



Humboldt County Board of Commissioners
August 19, 2024 at 8:30 a.m.
Meeting Minutes

Those present were Chairman Jesse Hill, Commissioners Tom Hoss, Ron Cerri, Ken Tipton and Mark Evatz, Chief Deputy District Attorney Wendy Maddox (via Teams), County Manager Don Kalkoske and Clerk of the Board Tami Rae Spero.

CALL TO ORDER: Chairman Hill called the regular meeting to order at the regular place of meeting the Humboldt County Meeting Room, Courthouse, #201, Winnemucca, Nevada.

PLEDGE OF ALLEGIANCE: All present recited the Pledge of Allegiance.

PUBLIC COMMENT: Chairman Hill asked for public comment. Manager Don Kalkoske offered public comment thanking the fire fighters and law enforcement for their efforts with the recent fire including those that came in from outlying areas. Commissioner Hoss noted that Mr. Kennison did a great job creating a fire line using his own equipment. Commissioner Evatz noted issues with the emergency shut-off of power by NV Energy as that impacts the use of wells to assist with firefighting; he asked that NV Energy provide information on their stance; he continued commenting on the Youth Trap Shoot which is upcoming.

Congressman Mark Amodei offered public comment including that he had passed on the concerns voiced about US95 and what NDOT is looking at; information on landscape conservation as part of Resource Management Plan for the BLM at the national level; that CISA a cyber security agency has been convened in Nevada and explained; he congratulated the Commission on their successful competition in the community project funding for wastewater treatment; he noted his plan to meet with the local BLM representatives later today; he offered comment on the concerns with the changes being implemented by the US Post Office. Commissioner Evatz asked about the other Congressional Representatives for Nevada and their stance on the post office issue. Congressman Amodei responded. Commissioner Cerri noted his appreciation for the assistance with the US95 situation; he asked about the status of the Land Bills. Congressman Amodei responded. No further public comment offered.

APPROVAL OF MINUTES: Discussion and action on correction/approval of minutes for discussion and action on correction/approval of minutes for: June 21, 2024 and August 5, 2024. Chairman Hill asked for corrections for the minutes as presented; none offered. The following motion was made by Commissioner Cerri and passed unanimously:

To approve both the minutes from June 21, 2024 and August 5, 2024 as presented.

APPROVAL OF EXPENDITURES FOR HUMBOLDT COUNTY FOR AUGUST 5, 2024 THROUGH AUGUST 19, 2024: Commissioner Hoss asked about an expenditure for A-1. Facilities Supervisor, Adrian Gonzalez

appeared before the Commission (via Teams) and responded explaining what occurred. The following motion was made by Commissioner Tipton and passed unanimously:

To approve the expenditures for Humboldt County for August 5, 2024 through August 19, 2024.

CONSENT AGENDA: Any item appearing on the Consent Agenda can be pulled down and discussed in detail.

Approval of roll adjustments for APN 06-0048-13 and 15-0323-06: Included on the agenda were copies of the proposed Requests for Adjustments for Steven M. & Elenor S. Atkin/APN 06-0048-13 and David & Christine Reves/APN 15-0323-06. Treasurer Rhona Lecumberry appeared before the Commission and reviewed the request.

The following motion was made by Commissioner Tipton and passed unanimously:

To approve the adjustments for APN 06-0048-13 and APN 15-0323-06.

Reappoint and/or appoint members to the County Advisory Board to Manage Wildlife per NRS 501.265: Bryan Hooper– Appointment as Farming/Ranching representative to expire June 30, 2025; Michael Jurad – Appointment as Sportsman representative to expire June 30, 2026; Giovanni Giordano – Appointment as Farming/Ranching representative to expire 06/30/2027; Tony Gildone – Appointment as “swing” position with term to expire June 30, 2027; Larry Allen – Appointment as Sportsman representative with term to expire June 30, 2027. Commissioner Evatz asked how people make their interest in serving on these types of committees known. Manager Kalkoske responded. Commissioner Cerri asked about Mr. Hooper’s qualifications to represent farming/ranching. Bryan Hooper appeared before the Commission and responded noting that the prior appointee to this position, Tom Cassinelli, had reached out to him about this appointment. Chairman Hill offered comment on Mr. Hooper’s qualifications. Mr. Hooper responded. Chairman Hill offered comment on why he believes Mr. Hooper would be a good representative. Commissioner Hoss asked if the other appointees could introduce themselves. No other appointees were present. Mr. Hooper noted that this Board had fallen out of compliance due to terms expiring and explained. Discussion ensued regarding the language of the motion. The following motion was made by Commissioner Cerri and passed unanimously:

To approve the CAB appointments as presented of Bryan Hooper, Michael Jurad, Giovanni Giordano, Tony Gildone and Larry Allen.

COMPTROLLER: Treasurer Rhona Lecumberry appeared before the Commission.

FINANCIAL REPORT: Humboldt County Comptroller Office will provide an overview of current conditions with respect to Humboldt County revenues and expenditures for fiscal year 2025 (July 1, 2024 through June 30, 2025), including an update on the American Rescue Plan Act (ARPA) and other funding available

to the County. Treasurer Lecumberry reported on the status of expenditures compared to revenues noting that CTX is still outstanding.

NEVADA DIVISION OF WILDLIFE: Deputy Director for the Nevada Department of Wildlife Caleb McAdoo, NDOW Wildlife Biologist Brad Bauman and NDOW Outdoor Connection Coordinator Bobby Jones appeared before the Commission.

REQUEST FOR SUPPORT FOR THE YOUTH FISHING LICENSE PROGRAM: Consideration, discussion and possible approval of a request to support the Nevada Department of Wildlife's Free Fishing License for Youth program through a donation of \$15,000.00. Mr. Jones reviewed the request for the Commission. Chairman Hill stated his support for getting children outside but noted budgetary concerns for the County and asked what NDOW is contributing and if other groups have been approached for funding. Mr. Jones responded. Jim Rackley appeared before the Commission and offered comment on the funding provided by different organizations which should total approximately \$7,500.00. Commissioner Tipton asked about the number of youth licenses in Humboldt County. Mr. Jones responded. Commissioner Tipton asked if this will be an annual request. Mr. Jones confirmed that would be the plan but that the Commission is under no obligation to approve the request; he discussed the plan going forward. Commissioner Hoss asked about the coverage of other costs associated with this and questioned if this will be a success; he asked why the licenses couldn't be free as this funding request would come from tax dollars from Humboldt County and the County does not have it; he stated his appreciation for the efforts but noted that this is a parental responsibility. Mr. Jones responded explaining the purpose as to incentives and the efforts to reach out to other groups; he explained that the licensing process including fees lies with the Legislature. Deputy Director McAdoo offered comment on the request noting that these funds are part of a federal funding match and explained; he noted that he is confident that they will obtain the funding so the County does not need to feel pressured but that the idea was to give the counties the opportunity to partner with the Department for the youth; he noted other counties that have contributed. Commissioner Evatz stated his support for the request and suggested that with the funding provided by the other organizations and the County contributing a not to exceed amount gives us skin in the game; he commented on other funding that the County provides as well as future requests going forward during the Commission contributions items discussion; he stated his support. Commissioner Cerri stated his support but voiced concerns given the financial situation the county is in currently; he stated that in the future he would like to help out but currently he does not believe it is fiscally responsible for the county. Commissioner Tipton asked about the time line for this project. Mr. Jones responded. Commissioner Hoss asked what is being done to follow-up and asked what is done with the schools and such; he noted the

importance of educating the public about how much fun this would be for the kids. Mr. Bauman explained what outreach is done. Chairman Hill noted that this is a match contribution, that when free fishing days come around, the pond is full which shows the interest and that he believes this is a small ask for the amount of benefit that could come out of it; he again stated his support. Commissioner Evatz asked about the language of a motion. Chief Deputy District Attorney Maddox responded. The following motion was made by Commissioner Evatz:

To support the youth fishing license program by Humboldt County in an amount not to exceed \$15,000.00 but potentially reduced by contributions from the local organizations which right now stands at a potential amount of \$7,500.00 so whatever the outdoor organizations come up with the county would make up the difference up to, but not to exceed, \$15,000.00.

Based on comment by Commissioner Cerri regarding the apparent ongoing funding request, Commissioner Evatz offered the following amended motion:

To support the youth fishing license program by Humboldt County in an amount not to exceed \$15,000.00 but potentially reduced by contributions from the local organization which right now stands at a potential amount of \$7,500.00 so whatever the outdoor organizations come up with the county would make up the difference up to, but not to exceed, \$15,000.00 for this fiscal year with the expectation to be that, NDOW and the other organizations, will come back next year with a similar request and that it will continue on an annual basis.

Discussion ensued regarding the impact of other contributions obtained and how that may impact this contribution as well as where this funding will be paid from and how that will impact funding for other requests. Chairman Hill called Commissioner Evatz's motion to a vote and it passed with Chairman Hill and Commissioners Tipton and Evatz voting aye and Commissioners Cerri and Hoss voting nay.

Chairman Hill recessed the meeting at 10:00 a.m. reconvening at 10:08 a.m.

REQUEST TO APPROVE LETTER OF SUPPORT: Consideration, discussion and possible approval for a letter of support to the Nevada State Board of Dental Examiners per NRS 631.274 (1, A), as a request to waive the requirements of NRS 631.300 to grant Ms. Lynn Short a Geographical Restricted Dental Hygiene License. A copy of the proposed letter of support was included on the online agenda for review. Dr. Keith Benson, State Dental Officer with the Department of Health and Human Services and Lynn Short appeared before the Commission. Dr. Benson reviewed the request for the Commission. Ms. Short offered comment on the request. The following motion was made by Commissioner Tipton and passed unanimously:

To support a letter of support to the Nevada State Board of Dental Examiners per NRS 631.274 (1, A), as a

request to waive the requirements of NRS 631.300 to grant Ms. Lynn Short a Geographical Restricted Dental Hygiene License.

ASSESSOR: Assessor Andy Heiser appeared before the Commission.

REQUEST FOR THE COMMISSIONERS TO SPONSOR NEVADA ASSESSOR'S ASSOCIATION CONFERENCE: Consideration, discussion and possible approval of a request to sponsor the Nevada Assessor's Association Conference in an amount not to exceed \$2,000. The conference will be held in Winnemucca September 9-12. Assessor Heiser reviewed the request for the Commission. Commissioner Cerri asked if a request is being made to the WCVA. Discussion ensued. The following motion was made by Commissioner Evatz and passed with Chairman Hill and Commissioners Cerri, Tipton and Evatz voting aye and Commissioner Hoss voting nay:

To approve the request to sponsor the Nevada Assessors' Association Conference in an amount not to exceed \$2,000.00 with the conference being held in Winnemucca September 9th through the 12th.

FACILITY OPERATIONS: Facilities Supervisor Adrian Gonzalez appeared before the Commission.

REQUEST TO APPROVE ADDITIONAL COSTS FOR THE DETENTION CENTER REPLACEMENT STEAMER: Consideration, discussion and possible approval for the additional costs associated with the Replacement Steamer at the Detention Center in the amount of \$417.66. Included on the online agenda was a copy of the Staff Report detailing the request (see attached). Supervisor Gonzalez reviewed the request for the Commission. Commissioner Evatz noted, as he has stated previously, the need to review and determine all of the associated costs on these types of projects. The following motion was made by Commissioner Tipton and passed unanimously:

To approve the additional cost for the replacement steamer at the Detention Center to make it operable in the amount of \$417.66.

PUBLIC WORKS DEPARTMENT: Director Daniel Ferraro appeared before the Commission.

REQUEST TO PURCHASE A NEW AC MACHINE: Consideration, discussion and possible approval to purchase a new AC machine from LGI Technologies to service county wide equipment and vehicles in an amount not to exceed \$5,800.60. Included on the online agenda for review was a Staff Report detailing quotes received from O'Reilly's Auto Parts, Robinair and LGI Technologies. Director Ferraro reviewed the request for the Commission. After discussion the following motion was made by Commissioner Tipton and passed unanimously:

To purchase a new AC machine from LGI Technologies in an amount not to exceed \$5,800.60.

REQUEST TO APPROVE ADDITIONAL COSTS FOR THE DENIO WELL: Consideration, discussion and possible approval of an additional cost in the amount of \$8,316 for fuel used for the installation and drilling by Fred

Anderson Drilling of the well at the Public Works yard in Denio. Director Ferraro noted the discussion which had occurred at the prior meeting regarding this issue and the need to bring it back to the Commission for action. The following motion was made by Commissioner Tipton and passed unanimously: *To approve the additional cost for Fred Anderson Drilling for the Denio well for the fuel used for installation in an amount not to exceed \$8,316.00.*

REQUEST TO APPROVE THE PAVEMENT PRESERVATION PROJECT: Consideration, discussion and possible approval to award the 2024-2025 Pavement Preservation Project in an amount not to exceed \$1,951,007.00. Included on the online agenda was a Staff Report detailing the bids received from Sierra Nevada Construction and Intermountain Slurry Seal Inc. (see attached). Director Ferraro reviewed the request for the Commission noting that the amount exceeds the estimate due to extra work required on certain roads but that sufficient funds exist in the RTC Fund but it would require augmentation; he reviewed what the cost would be if the project were done over multiple years or if only Cordero Road is done; he noted his concerns with putting certain roads off due to the need to maintain integrity. Chairman Hill stated his support for maintaining the roads. Commissioner Evatz noted concern with doing road preparation for a mine that will not be functional for a while; he questioned if we are addressing a current safety issue and asked if there is away to prioritize what fits within the budget without compromising safety. Discussion ensued including issues with cattle guards on Cordero which are a safety concern, roads that are showing significant cracking in the Bottle Creek and Leonard Creek areas, the cost increases over prior years, the funding available in the RTC Fund and the projects included and the Director's recommendation that all the roads up north be addressed. The following motion was made by Commissioner Cerri and passed unanimously:

To approve the 2024-2025 Pavement Preservation Project in an amount not to exceed \$1,951,007.00.

GENERAL ROAD PROJECTS: A presentation by Humboldt County Public Works Director Dan Ferraro to update the Board on Road projects within Humboldt County, however, no action may be taken on a matter raised until the matter itself has been specifically included on the agenda as an item upon which action may be taken. Director Ferraro reviewed road grading, culvert work, cattle guard clean up, the situation with a damaged manhole cover in McDermitt, back slope work, work at the fishpond, the status of the mag roads to this point and a generator issue related to a well due to the power outage.

TECHNOLOGY SERVICES DEPARTMENT: Technology Services Department Director Mike DeTullio appeared before the Commission.

REQUEST TO WAIVE THE ATTRITION POLICY: Consideration, discussion and possible approval to waive the attrition policy to hire for the position of Technology Services Technician. Director DeTullio reviewed the

request for the Commission noting that this is for the TV District which only has one technician. Discussion ensued regarding the increase in staffing and whether the position is needed. Commissioner Evatz noted his belief that an increase in technology services should translate into having very efficient technological tools which requires fewer people and equates to a savings; he asked that opportunities be sought to do the same quality of work with fewer people. Commissioner Cerri suggested that the attrition policy be allowed to run to see if the department can get by with the current staffing. Director DeTullio noted the upcoming TSC 3 Conversion project. Discussion ensued with Commissioner Tipton asking that the staffing level be looked at including what may be required for the TV District and the matter come back next meeting with additional information. Director DeTullio noted applicants being considered and the impact on current staffing and duties. Discussion ensued including language of a motion. After discussion the following motion was made by Commissioner Evatz and passed unanimously:

To table this to the first meeting in September the 3rd.

REQUEST TO PURCHASE COMPUTER EQUIPMENT: Consideration, discussion and possible approval to purchase computer equipment to replace computers with expired warranty, out of service or new hardware from Dell Computers in an amount not to exceed \$40,000.00. Included on the online agenda for review was a listing of computer equipment being requested. Director DeTullio reviewed the request for the Commission. Discussion ensued. The following motion was made by Commissioner Evatz and passed unanimously:

To approve the purchase of computer equipment to replace computers with expired warranty, out of service or new hardware from Dell Computers in an amount not to exceed \$40,000.00 as presented by Mike.

REQUEST TO PURCHASE FIREWALL THROUGH A GRANT OPPORTUNITY: Consideration, discussion and possible approval to purchase one firewall from Amplify in an amount not to exceed \$163,682.19, and to approve the grant reimbursement from the State and Local Cybersecurity Grant program. Included on the online agenda for review was a Staff Report with a copy of the grant attached. Director DeTullio reviewed the request for the Commission. The following motion was made by Commissioner Cerri and passed unanimously:

To approve the Technology Services Department's request, as presented, to purchase one firewall from Amplify in the amount of \$163,682.19 with said amount to be reimbursed from the FFY2022 State and Local Cybersecurity Grant Program.

HUMBOLDT TV DEPARTMENT/ASSESSMENT REFUND REQUEST: Consideration, discussion and possible action regarding a request from Dennis Patterson to refund the television assessment paid on the tax roll

for APN 06-0096-06, pursuant to HCC 2.32.070. A copy of the Television Assessment Refund Certification/Voucher request was included on the online agenda for review with a recommendation for denial as the parcel can receive television signals from the district. Director DeTullio reviewed the request for the Commission and recommended denial based on the County Code requirements. The following motion was made by Commissioner Tipton and passed unanimously:

To deny the request from Dennis Patterson to refund the television assessment paid on the tax roll for APN 06-0096-06, pursuant to HCC 2.32.070.

Chairman Hill recessed the meeting at 11:24 a.m. reconvening at 11:32 a.m.

SHERIFF: Captain Sean Wilkin appeared before the Commission on behalf of the Sheriff’s Office.

DETENTION CENTER/REQUEST TO WAIVE ATTRITION POLICY: Consideration, discussion and possible approval to waive the attrition policy to hire for the position of Detention Center Administrative Clerk II, III, IV. Captain Wilkin reviewed the request for the Commission. The following motion was made by Commissioner Cerri and passed unanimously:

To waive the attrition policy to hire for the position of Detention Center Administrative Clerk II, III and IV.

LIQUOR BOARD: Captain Sean Wilkin appeared before the Commission.

CALL TO ORDER: Captain Wilkin convened the Humboldt County Liquor Board at 11:33 a.m.

PUBLIC COMMENT: Captain Wilkin asked for public comment; none offered.

SPECIAL LIQUOR LICENSES: Consideration, discussion and possible approval for a liquor license on behalf of Richard Gavica for the Santa Rosa Basque Club Basque Festival on September 7th, 2024 and also for Bryn Echevarria for the Paradise Valley Community Crab Feed on November 9th, 2024. Captain Wilkin identified the applicants and events for the record and reviewed the requests for the Board and recommended approval. The following motion was made by Commissioner Hill, was seconded and passed unanimously:

To approve those two applicants that were read into the record.

LIQUOR LICENSE RENEWALS: Consideration, discussion and possible approval for the following 2024 4th Quarter Liquor License Renewals:

- | | |
|------------------------------|----------------|
| Saif Oraha / SMO Fuels, Inc. | Valmy Chevron |
| William Firth | Water Hole #1 |
| Gurjot Singh | BJ’s Market |
| Tiara Tocco | Denio Junction |

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| Giovanni & Shannon Giordano | Sawtooth Station |
| Joginder Lal | McDermitt Gas Lean Motel |
| Jeffery Siegel | Diamond Inn Bar |
| Manjinder Singh & Kirandeep Kaur | A-1 Fuel Stop |
| Norman Calhoun Jr. & Barry Wilkinson | Quinn River Merc, LLC |
| Juanita Kennedy | Paradise Valley Bar & Grill |
| Micaela Fregoso, Gen Mgr. | Pilot Travel Centers, LLC |
| Ted Rookstool | Windspur Supply |
| Chloe Dufurrena | Say When, Inc. |

All above licenses will expire 09/30/24. Captain Wilkin reviewed the renewals for the Board and recommended approval. The following motion was made by Commissioner Hill and passed unanimously:
To approve the thirteen liquor licenses as printed on the agenda.

PUBLIC COMMENT: Captain Wilkin asked for public comment; none offered.

ADJOURNMENT: Captain Wilkin adjourned the Humboldt County Liquor Board meeting at 11:36 a.m.

COUNTY MANAGER: County Manager Don Kalkoske appeared before the Commission.

REQUEST TO APPROVE THE RE-HIRE OF GINA RACKLEY AS COMPTROLLER: Consideration, discussion and possible approval for a request to the Public Employees Retirement System of Nevada to approve that retiree, Gina Rackley, be rehired into the critical need position of Comptroller for a period not to exceed one year. Manager Kalkoske reviewed the request for the Commission. After discussion the following motion was made by Commissioner Tipton and passed unanimously:

To approve the request to the Public Employees Retirement System of Nevada to approve that retiree, Gina Rackley, be rehired into the critical need position of Comptroller for a period not to exceed one year.

DISCUSSION RELATED TO COMMISSIONERS INPUT ON POTENTIAL BILL DRAFT REQUESTS FOR NEXT YEAR'S LEGISLATIVE SESSION: Consideration and discussion to gather the Commissioners' input regarding potential Bill Draft Requests for the 2025 Nevada Legislative Session. No requests identified or discussed under this item.

MISCELLANEOUS REPORTS AND CORRESPONDENCE:

Other information and upcoming meetings: Chairman Hill noted the following meetings - August 20, 2024 Winnemucca City Council Meeting, September 2, 2024 Labor Day Holiday – County offices closed, 08/19/2024

September 3, 2024 Humboldt County Board of Commissioners Meeting, September 12, 2024 Regional Planning Commission Meeting, September 16, 2024 Humboldt County Board of Commissioners Meeting AND September 17, 2024 Winnemucca City Council Meeting.

Reports from Commissioners regarding other Boards and Committees on which they serve: Commissioner Cerri reported on a call he had with Andy Rieber about the sage grouse comments. Commissioner Evatz noted the upcoming Assessor's Conference and his appearance as a speaker at the event. Commissioner Tipton reported on work occurring as to a cooperating agency MOU between the counties and the BLM for county input at the beginning of a process and a Humboldt River Water Basin Authority meeting. Commissioner Hoss reported on an Airport Board meeting and a Museum Board meeting and discussed and provided information to the Commissioners related to issues with Chimney Reservoir and the restroom conditions. Chairman Hill reported on a Paradise Conservation District meeting including action taken by the District to look at options for the Chimney Reservoir improvements/updates. Discussion ensued including the ability to place this on a future agenda for discussion.

FUTURE AGENDA ITEMS: Whether an item will be placed on a future agenda will be subject to the chairman and/or legal counsel's determination. Chairman Hill asked that Chimney Reservoir be identified for an agenda item to include funding opportunities and plans for maintenance. Manager Kalkoske noted the item related to the waiver of attrition for the Technology Services Department which was table today. Commissioner Evatz asked that a Nevada Energy representative come before the Commission and discuss the guidelines for the power shut offs during fires, for an update on the airport situation with Lithium Nevada as well as an update on the project, for an update from the local BLM leadership and an update from DOWL on the sewer treatment facility project. Manager Kalkoske commented on what is occurring with the sewer treatment facility project. Chairman Hill asked about the status of the Buildings & Grounds building. Manager Kalkoske responded. Commissioner Cerri asked for information as to the status of the HVAC system at the Orovada Community Hall. Commissioner Tipton noted the upcoming NACO conference.

PUBLIC COMMENT: Chairman Hill asked for public comment. Commissioner Evatz offered public comment noting that today is the first day of school and offered a reminder to engage around school crosswalks and to watch for the kids and he wished all the students, teachers, staff and administrators a very productive and safe school year.

Treasurer Lecumberry offered public comment noting the upcoming County Fiscal Officers Conference which will occur here in Winnemucca in September.

Jim Rackley offered public comment thanking the Commission for their time and consideration and input

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as to the free fishing licenses and other recreation activities in the County.

Commissioner Cerri offered public comment about the current fire risk and offered caution to everybody and encouraged people to take the proper tools for addressing fire when they go out on the range.

Commissioner Hoss offered public comment on the need to stop the abatements coming from the State and the federal government due to the impact on local governments with infrastructure costs.

No further public comment offered.

ADJOURNMENT: Chairman Hill adjourned the meeting at 12:15 p.m.

ATTEST:  Clerk APPROVED:  Chairman

(Minutes approved by the Commission and signed by the Chairman on 09.03.2024)

Notice of Public Meeting
Humboldt County Board of Commissioners Regular Meeting
Monday, August 19, 2024
8:30 AM

Humboldt County Courthouse Meeting Room 201
50 West Fifth Street,
Winnemucca, NV 89445

FOR TELECONFERENCE OR VIDEO CONFERENCE ACCESS

Click here to join the meeting:
[Join the meeting now](#)

Or by phone: +1 775-446-0241, Conference ID: 729 049 896#

All times on this agenda are approximate. Consideration of items may require more or less time than is scheduled. Items on the agenda may be taken out of order; the public body may combine two or more agenda items for consideration; and the public body may remove an item from the agenda or delay discussion relating to an item on the agenda at any time. Public comment is designated for discussion only. The public has the opportunity to address the Commission on any matter not appearing on the agenda; however, no action may be taken on Matter raised until the matter itself has been specifically included on the agenda as an item upon which action may be taken. Additionally, public comment may be heard on any item listed on the Agenda. Persons are invited to submit comments in writing and/or attend and make comments on any agenda item at the Commission meeting. All public comment may be limited to three (3) minutes per person, at the discretion of the Commission.

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. PUBLIC COMMENT:

General public comment is designated for discussion only. The public has the opportunity to address the Commission on any matter not appearing on this agenda; however, no action may be taken on a matter raised until the matter itself has been specifically included on the agenda as an item upon which action may be taken. Individual comments will be limited to three (3) minutes.

4. APPROVAL OF MINUTES (FOR POSSIBLE ACTION)

Discussion and action on correction/approval of minutes for discussion and action on correction/approval of minutes for March 27, 2017 (Budget Hearing); April 3, 2017; May 1, 2017 (Joint); May 15, 2017; June 19, 2017; July 10, 2017; August 7, 2017 (Joint); August 21, 2017; December 11, 2017 (Joint); January 16, 2018; January 29, 2018 (Retreat); February 5, 2018; February 20, 2018; March 5, 2018; April 2, 2018 (Budget Hearing); April 9, 2018; August 6, 2018; August 20, 2018; September 17, 2018; October 1, 2018; October 15, 2018; March 18, 2019; March 25, 2019 (Budget Hearings); April 1, 2019; May 6, 2019; May 15, 2019 (Special); May 20, 2019; June 3, 2019; June 17, 2019; June 5, 2019 (Special); August 5, 2019; August 19, 2019; September 3, 2019; September 16, 2019; October 21, 2019; November 4, 2019; November 25, 2019 (Special); December 16, 2019; January 6, 2020;

January 21, 2020 (Combined Regular and Retreat); February 3, 2020; March 2, 2020; March 19, 2020; April 6, 2020; April 14, 2020 (Special); April 20, 2020; May 4, 2020; June 15, 2020 (Joint); July 17, 2020 (Special Joint); July 20, 2020; August 17, 2020; August 20, 2020 (Special Meeting); September 8, 2020; September 21, 2020; September 30, 2020 (Special); October 5, 2020 (Special Joint Meeting); October 19, 2020; November 9, 2020; November 13, 2020 (Special Canvass); November 23, 2020; December 14, 2020; April 8, 2021 (Special Meeting); June 21, 2021; July 19, 2021; August 9, 2021; August 12, 2021 (Special Meeting); August 23, 2021; December 13, 2021; March 26, 2024; April 15, 2024; April 22, 2024 (Special Meeting); June 21, 2024 (Special Canvass); and August 5, 2024. Discussion and possible action.

4.A) Minutes

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5. APPROVAL OF EXPENDITURES FOR HUMBOLDT COUNTY FOR AUGUST 5, 2024 THROUGH AUGUST 19, 2024 (FOR POSSIBLE ACTION)
6. CONSENT AGENDA (FOR POSSIBLE ACTION)

Any item appearing on the Consent Agenda can be pulled down and discussed in detail. Discussion and possible action.

A. Approval of roll adjustments for APN 06-0048-13 and 15-0323-06.

B. Reappoint and/or appoint members to the County Advisory Board to Manage Wildlife per NRS 501.265.

Bryan Hooper– Appointment as Farming/Ranching representative to expire June 30, 2025

Michael Jurad – Appointment as Sportsman representative to expire June 30, 2026

Giovanni Giordano – Appointment as Farming/Ranching representative to expire 06/30/2027

Tony Gildone – Appointment as “swing” position with term to expire June 30, 2027

Larry Allen – Appointment as Sportsman representative with term to expire June 30, 2027

6.A) Roll Adjustment

[Roll Adjustments for 08.19.24 Approval.pdf](#)
[Wildlife CAB appointments.pdf](#)

7. COMPTROLLER: FINANCIAL REPORT (INFORMATIONAL ONLY)

Humboldt County Comptroller Office will provide an overview of current conditions with respect to Humboldt County revenues and expenditures for fiscal year 2025 (July 1, 2024 through June 30, 2025), including an update on the American Rescue Plan Act (ARPA)

and other funding available to the County. Information Only.

8. NDOW: REQUEST FOR SUPPORT FOR THE YOUTH FISHING LICENSE PROGRAM (FOR POSSIBLE ACTION)

Consideration, discussion and possible approval of a request to support the Nevada Department of Wildlife's Free Fishing License for Youth program through a donation of \$15,000. Discussion and possible action.

8.A) Fishing License

[Staff Report - NDOW Free Kids Fishing License Contribution 08192024.pdf](#)

9. COUNTY MANAGER: REQUEST TO APPROVE LETTER OF SUPPORT (POSSIBLE ACTION)

Consideration, discussion and possible approval for a letter of support to the Nevada State Board of Dental Examiners per NRS 631.274 (1, A), as a request to waive the requirements of NRS 631.300 to grant Ms. Lynn Short a Geographical Restricted Dental Hygiene License. Discussion and possible action.

9.A) DHHS letter

[Staff Report - DHHS sign-on letter 08192024.pdf](#)

10. ASSESSOR: REQUEST FOR THE COMMISSIONERS TO SPONSOR NEVADA ASSESSOR'S ASSOCIATION CONFERENCE (POSSIBLE ACTION)

Consideration, discussion and possible approval of a request to sponsor the Nevada Assessor's Association Conference in an amount not to exceed \$2,000. The conference will be held in Winnemucca September 9-12. Discussion and possible action.

10.A) Assessor

[Staff Report - NAA Fall Sponsorship Request.pdf](#)

11. FACILITY OPERATIONS: REQUEST TO APPROVE ADDITIONAL COSTS FOR THE DETENTION CENTER REPLACEMENT STEAMER (POSSIBLE ACTION)

Consideration, discussion and possible approval for the additional costs associated with the Replacement Steamer at the Detention Center in the amount of \$417.66. Discussion and possible action.

11.A) Facility Operations

[Staff Report- Over Exceeded Expenditures for Detention Center Replacement Steamer.pdf](#)

12. PUBLIC WORKS DEPARTMENT: REQUEST TO PURCHASE A NEW AC MACHINE; REQUEST TO APPROVE ADDITIONAL COSTS FOR THE DENIO WELL; REQUEST TO APPROVE THE PAVEMENT PRESERVATION PROJECT (POSSIBLE ACTION); GENERAL ROAD PROJECTS (FOR INFORMATION ONLY)

A. Consideration, discussion and possible approval to purchase a new AC machine from LGI Technologies to service county wide equipment and vehicles in an amount

not to exceed \$5,800.60. Discussion and possible action.

- B. Consideration, discussion and possible approval of an additional cost in the amount of \$8,316 for fuel used for the installation and drilling by Fred Anderson Drilling of the well at the Public Works yard in Denio. Discussion and possible action.
- C. Consideration, discussion and possible approval to award the 2024-2025 Pavement Preservation Project in an amount not to exceed \$1,951,007.00. Discussion and possible action.
- D. A presentation by Humboldt County Public Works Director Dan Ferraro to update the Board on Road projects within Humboldt County, however, no action may be taken on a matter raised until the matter itself has been specifically included on the agenda as an item upon which action may be taken. Information only.

12.A) Public Works

[Staff Report AC Machine.pdf](#)

[Staff Report - Denio Well.pdf](#)

[Staff Report PW Pavement Preservation 2024-2025.pdf](#)

13. TECHNOLOGY SERVICES DEPARTMENT: REQUEST TO WAIVE THE ATTRITION POLICY; REQUEST TO PURCHASE COMPUTER EQUIPMENT; REQUEST TO PURCHASE FIREWALL THROUGH A GRANT OPPORTUNITY (POSSIBLE ACTION)

- A. Consideration, discussion and possible approval to waive the attrition policy to hire for the position of Technology Services Technician. Discussion and possible action.
- B. Consideration, discussion and possible approval to purchase computer equipment to replace computers with expired warranty, out of service or new hardware from Dell Computers in an amount not to exceed \$40,000. Discussion and possible action.
- C. Consideration, discussion and possible approval to purchase one firewall from Amplify in an amount not to exceed \$163,682.19, and to approve the grant reimbursement from the State and Local Cybersecurity Grant program. Discussion and possible action.

13.A) Tech Services

[Waiver of Attrition Policy.pdf](#)

[TSD Initial Computer Equip Order FY24-25.pdf](#)

[TSD Firewall Grant Purchase.pdf](#)

14. HUMBOLDT TV DEPARTMENT: ASSESSMENT REFUND REQUEST (POSSIBLE ACTION)

Consideration, discussion and possible action regarding a request from Dennis Patterson to refund the television assessment paid on the tax roll for APN 06-0096-06, pursuant to HCC 2.32.070. Discussion and possible action.

14.A) TV Refund [THC_TV-Assess-Refund_Patterson_08-19-2024.pdf](#)

15. DETENTION CENTER: REQUEST TO WAIVE ATTRITION POLICY (POSSIBLE ACTION)

Consideration, discussion and possible approval to waive the attrition policy to hire for the position of Detention Center Administrative Clerk II, III, IV. Discussion and possible action.

15.A) Detention

[Detention - Agenda Request attrition policy.pdf](#)

16. SHERIFF: LIQUOR BOARD (POSSIBLE ACTION)

Undersheriff Kuskie is requesting that the Humboldt County Liquor Board be convened.

A. Public Comment

B. Consideration, discussion and possible approval for a liquor license on behalf of Richard Gavica for the Santa Rosa Basque Club Basque Festival on September 7th, 2024 and also for Bryn Echevarria for the Paradise Valley Community Crab Feed on November 9th, 2024. Discussion and possible action.

C. Consideration, discussion and possible approval for the following 2024 4th Quarter Liquor License Renewals:

| | | |
|----|-------------------------------------|-----------------------------|
| 1 | Saif Oraha / SMO Fuels, Inc. | Valmy Chevron |
| 2 | William Firth | Water Hole #1 |
| 3 | Gurjot Singh | BJ's Market |
| 4 | Tiara Tocco | Denio Junction |
| 5 | Giovanni & Shannon Giordano | Sawtooth Station |
| 6 | Joginder Lal | McDermitt Gas Lean Motel |
| 7 | Jeffery Siegel | Diamond Inn Bar |
| 8 | Manjinder Singh & Kirandeep Kaur | A-1 Fuel Stop |
| 9 | Norman Calhoun Jr & Barry Wilkinson | Quinn River Merc, LLC |
| 10 | Juanita Kennedy | Paradise Valley Bar & Grill |
| 11 | Micaela Fregoso, Gen Mgr. | Pilot Travel Centers, LLC |
| 12 | Ted Rookstool | Windspur Supply |
| 13 | Chloe Dufferrena | Say When, Inc. |

All above licenses will expire 09/30/24. Discussion and possible action.

D. Public Comment

E. Adjournment

16.A) Liquor Licenses

[Staff Report - Special Liquor License-Basque Festival and Paradise Vly Crab Feed.pdf](#)
[2024 4th Quarter Liquor License Renewals.pdf](#)

17. COUNTY MANAGER: REQUEST TO APPROVE THE RE-HIRE OF GINA RACKLEY AS COMPTROLLER (POSSIBLE ACTION)

Consideration, discussion and possible approval for a request to the Public Employees Retirement System of Nevada to approve that retiree, Gina Rackley, be rehired into the critical need position of Comptroller for a period not to exceed one year. Discussion and possible action.

17.A) Comptroller position

[Staff Report Retiree Rehire 08192024.pdf](#)

18. COUNTY MANAGER: DISCUSSION RELATED TO COMMISSIONERS INPUT ON POTENTIAL BILL DRAFT REQUESTS FOR NEXT YEAR'S LEGISLATIVE SESSION (DISCUSSION ONLY)

Consideration and discussion to gather the Commissioners' input regarding potential Bill Draft Requests for the 2025 Nevada Legislative Session. Discussion only.

18.A) BDR

[Agenda Request for BDR Suggestions.pdf](#)

19. MISCELLANEOUS REPORTS AND CORRESPONDENCE

1. Other information and upcoming meetings:

August 20, 2024 Winnemucca City Council Meeting

September 2, 2024 Labor Day Holiday – County offices closed

September 3, 2024 Humboldt County Board of Commissioners Meeting

September 12, 2024 Regional Planning Commission Meeting

September 16, 2024 Humboldt County Board of Commissioners Meeting

September 17, 2024 Winnemucca City Council Meeting

2. Reports from Commissioners regarding other Boards and Committees on which they serve, including POOL/PACT Board, National Wild Horse & Burro Advisory Board, Nevada Association of Counties (NACO), Regional Airport Board, Humboldt River Basin Water Authority (HRBWA), Western Interstate Region (WIR), Legislative Interim Land Council, Humboldt Development Authority (HDA), Winnemucca Visitors & Convention Authority (WCVA), Hospital Board, Humboldt Foundation, Humboldt County Elk Planning Steering Committee, Paradise Conservation District and the State Land Use Planning Advisory Council (SLUPAC).

20. FUTURE AGENDA ITEMS

Whether an item will be placed on a future agenda will be subject to the chairman and/or legal counsel's determination.

21. PUBLIC COMMENT:

Public Comments: General public comment is designated for discussion only. The public has the opportunity to address the Commission on any matter not appearing on this agenda; however, no action may be taken on a matter raised until the matter itself has been specifically included on the agenda as an item upon which action may be taken. Individual comments will be limited to three (3) minutes.

22. ADJOURNMENT

23. NOTICE:

The County Commission may close the meeting to receive information from legal counsel pursuant to Nevada Revised Statutes 241.015.

The public is welcome to attend the meeting electronically via Microsoft Teams or by appearing in person at the location at the time and date listed on the first page of this agenda. There will be a physical location for the meeting; however, the meeting may be accessed electronically through an internet connection at Microsoft Teams link located on the first page of this agenda.

Staff reports and supporting material posted for the meeting are available on the Humboldt County website at <https://www.humboldtcountynv.gov/> (click on the "Government" link on the home page) if that information was available when the agenda was posted. If the supporting material/ staff report is not included in the agenda packet, it is available to the general public at the same time the materials are provided to the Board. The

administrative assistant at the County Manager's Office located at 50 West 5th Street, Winnemucca, Nevada, telephone number 775- 623-6300 is the designated person from whom a member of the public may request the supporting material for this meeting and the County Manager's Office is the location where the supporting material is available to the public.

CERTIFICATE OF POSTING

PLACES POSTED: Humboldt Co. Courthouse, 50 W. 5th St.; Rooms 201, 205, & 207 at 9:00 A.M. By: MC

Humboldt County Website: <https://www.humboldtcountynv.gov> at _____ By: _____

State of Nevada Website: www.notice.nv.gov. _____ A.M. By: _____

MEETING DATE: August 19, 2024

DATE POSTED: August 14, 2024 **POSTED BY:** MICHELLE COOK

NOTE FOR SUPPORTING MATERIAL: A copy of the supporting material for the meeting may be obtained at Commissioner meeting/agendas on the Humboldt County website: www.hcnv.us or by contacting the County Manager's Office, at 50 W. Fifth Street, Winnemucca, Nevada 89445, (775) 623-6300.

NOTICE TO PERSONS WITH DISABILITIES - Reasonable efforts will be made to assist and accommodate physically disabled persons desiring

to attend the meeting. Please call the Humboldt County Administrator's Office at 623-6300 in advance so that arrangements may be conveniently made. **EQUAL OPPORTUNITY NOTICE** - Humboldt County is an Equal Opportunity Employer and will not discriminate against employees or applicants for employment or services in an unlawful manner.

NON-DISCRIMINATION STATEMENT - In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its Agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, religion, sex, gender identity (including gender expression), sexual orientation, disability, age, marital status, family/parental status, income derived from a public assistance program, political beliefs, or reprisal or retaliation for prior civil rights activity, in any program or activity conducted or funded by USDA (not all bases apply to all programs). Remedies and complaint filing deadlines vary by program or incident.

Persons with disabilities who require alternative means of communication for program information (e.g., Braille, large print, audiotape, American Sign Language, etc.) should Contact the responsible Agency or USDA's TARGET Center at (202) 720-2600 (voice and TTY) or contact USDA through the Federal Relay Service at (800) 877-9339. Additionally, program information may be made available in languages other than English.

To file a program discrimination complaint, complete the USDA Program Discrimination Complaint Form, AD-3027, found online at http://www.ascr.usda.gov/complaint_filing_cust.html and at any USDA office or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by:

(1) Mail: U.S. Department of Agriculture

Office of the Assistant Secretary for Civil Rights

1400 Independence Avenue, SW

Washington, D.C. 20250-9410;

fax: (202) 690-7422; or

email: intake@usda.gov

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HUMBOLDT COUNTY

50 W. 5th Street
Winnemucca, Nevada 89445
www.hcnv.us

STAFF REPORT

DATE: Thursday, August 8, 2024
TO: County Commission
FROM: Adrian Gonzalez-Avila, Facility Operations
SUBJECT: Request for Approval of the Over Exceeded Amount Expenditures for the Detention Center Replacement Steamer.

REQUESTED AGENDA DATE: August 8, 2024

SUMMARY

Facility Operations is requesting approval of the over exceeded expenditure for the new Vulcan Electric Countertop Convection Steamer for the Detention Center.

WHY ARE YOU BRINGING THIS BEFORE THE BOARD NOW:

For approval of the over exceeded amount expenditures for the new Vulcan electric countertop convection steamer for the Detention Center in an amount of \$417.66. The original not to exceed amount was \$12,680.00. A liftgate service charge of \$99.00 was included on the invoice and necessary parts were needed to be purchased in an amount of \$318.66 from Ferguson Industrial.

PREVIOUS ACTION

During their July 15, 2024 meeting, Commissioners approved the purchase of a new Vulcan Electric Countertop Convection Steamer for the Detention Center in amount not to exceed \$12,680.00.

BACKGROUND

When this expenditure was approved, it was approved for an amount not to exceed \$12,680.00. Due to other services and parts required, the total expenditure was \$13,097.66. An over exceeded expenditure of \$417.66. The steamer has already been purchased and the additional expenditures were already purchased. Upon ordering this item, it was unknown that the hookup parts would not be included in the purchase. Once received, Maintenance Technician Brooks found that the required parts for proper function were not included, and it was just the steamer of its own. Due to these parts being a necessity for any working function, these parts had to be bought separately. The parts were found on site and were purchased.

FISCAL IMPACT

Expenditure overage of an amount of \$417.66 and a new not to exceed amount of \$13,097.66 from the approved 2024-2025 fiscal year budget for Facility Operations.

RECOMMENDATION

It is recommended that the request be approved for the over exceeded amount expenditures for the Detention Center Steamer Replacement.

LIST SUPPORTING DOCUMENTS IF APPLICABLE:

Central Restaurant Products Invoice and Ferguson Industrial Invoice.

POSSIBLE MOTION

Motion to approve Facility Operations' request, as presented, to approve the over exceeded expenditure amounts of \$417.66, and a new not to exceed amount of \$13,097.66 for the Detention Center replacement steamer.