



**Humboldt County Board of Commissioners**  
**February 20, 2024 at 8:30 a.m.**  
**Meeting Minutes**

Those present were Chairman Jesse Hill, Commissioners Tom Hoss, Ron Cerri, Ken Tipton and Mark Evatz, Deputy District Attorney Shane Bell, County Manager Don Kalkoske and Clerk of the Board Tami Rae Spero (via Teams).

CALL TO ORDER: Chairman Hill called the regular meeting to order at the regular place of meeting the Humboldt County Meeting Room, Courthouse, #201, Winnemucca, Nevada.

PLEDGE OF ALLEGIANCE: All present recited the Pledge of Allegiance.

PUBLIC COMMENT: Chairman Hill asked for public comment. Commissioner Evatz offered public comment thanking the poll workers who worked in recent election.

APPROVAL OF MINUTES: No minutes submitted for consideration.

APPROVAL OF EXPENDITURES FOR HUMBOLDT COUNTY FOR FEBRUARY 5, 2024 THROUGH FEBRUARY 20, 2024: The following motion was made by Commissioner Cerri and passed unanimously:

*To approve the expenditures from February 5, 2024 through February 20, 2024.*

EMERGENCY MANAGER: Emergency Manager Carol Lynn appeared before the Commission.

UPDATE ON THE SELECTION OF CONTRACTOR FOR THE 2024 EARTHQUAKE FUNCTIONAL EXERCISE: Emergency Manager Carol Lynn will provide an update regarding the selection of Galena Property Development as the contractor selected for the 2024 Earthquake Functional Exercise. Any exercise expenses will be paid from NV Department of Emergency Management grant funds. Manager Lynn reviewed the selection process for the Commission stating that Galena Land Development had been selected. Discussion ensued regarding the selection of the company with the lowest bid and the definition of terms.

JUSTICE COURT: Justice of the Peace Jim Loveless appeared before the Commission.

REQUEST TO WAIVE ATTRITION POLICY: Consideration, discussion and possible approval to waive the attrition policy to hire a Civil Court Clerk I position that will become vacant. Justice of the Peace Loveless reviewed the request for the Commission. The following motion was made by Commissioner Evatz and passed unanimously:

*To waive the attrition policy for Justice Court to hire a civil court clerk.*

RESOLUTION TO SUPPORT DOMESTIC SHEEP INDUSTRY: Consideration, discussion and possible approval of a resolution supporting domestic sheep industry. A copy of the proposed resolution was included on the on-line agenda for review. Manager Kalkoske reviewed the request for the Commission. Chairman

Hill offered comment on other Counties who have adopted the resolution and stated his support. The following motion was made by Commissioner Tipton and passed unanimously:

*To adopt this resolution to support the sheep industry.*

*(Resolution No. 02-20-24)*

COMPTROLLER: Comptroller Gina Rackley appeared before the Commission.

FINANCIAL REPORT: Humboldt County Comptroller Gina Rackley will provide an overview of current conditions with respect to Humboldt County revenues and expenditures for fiscal year 2024 (July 1, 2023 through June 30, 2024), including an update on the American Rescue Plan Act (ARPA) and other funding available to the County. Comptroller Rackley reported that budget packets have been sent out and reviewed the planned schedule for providing those to the Commission. She indicated that some preliminary numbers had been received from the Department of Taxation, but she has not had the opportunity to review those as of yet. She continued reporting on the status of ARPA funds including what is being looked at in Orovada and requested by Golconda. Discussion ensued regarding the HVAC situation at Orovada.

SHERIFF: Under Sheriff Damon Kuskie and Captain Sean Wilkin appeared before the Commission.

REQUEST TO PURCHASE PORTABLE RADIOS: Consideration, discussion and possible action for a request to purchase handheld portable radios to replace aging and obsolete equipment from Viking Portable in an amount not to exceed \$29,532. Captain Wilkin reviewed the request for the Commission. After discussion the following motion was made by Commissioner Tipton and passed unanimously:

*To allow the Humboldt County Sheriff's Office to acquire six new Viking portable radios to allow critical law enforcement communications in an amount not to exceed \$29,532.00.*

REQUEST TO PURCHASE A VEHICLE: Consideration, discussion and possible action for a request to purchase a used unmarked vehicle, using Insurance Claim Funds and County Funds in an amount not to exceed \$45,000. Captain Wilkin reviewed the request for the Commission. After discussion the following motion was made by Commissioner Evatz and passed unanimously:

*To approve the request to purchase a used, unmarked vehicle using the insurance claim funds and county funds in an amount not to exceed \$45,000.00 for the Sheriff's Department.*

LIQUOR BOARD: Under Sheriff Kuskie called the Liquor Board to order at 9:08 a.m. for the consideration, discussion and possible approval of the following 2024 Second Quarter Liquor License Renewals: 1. Saif Oraha / SMO Fuels, Inc. Valmy Chevron 2. William Firth Water Hole #1 3. Gurjot Singh BJ's Market 4. Tiara Tocco Denio Junction 5. Giovanni & Shannon Giordano Sawtooth Station 6. Joginder Lal McDermitt Gas Lean Motel 7. Jeffery Siegel Diamond Inn Bar 8. Manjinder Singh & Kirandeep Kaur A-1 Fuel Stop 9. Norman

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Calhoun Jr & Barry Wilkinson Quinn River Merc, LLC 10. Juanita Kennedy or Dennis Acorda Paradise Valley Bar & Grill 11. Micaela Fregoso, Gen Mgr. Pilot Travel Centers, LLC 12. Ted Rookstool Windspur Supply 13. Chloe Dufferrena Say When, Inc. Under Sheriff Kuskie reviewed the request for the Board and recommended approval. Discussion ensued regarding the status of the Paradise Valley Bar & Grill license and the Say When license. The following motion was made by Commissioner Hill and passed unanimously: *To approve the thirteen liquor licenses that were presented to the Board.*

Under Sheriff Kuskie adjourned the meeting of the Liquor Board at 9:10 a.m.

Chairman Hill stated the Commission would move to items following item 12 as it is time specific as a public hearing.

10:00 A.M. PUBLIC HEARING:

REQUEST TO AMEND HUMBOLDT COUNTY ORDINANCE TO MOVE DUTIES OF PUBLIC ADMINISTRATOR/PUBLIC GUARDIAN TO THE HUMAN SERVICES DEPARTMENT: Consideration, discussion and possible approval of a request to amend Humboldt County Ordinance Chapter 2.4 of the Humboldt County Code to add provisions related to the public administrator, to abolish the office of ex officio public administrator held by the district attorney, to designate and employ the human services director as the public guardian and public administrator for Humboldt County, to specify additional qualifications of the human services director, to require the director to take an official oath and to post a bond with the county, to address the compensation of the director, to specify the duties of public guardian and public administrator, to provide how the director shall receive legal assistance in public guardianship and public administrator cases, to authorize the director to contract with professionals and consultants necessary for the performance and discharge of the duties as public guardian and public administrator, to grant the director discretion to accept or deny the appointment as public guardian in certain situations, and to address other matters properly related thereto. Included on the on-line agenda was a copy of the proposed Ordinance and a copy of the Notice of Public Hearing. Chairman Hill called the public hearing to order at 10:00 a.m. and read the title of the item set to public hearing. Deputy District Attorney Anthony Gordon (via Teams) reviewed the request for the Commission. Human Services Director Denni Byrd appeared before the Commission and voiced her concerns. Discussion ensued. Commissioner Tipton voiced concern about moving forward with this item as it appears that the District Attorney's Office and the Human Services Department need to have additional discussion. Chairman Hill and Commissioners Cerri and Hoss concurred. Commissioner Evatz asked Director Byrd to provide the information to the District Attorney that she wants addressed and make it time specific for response. Deputy District Attorney Gordon noted that this duty was part of the job description for the Human Resources Department when

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it was created. Chairman Hill asked for public comment; none offered. The following motion was made by Commissioner Evatz and passed unanimously:

*To table this public hearing for a future date, preferably a month, so the second meeting in March and in the interim, you get resolution around a detailed handoff so that all questions and concerns voiced by Ms. Byrd will have been addressed and we review that in the next public hearing.*

ASSESSOR: Assessor Andy Heiser appeared before the Commission.

REQUEST TO WAIVE THE ATTRITION POLICY FOR GIS TECHNICIAN: Consideration, discussion and possible approval for a request to waive the attrition policy for a GIS Technician that will become vacant April 1, 2024. Assessor Heiser reviewed the request for the Commission. The following motion was made by Commissioner Tipton and passed unanimously:

*To approve the request to waive the attrition policy for a GIS Technician that will become vacant on April 1, 2024.*

REQUEST TO HIRE GIS COORDINATOR: Consideration, discussion and possible approval for a request to hire a GIS Coordinator. Assessor Heiser reviewed the request for the Commission. Discussion ensued. The following motion was made by Commissioner Cerri and passed unanimously:

*To approve the request to hire a GIS Coordinator.*

REQUEST TO WAIVE THE ATTRITION POLICY TO HIRE A DEEDS AND TITLE REVIEW SPECIALIST: Consideration, discussion and possible approval for a request to waive the attrition policy to hire a Deeds and Title Review Specialist position that will become vacant June 30, 2024. Assessor Heiser reviewed the request for the Commission. The following motion was made by Commissioner Cerri and passed unanimously:

*To waive the attrition policy for the Deeds and Title Review Specialist position in the Assessor's Office as this is a critical position and needs to be filled.*

COOPERATIVE EXTENSION: Cooperative Extension Agent Brad Schultz and Sharon Barton appeared before the Commission.

REQUEST TO PURCHASE LIVESTOCK SCALE: Consideration, discussion and possible approval for a request to purchase a livestock scale from Northwest Scales in an amount not to exceed \$16,375. Mr. Schultz reviewed the request for the Commission noting funding availability for this purchase. Chairman Hill commented on the importance of this scale. Discussion ensued with Commissioner Hoss asking that it be clarified as to whether installation is included in the contract as presented. Discussion ensued regarding the removal of the current scale and what would be involved with the building of an enclosure to protect the new scale. The following motion was made by Commissioner Evatz and passed unanimously:

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*To approve the purchase of a Northwest scale from Northwest Scales, a replacement scale for 4-H use out at the fairgrounds in an amount not to exceed \$16,375.00.*

Chairman Hill recessed the meeting at 9:24 a.m. reconvening at 9:32 a.m. Chairman Hill stated that the next item is moved to 11:00 a.m. to allow representatives from the Indigent Defense Services Board to attend.

COUNTY MANAGER:

REQUEST TO ACCEPT THE FINDINGS OF THE NEVADA BOARD FOR INDIGENT DEFENSE SERVICES BOARD TO HIRE PUBLIC DEFENDER ATTORNEYS AND STAFF: Consideration, discussion and possible approval for a request to accept the findings of the Nevada Board for Indigent Defense Services (DIDS) Board to hire three new public defender attorneys, two new legal assistants and two additional investigators. Manager Kalkoske offered comment. Tom Qualls, Deputy Director for the Department of Indigent Defense Services appeared before the Commission and reviewed the proposal for the Commission. Discussion ensued regarding the State's requirement to fund this process, what portion of the cost is reimbursed, how the positions can be filled, where the positions would be housed, if there are scenarios where the State would not reimburse, how were the total numbers identified, who will manage these positions and how the funding for the Public Defender's budget is determined. The following motion was made by Commissioner Evatz and passed with Chairman Hill and Commissioners Cerri, Tipton and Evatz voting aye and Commissioner Hoss voting nay:

*That we accept the findings for the Nevada Board for Indigent Defense Services as presented.*

LUNCH RECESS The Commissioners will recess for lunch. No lunch recess taken.

PLANNING:

SET TO PUBLIC HEARING AN APPEAL REGARDING THE REGIONAL PLANNING'S APPROVAL OF UH-23-17: Consideration, discussion, and possible action to set public hearing at a time determined by staff on an appeal filed by Mack Marcum with the Clerk of the Board of County Commissioners, concerning the Regional Planning Commission's approval of UH-23- 17 for a Conditional Use Permit Application submitted by Dennis O'Keefe on behalf of Golden Gate Petroleum to allow the development of a fueling facility to include gas, diesel and a convenience store. Subject Property is located off U.S. 95, McDermitt NV; Assessor's Parcel Numbers 03-0441-09,03-06272-05. Chairman Hill read the title of the item to be set to public hearing. Manager Kalkoske reviewed the request for the Commission. Discussion ensued regarding how this would proceed. The following motion was made by Commissioner Evatz and passed unanimously:

*To set to public hearing an appeal regarding the Regional Planning approval of UH-23-17 as read into the record from the agenda by the Chairman.*

PUBLIC WORKS DEPARTMENT: Public Works Director Daniel Ferraro appeared before the Commission.

REQUEST TO APPROVE BID AWARD FOR MAGNESIUM CHLORIDE APPLICATION: Consideration, discussion and possible approval to award the bid to apply Magnesium Chloride for the 2024 year to Envirotech in an amount not to exceed \$310,000. Included on the on-line agenda was a staff report from Public Works reviewing the bids received from Envirotech Services and Dustbusters and recommending that the bid for the 2024 Mag Chloride Project be awarded to Envirotech Services. Director Ferraro reviewed the request for the Commission noting the need to increase the budgeted amount; he reviewed the two bids received noting re-occurring issues with Dustbusters in the past related to the lack of staging at site and the impact on the Department's overtime budget and his recommendation to accept the bid from Envirotech due to those issues, but which results in the increase in the cost. Discussion ensued regarding how many RFPs were sent out, why a RFP was sent to a company for which we have concerns, that this was advertised in the paper as well, if the extra \$35,000.00 is available or if it would require augmentation, manner in which roads/rates can be adjusted to remain within budget, the complaints received regarding Lambert following the decision not to mag the road due to dust and the lack of savings due to increased maintenance, the amount of the bid compared to the budget request, liability for the county when using mag when residents have petitioned to not have it applied, the need to determine the cost of maintenance when not using mag, the reasons for using mag and how it has been handled in the past to determine usage, whether a policy needs to be created related to mag application and the actions that will be taken if mag is not applied for road maintenance. The following motion was made by Commissioner Evatz and passed unanimously:

*That Public Works proceed with procurement and implementation of their mag chloride program for this coming spring in an amount not to exceed \$307,530.00.*

GENERAL ROAD PROJECTS: A presentation by Humboldt County Public Works Director Dan Ferraro to update the Board on Road projects within Humboldt County, however, no action may be taken on a matter raised until the matter itself has been specifically included on the agenda as an item upon which action may be taken. Director Ferraro reported on road grading, snow removal, work on insulating a shop, work on the Paradise cemetery, road cover on Eden Valley, moving of rock for cover, culvert cleaning, staffing, bids for a Denio well that will come forward on the next Commission meeting and Assistant Director interviews.

Chairman Hill stated that the Commission would return to item 12 as it is time for the public hearing.

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TECH SERVICES DEPARTMENT: Technology Services Director Mike DeTullio appeared before the Commission (via Teams).

REQUEST TO APPROVE A CONTRACT WITH MAGA TRUCKING: Consideration, discussion and possible action to approve a contract with Maga Trucking for transportation of the McDermitt Communication Site shelter from Winnemucca, Nevada to the McDermitt Communication Site and to unload it and set it in place, in the amount not to exceed \$10,345.00. Manager Kalkoske reviewed the request for the Commission. Director DeTullio explained what this quote involves as the original quote did not cover the cost to transport to McDermitt and explained how that impacted the original quote. Discussion ensued regarding the costs. Commissioner Evatz offered comment on the need to obtain comprehensive bids instead of piecing these together over multiple requests which results in more cost for the taxpayers. Chairman Hill concurred and voiced his concern about the extra cost. Director DeTullio concurred with the concerns and stated that moving forward he will make it better. Based on a question from Commissioner Tipton, Director DeTullio addressed why the delivery point is being changed and why that will work now and why this is the least expensive option. Discussion ensued with Deputy District Attorney Bell about the language of the motion. Commissioner Evatz asked if this is the last cost associated with this project. Director DeTullio responded explaining what is still outstanding. The following motion was made by Commissioner Tipton and passed unanimously:

*To approve the Technology Services Department request as presented to Maga Trucking in the amount of \$10,345.00.*

WINNEMUCCA EVENTS COMPLEX: WCVA Director Kim Petersen appeared before the Commission.

REQUEST SUPPORT TO ACCEPT THE BID FROM GAMMA ELECTRIC TO UPGRADE LIGHTING SYSTEM: Consideration, discussion and possible approval for a request to accept the bid from Gamma Electric in an amount not to exceed \$40,666.00 to upgrade the lighting system at the Winnemucca Events Complex. Director Petersen reviewed the request from Ag District 3. After discussion the following motion was made by Commissioner Cerri and passed unanimously:

*To approve the request the lowest proposal from Gamma Election in an amount not to exceed \$40,666.00.*

Chairman Hill recessed the meeting at 10:45 a.m. reconvening at 10:55 a.m.

LIBRARY: Library Director Jessica Anderson appeared before the Commission.

REQUEST TO ACCEPT A GRANT FROM NEVADA STATE LIBRARY AND THE INSTITUTE OF MUSEUM & LIBRARY SERVICES: Consideration, discussion and possible approval to accept a grant for the Humboldt County Library, \$10,000 from the Nevada State Library and the Institute of Museum and Library Service for a READ

Week Author Visit. Director Anderson reviewed the request for the Commission. The following motion was made by Commissioner Cerri and passed unanimously:

*To approve, accept the grant for the Humboldt County Library in the amount of \$10,000.00 from the Nevada State Library and the Institute of Museum and Library Service.*

REQUEST TO WAIVE THE ATTRITION POLICY: Consideration, discussion and possible approval for a request to waive the attrition policy to hire for the position of Library Assistant at the Denio Branch Library. The following motion was made by Commissioner Cerri and passed unanimously:

*To approve the request to waive the attrition policy to hire for the position of library assistant at the Denio Branch Library.*

Chairman Hill stated that the Commission would return to item 15 on the agenda at this time.

GOLD COUNTRY WATER:

REQUEST TO APPROVE TASK ORDER WITH DOWL ENGINEERING: Consideration, discussion and possible approval to engage DOWL Engineering for the completion of design and construction documents for an intertie pipeline between Gold Country Water System and Star City Water System. Director Kalkoske reviewed the request for the Commission. Discussion ensued regarding the request with David Pulley of Dowl Engineering. Chairman Hill voiced concern that discussion regarding engineering a well was not identified on the agenda. Manager Kalkoske reviewed what was included in the Task Order. Commissioner Cerri noted the need to understand what is being discussed. Deputy District Attorney Bell stated that he does not believe the discussion to this point has not been inappropriate. Discussion continued. After discussion the following motion was made by Commissioner Evtz and passed unanimously:

*To approve Dowl Engineering for completion for a design and construction document for the intertie pipeline between Gold Country Water system and the Star City Water system for Task Order number three in an amount not to exceed \$96,000.00 subject to review by the District Attorney's Office.*

MISCELLANEOUS REPORTS AND CORRESPONDENCE:

1. Other information and upcoming meetings: The following dates were noted: March 4, 2024 Humboldt County Commission Meeting, March 5, 2024 Winnemucca City Council Meeting, March 14, 2024 Regional Planning Commission Meeting, March 18, 2024 Humboldt County Commission Meeting, March 19, 2024 Winnemucca City Council Meeting and March 25 & 26, 2024 (if needed) Humboldt County Budget Hearings

2. Reports from Commissioners regarding other Boards and Committees on which they serve: Commissioner Cerri offered a report on a Humboldt River Basin Water Authority meeting. Commissioner Evtz noted an upcoming SLUPAC meeting. Commissioner Tipton reported on a meeting with the

Department of Agriculture related to Mormon Crickets. Commissioner Hoss reported on a meeting of the Central Nevada Water Authority and an Airport Board meeting. Chairman Hill noted upcoming meetings on his schedule; he commented on his participation of the High-Performance Leadership program and offered his recommendation for others participating.

FUTURE AGENDA ITEMS Whether an item will be placed on a future agenda will be subject to the chairman and/or legal counsel's determination. Commissioner Evatz asked for an item related to the prior discussion as to a comprehensive water strategy and well location selection asking that it be an information only item during which the Commission can educate themselves to be able to address questions from constituents; he asked if the letter had ever been sent regarding the Gamble Wine Cup land swap; Manager Kalkoske confirmed that it had been sent and Commissioner Evatz requested a copy of the letter and the list of recipients it was sent to. Commissioner Hoss noted the continued public hearing for the Public Guardian/Administrator suggesting that the Commission would need to know what is occurring before budget time. Chairman Hill asked, if the matter can't be brought back in the time frame specified, that a report on the process be provided to the Commission. Commissioner Hoss continued asking that Director DeTullio provide a report as to the costs that will be associated with the other Thermobond buildings as well as the one discussed today. Manager Kalkoske responded. Commissioner Hoss further asked what the \$200,000.00 spent by IT in this check run was for and asked that the County Manager resume providing a weekly report to the Commissioners. Chairman Hill noted that he had discussed that with Manager Kalkoske and during the change it had been rather overwhelming, but the process will be re-implemented. Commissioner Hoss asked Deputy District Attorney Bell about the email received from Chief Deputy District Attorney Maddox and what is going on with the situation identified in said email. Deputy District Attorney Bell indicated that he was not in the loop as to what is going on regarding that situation, but a future agenda item may be appropriate for discussion if that is how the Commission wishes to proceed. Chairman Hill commented that he believes that is considered a personnel matter which falls under direction of the County Manager and outside the policies that this Board oversees and suggested that Commissioner Hoss, discuss the matter with the County Manager. Deputy District Attorney Bell also suggested discussion with Human Resources. Commissioner Hoss asked if a one-on-one meeting was okay. Manager Kalkoske indicated that would be okay. Discussion ensued regarding a message from Clerk Spero regarding the scheduling of the public hearing for the RPC appeal.

PUBLIC COMMENT: Chairman Hill asked for public comment; none offered.

ADJOURNMENT: Chairman Hill adjourned the meeting at 12:21 p.m.

ATTEST:  Clerk APPROVED:  Chairman

(Minutes approved by the Commission and signed by the Chairman on 3/4/24)

Notice of Public Meeting  
Humboldt County Board of Commissioners Regular Meeting  
**Tuesday, February 20, 2024**  
**8:30 AM**

Humboldt County Courthouse Meeting Room 201  
50 West Fifth Street, Winnemucca, Nevada 89445

**FOR TELECONFERENCE OR VIDEO CONFERENCE ACCESS**

Click here to join the meeting:  
**JOIN**

Or by phone: +1 775-446-0241, Conference ID: 711 208 096#

All times on this agenda are approximate. Consideration of items may require more or less time than is scheduled. Items on the agenda may be taken out of order; the public body may combine two or more agenda items for consideration; and the public body may remove an item from the agenda or delay discussion relating to an item on the agenda at any time. Public comment is designated for discussion only. The public has the opportunity to address the Commission on any matter not appearing on the agenda; however, no action may be taken on Matter raised until the matter itself has been specifically included on the agenda as an item upon which action may be taken. Additionally, public comment may be heard on any item listed on the Agenda. Persons are invited to submit comments in writing and/or attend and make comments on any agenda item at the Commission meeting. All public comment may be limited to three (3) minutes per person, at the discretion of the Commission.

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. PUBLIC COMMENT:

General public comment is designated for discussion only. The public has the opportunity to address the Commission on any matter not appearing on this agenda; however, no action may be taken on a matter raised until the matter itself has been specifically included on the agenda as an item upon which action may be taken. Individual comments will be limited to three (3) minutes.

4. APPROVAL OF MINUTES (FOR POSSIBLE ACTION)
5. APPROVAL OF EXPENDITURES FOR HUMBOLDT COUNTY FOR FEBRUARY 5, 2024 THROUGH FEBRUARY 20, 2024 (FOR POSSIBLE ACTION)
6. EMERGENCY MANAGER: UPDATE ON THE SELECTION OF CONTRACTOR FOR THE 2024 EARTHQUAKE FUNCTIONAL EXERCISE (INFORMATION ONLY)

Emergency Manager Carol Lynn will provide an update regarding the selection of Galena Property Development as the contractor selected for the 2024 Earthquake Functional Exercise. Any exercise expenses will be paid from NV Department of Emergency Management grant funds. Information only.

6.A) Earthquake Contractor

2-20-24 Staff Agenda - Exercise contractor.pdf  
Galena Property Development.pdf

7. JUSTICE COURT: REQUEST TO WAIVE ATTRITION POLICY (FOR POSSIBLE DISCUSSION)

Consideration, discussion and possible approval to waive the attrition policy to hire a Civil Court Clerk I position that will become vacant. Discussion and possible action.

7.A) Justice Court

Justice - Waiver of Attrition Policy 2024.pdf

8. RESOLUTION TO SUPPORT DOMESTIC SHEEP INDUSTRY (FOR POSSIBLE ACTION)

Consideration, discussion and possible approval of a resolution supporting domestic sheep industry. Discussion and possible action.

8.A) Sheep resolution

Agenda Request Domestic Sheep Resolution 02-20-2024.pdf  
Sheep Resolution 02202024\_agenda.pdf

9. COMPTROLLER: FINANCIAL REPORT (INFORMATIONAL ONLY)

Humboldt County Comptroller Gina Rackley will provide an overview of current conditions with respect to Humboldt County revenues and expenditures for fiscal year 2024 (July 1, 2023 through June 30, 2024), including an update on the American Rescue Plan Act (ARPA) and other funding available to the County. Information Only.

10. SHERIFF: REQUEST TO PURCHASE PORTABLE RADIOS AND TO PURCHASE A VEHICLE (FOR POSSIBLE ACTION)

A. Consideration, discussion and possible action for a request to purchase handheld portable radios to replace aging and obsolete equipment from Viking Portable in an amount not to exceed \$29,532. Discussion and possible action.

B. Consideration, discussion and possible action for a request to purchase a used unmarked vehicle, using Insurance Claim Funds and County Funds in an amount not to exceed \$45,000. Discussion and possible action.

10.A) Sheriff Purchases

Sheriff-Staff Request - Radios.pdf  
Sheriff Agenda Request - Vehicle.pdf

11. SHERIFF: LIQUOR BOARD (FOR POSSIBLE ACTION)

Sheriff Cardenas is requesting to convene the Humboldt County Liquor Board. Consideration, discussion and possible approval of the following 2024 Second Quarter Liquor License Renewals:

- |  |                             |
|--|-----------------------------|
| 1. Saif Oraha / SMO Fuels, Inc.        | Valmy Chevron               |
| 2. William Firth                       | Water Hole #1               |
| 3. Gurjot Singh                        | BJ's Market                 |
| 4. Tiara Tocco                         | Denio Junction              |
| 5. Giovanni & Shannon Giordano         | Sawtooth Station            |
| 6. Joginder Lal                        | McDermitt Gas Lean Motel    |
| 7. Jeffery Siegel                      | Diamond Inn Bar             |
| 8. Manjinder Singh & Kirandeep Kaur    | A-1 Fuel Stop               |
| 9. Norman Calhoun Jr & Barry Wilkinson | Quinn River Merc, LLC       |
| 10. Juanita Kennedy or Dennis Acorda   | Paradise Valley Bar & Grill |
| 11. Micaela Fregoso, Gen Mgr.          | Pilot Travel Centers, LLC   |
| 12. Ted Rookstool                      | Windspur Supply             |
| 13. Chloe Dufferrena                   | Say When, Inc.              |

Note: All above licenses will expire 3/31/24

11.A) Liquor

2024 2nd Quarter Liquor License Renewals.pdf

12. 10:00 A.M. PUBLIC HEARING: REQUEST TO AMEND HUMBOLDT COUNTY ORDINANCE TO MOVE DUTIES OF PUBLIC ADMINISTRATOR/PUBLIC GUARDIAN TO THE HUMAN SERVICES DEPARTMENT (FOR POSSIBLE ACTION)

Consideration, discussion and possible approval of a request to amend Humboldt County Ordinance Chapter 2.4 of the Humboldt County Code to add provisions related to the public administrator, to abolish the office of ex officio public administrator held by the district attorney, to designate and employ the human services director as the public guardian and public administrator for Humboldt County, to specify additional qualifications of the human services director, to require the director to take an official oath and to post a bond with the county, to address the compensation of the director, to specify the duties of public guardian and public administrator, to provide how the director shall receive legal assistance in public guardianship and public administrator cases, to authorize the director to contract with professionals and consultants necessary for the performance and discharge of the duties as public guardian and public administrator, to grant the director discretion to accept or deny the appointment as public guardian in certain situations, and to address other matters properly related thereto. Discussion and possible action.

12.A) Guardianship Ordinance\_01-16-2024

Guardianship Ordinance.pdf

13. ASSESSOR: REQUEST TO WAIVE THE ATTRITION POLICY FOR GIS TECHNICIAN, REQUEST TO HIRE GIS COORDINATOR, AND REQUEST TO WAIVE THE ATTRITION POLICY TO HIRE A DEEDS AND TITLE REVIEW SPECIALIST (FOR POSSIBLE ACTION)

- A. Consideration, discussion and possible approval for a request to waive the attrition policy for a GIS Technician that will become vacant April 1, 2024. Discussion and possible action.
- B. Consideration, discussion and possible approval for a request to hire a GIS Coordinator. Discussion and possible action.
- C. Consideration, discussion and possible approval for a request to waive the attrition

policy to hire a Deeds and Title Review Specialist position that will become vacant June 30, 2024. Discussion and possible action.

13.A) Assessor

Staff Report - Waiver of Attrition Policy (GIS Tech).pdf

Staff Report - GIS Coordinator New Position.pdf

GIS Coordinator - New Position.pdf

Staff Report - Waiver of Attrition Policy (Deed & Title Specialist).pdf

14. COOPERATIVE EXTENSION: REQUEST TO PURCHASE LIVESTOCK SCALE (FOR POSSIBLE ACTION)

Consideration, discussion and possible approval for a request to purchase a livestock scale from Northwest Scales in an amount not to exceed \$16,375. Discussion and possible action.

14.A) Cooperative Extension

Staff Report 4-H Livestock Scale.pdf

15. COUNTY MANAGER: REQUEST TO ACCEPT THE FINDINGS OF THE NEVADA BOARD FOR INDIGENT DEFENSE SERVICES BOARD TO HIRE PUBLIC DEFENDER ATTORNEYS AND STAFF (FOR POSSIBLE ACTION)

Consideration, discussion and possible approval for a request to accept the findings of the Nevada Board for Indigent Defense Services (DIDS) Board to hire three new public defender attorneys, two new legal assistants and two additional investigators. Discussion and possible action.

15.A) Public Defender

Agenda Request Weighted Caseload Study 02-20-2024.pdf

Memo to Commissioners\_Workload\_with Exhibits.pdf

16. LUNCH RECESS

The Commissioners will recess for lunch.

17. SET TO PUBLIC HEARING AN APPEAL REGARDING THE REGIONAL PLANNING'S APPROVAL OF UH-23-17 (FOR POSSIBLE ACTION)

Consideration, discussion, and possible action to set public hearing at a time determined by staff on an appeal filed by Mack Marcum with the Clerk of the Board of County Commissioners, concerning the Regional Planning Commission's approval of UH-23-17 for a Conditional Use Permit Application submitted by Dennis O'Keefe on behalf of Golden Gate Petroleum to allow the development of a fueling facility to include gas, diesel and a convenience store. Subject Property is located off U.S. 95, McDermitt NV; Assessor's Parcel Numbers 03-0441-09,03-06272-05. Discussion and possible action.

18. PUBLIC WORKS DEPARTMENT: REQUEST TO APPROVE BID AWARD FOR MAGNESIUM CHLORIDE APPLICATION (FOR POSSIBLE ACTION) AND GENERAL

## ROAD PROJECTS (FOR INFORMATION ONLY)

- A. Consideration, discussion and possible approval to award the bid to apply Magnesium Chloride for the 2024 year to Envirotech in an amount not to exceed \$310,000. Discussion and possible action.
- B. A presentation by Humboldt County Public Works Director Dan Ferraro to update the Board on Road projects within Humboldt County, however, no action may be taken on a matter raised until the matter itself has been specifically included on the agenda as an item upon which action may be taken.

### 18.A) Mag Chloride Contract

Staff Report Dust Control Public Works 2023.pdf

## 19. TECH SERVICES DEPARTMENT: REQUEST TO APPROVE A CONTRACT WITH MAGA TRUCKING (FOR POSSIBLE ACTION)

Consideration, discussion and possible action to approve a contract with Maga Trucking for transportation of the McDermitt Communication Site shelter from Winnemucca, Nevada to the McDermitt Communication Site and to unload it and set it in place, in the amount not to exceed \$10,345.00. Discussion and possible action.

### 19.A) Tech Svcs

Agenda Request Form 2023 - TSD-McDermitt Bldg Maga - Trans 2 Unload & Set.pdf

Humboldt county shelter unload. 1450..pdf

Maga Quote - Humboldt county shelter 1313.1.pdf

Thermobond Quote - Humbolt Co - McDermitt NV - 2106-282 R\_3.pdf

## 20. WINNEMUCCA EVENTS COMPLEX: REQUEST SUPPORT TO ACCEPT THE BID FROM GAMMA ELECTRIC TO UPGRADE LIGHTING SYSTEM (FOR POSSIBLE ACTION)

Consideration, discussion and possible approval for a request to accept the bid from Gamma Electric in an amount not to exceed \$40,666.00 to upgrade the lighting system at the Winnemucca Events Complex. Discussion and possible action.

### 20.A) WEC lights upgrade

WEC - Staff Agenda - Lighting Upgrade.pdf

## 21. LIBRARY: REQUEST TO ACCEPT A GRANT FROM NEVADA STATE LIBRARY AND THE INSTITUTE OF MUSEUM & LIBRARY SERVICES AND TO WAIVE THE ATTRITION POLICY (FOR POSSIBLE ACTION)

- A. Consideration, discussion and possible approval to accept a grant for the Humboldt County Library, \$10,000 from the Nevada State Library and the Institute of Museum and Library Service for a READ Week Author Visit. Discussion and possible action.
- B. Consideration, discussion and possible approval for a request to waive the attrition policy to hire for the position of Library Assistant at the Denio Branch Library. Discussion and possible action.

21.A) Library

Staff Report\_2024.2.20 grant.pdf  
23-15 Humboldt GIA.pdf  
Library\_Request\_Denio\_Library\_Assistant.pdf

22. GOLD COUNTRY WATER: REQUEST TO APPROVE TASK ORDER WITH DOWL ENGINEERING (FOR POSSIBLE ACTION)

Consideration, discussion and possible approval to engage DOWL Engineering for the completion of design and construction documents for an intertie pipeline between Gold Country Water System and Star City Water System.

22.A) Inter-tie Task Order

Agenda Request GCW-SCW Intertie - Dowl Task Order 02-20-2024.pdf 03 - Task Order-GCW PER-EA Intertie design.pdf

23. MISCELLANEOUS REPORTS AND CORRESPONDENCE

1. Other information and upcoming meetings:

March 4, 2024 Humboldt County Commission Meeting

March 5, 2024 Winnemucca City Council Meeting

March 14, 2024 Regional Planning Commission Meeting

March 18, 2024 Humboldt County Commission Meeting

March 19, 2024 Winnemucca City Council Meeting

March 25 & 26 (if needed) Humboldt County Budget Hearings

2. Reports from Commissioners regarding other Boards and Committees on which they serve, including POOL/PACT Board, National Wild Horse & Burro Advisory Board, Nevada Association of Counties (NACO), Regional Airport Board, Humboldt River Basin Water Authority (HRBWA), Western Interstate Region (WIR), Legislative Interim Land Council, Humboldt Development Authority (HDA), Winnemucca Visitors & Convention Authority (WCVA), Hospital Board, Humboldt Foundation, Humboldt County Elk Planning Steering Committee, Paradise Conservation District and the State Land Use Planning Advisory Council (SLUPAC).

24. FUTURE AGENDA ITEMS

Whether an item will be placed on a future agenda will be subject to the chairman and/or legal counsel's determination.

25. PUBLIC COMMENT:

Public Comments: General public comment is designated for discussion only. The public has the opportunity to address the Commission on any matter not appearing on this agenda; however, no action may be taken on a matter raised until the matter itself has been specifically included on the agenda as an item upon which action may be taken. Individual comments will be limited to three (3) minutes.

26. ADJOURNMENT

27. NOTICE:

The County Commission may close the meeting to receive information from legal counsel pursuant to Nevada Revised Statutes 241.015.

The public is welcome to attend the meeting electronically via Microsoft Teams or by appearing in person at the location at the time and date listed on the first page of this agenda. There will be a physical location for the meeting; however, the meeting may be accessed electronically through an internet connection at Microsoft Teams link located on the first page of this agenda.

Staff reports and supporting material posted for the meeting are available on the Humboldt County website at <https://www.humboldtcountynev.gov/> (click on the "Government" link on the home page) if that information was available when the agenda was posted. If the supporting material/ staff report is not included in the agenda packet, it is available to the general public at the same time the materials are provided to the Board. The administrative assistant at the County Manager's Office located at 50 West 5th Street, Winnemucca, Nevada, telephone number 775-623-6300 is the designated person from whom a member of the public may request the supporting material for this meeting and the County Manager's Office is the location where the supporting material is available to the public.

# CERTIFICATE OF POSTING

PLACES POSTED: Humboldt Co. Courthouse, 50 W. 5th St.: Rooms 201, 205, & 207 at 9:00 A.M. By: CM

Humboldt County Website: <https://www.humboldtcountynv.gov> at . By:

State of Nevada Website: [www.notice.nv.gov](http://www.notice.nv.gov). A.M. By:

MEETING DATE: February 20, 2024  
DATE POSTED: February 14, 2024 POSTED BY: MICHELLE COOK

**NOTE FOR SUPPORTING MATERIAL:** A copy of the supporting material for the meeting may be obtained at Commissioner meeting/agendas on the Humboldt County website: [www.hcnv.us](http://www.hcnv.us) or by contacting the County Manager's Office, at 50 W. Fifth Street, Winnemucca, Nevada 89445, (775) 623-6300.

**NOTICE TO PERSONS WITH DISABILITIES** - Reasonable efforts will be made to assist and accommodate physically disabled persons desiring

to attend the meeting. Please call the Humboldt County Administrator's Office at 623-6300 in advance so that arrangements may be conveniently made.

**EQUAL OPPORTUNITY NOTICE** - Humboldt County is an Equal Opportunity Employer and will not discriminate against employees or applicants for employment or services in an unlawful manner.

**NON-DISCRIMINATION STATEMENT** - In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its Agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, religion, sex, gender identity (including gender expression), sexual orientation, disability, age, marital status, family/parental status, income derived from a public assistance program, political beliefs, or reprisal or retaliation for prior civil rights activity, in any program or activity conducted or funded by USDA (not all bases apply to all programs). Remedies and complaint filing deadlines vary by program or incident.

Persons with disabilities who require alternative means of communication for program information (e.g., Braille, large print, audiotape, American Sign Language, etc.) should Contact the responsible Agency or USDA's TARGET Center at (202) 720-2600 (voice and TTY) or contact USDA through the Federal Relay Service at (800) 877-9339. Additionally, program information may be made available in languages other than English.

To file a program discrimination complaint, complete the USDA Program Discrimination Complaint Form, AD-3027, found online at [http://www.ascr.usda.gov/complaint\\_filing\\_cust.html](http://www.ascr.usda.gov/complaint_filing_cust.html) and at any USDA office or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by:

(1) Mail: U.S. Department of Agriculture

Office of the Assistant Secretary for Civil Rights

1400 Independence Avenue, SW

Washington, D.C. 20250-9410;

fax: (202) 690-7422; or

email: [intake@usda.gov](mailto:intake@usda.gov)

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