecommunications Improvement Project to \_\_\_\_\_, in an amount not to exceed \$ \_\_\_\_\_.

County Manager Don Kalkoske, Chief Deputy District Attorney Anthony Gordon and Economic Officer Michelle Hammond-Allen attended the tour which ended at 4:30 p.m.

ATTEST:  \_\_\_\_\_ APPROVED:  \_\_\_\_\_  
Clerk Chairman

(Minutes approved by the Commission and signed by the Chairman on 09-08-25 )



# HUMBOLDT COUNTY

50 W. 5<sup>th</sup> Street  
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[www.humboldtcountynev.gov](http://www.humboldtcountynev.gov)

## STAFF REPORT

**DATE:** Friday, August 8, 2025  
**TO:** County Commission  
**FROM:** Daniel Ferraro, Public Works Director  
**SUBJECT:** Purchase of New Motor Grader

**REQUESTED AGENDA DATE:** August 18, 2025

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### SUMMARY

In the 2024-2025 Budget, the Public Works Department has allocated \$480,000 for the replacement purchase of a new motor grader. The motor grader will be utilized throughout the county at various locations to maintain the roadway surface for vehicle travel. The Public Works Department currently plans to trade in a 2010 John Deere 770 GP that is part of the owned fleet of motor graders. The trade in amount offered in the bid will go towards the purchase price of a new machine. Specifications for the new motor grader were advertised and opened publicly pursuant to NRS 332 on July 31st, 2025 at the Humboldt County Clerk's Office. Four vendors responded to the solicitation, NS Tractor, Komatsu, Pape' Machinery and Empire CAT.

### WHY ARE YOU BRINGING THIS BEFORE THE BOARD NOW:

Safety to staff and to the public as the Department's motor grader fleet is utilized for road maintenance throughout the county, and to assure acquisition within the fiscal year.

### PREVIOUS ACTION

Budget approval.

## **BACKGROUND**

On July 31, 2025, the Public Works Department publicly opened bids for a new motor grader, pursuant to NRS 332. Four vendors responded to the solicitation, NS Tractor, Komatsu, Pape' Machinery and Empire CAT.

### 1) Pape' Machinery (John Deere 672GP)

- a. Exceptions: None
- b. Price as Bid: \$404,890.00
- c. Required Options: \$2960.00
- d. Trade In: (\$60,000.00)
- e. Delivery 120-150 Days
- f. Total After Trade In: \$347,850.00

### 2) Pape' Machinery (John Deere 672G)

- a. Exceptions: 2
- b. Price as Bid: \$386,440,000.00
- c. Required Options: \$2960.00
- d. Trade In: (\$60,000.00)
- e. Delivery 120-150 Days
- f. Total After Trade In: \$326,440.00

### 3) Empire CAT (Caterpillar 140 AWD)

- a. Exceptions: None
- b. Price as Bid: \$409,999.60
- c. No Additional Options required  
\*Heated mirrors standard equipment
- d. Trade In: (\$46,000.00)
- e. Delivery 120-150 Days
- f. Total After Trade In: \$363,999.60

### 4 ) Komatsu

- a. Exceptions: 10 exceptions
- b. Price as Bid: \$351,258.63
- c. No Options
- d. Trade In: (\$55,000.00)
- e. Delivery 120-150 Days
- f. Total After Trade In: \$296,258.63

### 5.) Case (NS Tractor)

- a. Exceptions: 13 exceptions
- b. Price as Bid: \$264,442.95
- c. No Options
- d. Trade In: \$59,336.00

- e. Delivery 120-150 Days
- f. Total after Trade In: \$205,106.95

**FISCAL IMPACT**

In the approved 2024-2025 Budget, the Public Works Department has allocated \$480,000.00 for the purchase of a new motor grader. This grader will be kept as a county owned blade and not part of the buy back program that previous blades were purchased under. The county will trade in a blade that has been part of the county owned fleet.

**RECOMMENDATION**

There were two machines that meet the county specifications as bid with no exceptions. The two machines are the John Deere 672 GP from Pape and the Cat 140 AWD from Empire. Both machines are all wheel drive and are comparable in horsepower and machine weight. In the past the county purchased John Deere 772 GP blades that are greater horsepower than the 672 sized machine however the 672 does meet the minimum horsepower of 250 HP per specs. There is a difference of \$16,149.60 between the two bids with trade in values considered. The Cat bid is the highest of the two at \$363,999.60. The John Deere 672 is bid at \$347,850.00. Public Works would recommend the purchase of the CAT Blade at the higher bid due to the following factors. There is a local CAT dealer in Winnemucca that can service the unit without having transportation costs to Reno. The CAT blade meets specs and has a 7 year/5000-hour Powertrain and Hydraulic warranty and a 5 year/5000-hour Travel time and mileage warranty for repairs. Pape warranty for the John Deere Blade is only a 5 year/5000-hour Powertrain warranty. John Deere does not cover freight, transportation or time for warranty repairs. The cost of shipping parts and or hauling the machine to Reno would fall on to the county. Being the plan for this motor grader is to keep it long term in the county fleet instead of rotating it out in five years, the seven-year warranty and having a local dealer makes of the \$16,149.60 in price difference in the long run through savings on transportation and freight costs that would accompany the John Deere Blade.

**LIST SUPPORTING DOCUMENTS IF APPLICABLE:**

None – Solicitation amounts summarized above

**POSSIBLE MOTION**

Should the Board agree with Staff’s recommendation; a possible motion would be: “move to approve the purchase of a Caterpillar 140 AWD motor grader from Empire Southwest, LLC in an amount not to exceed \$363,999.60 with the source of funds being \$480,000.00 budgeted from

capital expenditures and \$46,000.00 from the trade in value of Unit 308 a 2010 John Deere 770 GP.”



# HUMBOLDT COUNTY

50 W. 5<sup>th</sup> Street  
Winnemucca, Nevada 89445  
[www.humboldtcountynv.gov](http://www.humboldtcountynv.gov)

## STAFF REPORT

**DATE:** Friday, August 8, 2025  
**TO:** County Commission  
**FROM:** Don Kalkoske & Rhona Lecumberry  
**SUBJECT:** Southwest Gas Franchise agreement amendment

**REQUESTED AGENDA DATE:** August 18, 2025

### **SUMMARY:**

This request is for a change to the franchise agreement with Southwest Gas Corporation to allow the payment to go directly to the State Education Fund, in lieu of Humboldt County, pursuant to NRS 709.110.

### **PREVIOUS ACTION:**

2014 Franchise Fee agreement with Southwest Gas.

### **BACKGROUND:**

In 2014 Humboldt County entered agreement with Southwest Gas to receive the statutorily required franchise fee. Upon that agreement, and pursuant to NRS 709.110 the County Treasurer would collect said fees and distribute to the Humboldt County School District. The 2019 Nevada Legislature amended NRS 709.110 such that statutorily required payments of 2 percent of the net profits of franchised utilities within a county no longer go to the county treasurer for the benefit of the county school district fund. Rather, such payments are transmitted to the State Treasurer for deposit in the State Education Fund for the benefit of all public schools in the State.

### **FISCAL IMPACT:**

None

### **RECOMMENDATION:**

Staff's recommendation is to approve this amendment to the franchise agreement with Southwest Gas to allow the franchise fee payment to the State Treasurer for the benefit of the public schools in this state.

### **LIST SUPPORTING DOCUMENTS IF APPLICABLE:**

2014 Franchise Fee agreement  
2025 Franchise Fee amendment

### **POSSIBLE MOTION:**

A possible motion for this item could be, "Move to approve the amended franchise fee agreement with Southwest Gas Corporation to allow the statutorily required payments, of a portion of the net profits, to the State Treasurer for the benefit of the public schools in this state."