



Humboldt County Board of Commissioners
December 11, 2023 at 8:30 AM
Meeting Minutes

Those present were Chairman Ken Tipton, Commissioners Ron Cerri (*Commissioner Cerri exited the meeting at 9:28 a.m. but joined via Teams for a portion of the meeting. Due to connectivity issues he was not present for all votes.*), Jesse Hill, Tom Hoss and Mark Evatz, Chief Deputy District Attorney Wendy Maddox, County Manager Dave Mendiola and Clerk of the Board Tami Rae Spero.

CALL TO ORDER: Chairman Tipton called the regular meeting to order in the regular place of meeting at the County Meeting Room #201, Courthouse, Winnemucca, Nevada.

PLEDGE OF ALLEGIANCE: All present recited the Pledge of Allegiance.

PUBLIC COMMENT: Chairman Tipton asked for public comment; none offered.

APPROVAL OF MINUTES: Discussion and action on correction/approval of minutes for November 20, 2023. Chairman Tipton asked for corrections for the minutes for November 20, 2023; none offered. The following motion was made by Commissioner Hill and passed unanimously:

To approve the minutes for November 20, 2023.

APPROVAL OF EXPENDITURES FOR HUMBOLDT COUNTY FOR NOVEMBER 20, 2023 THROUGH DECEMBER 11, 2023: Commissioner Hoss asked about an item in the utility run for the DA project as to an explanation. Manager Mendiola responded. The following motion was made by Commissioner Cerri and passed unanimously:

To approve the expenditures for Humboldt County for November 20, 2023 through December 11, 2023.

Chairman Tipton stated that the Commission would move to item 25 on the agenda as it is necessary for comments to be submitted related to West Side Solar.

NEVADA DIVISION OF FORESTRY CONSERVATION CAMP UPDATE: Nevada Division of Forestry State Forester and Fire Warden Kasey KC will update the Board on the status of the plans to downsize conservation camps throughout the state, including the site near Winnemucca. Fire Warden Kasey KC and Deputy Fire Warden Eric Antle appeared before the Commission. Warden KC provided a history of the conservation camp program, the purpose of the program, the history of closures including the impact of staffing for the Department of Corrections and the impact of prior legislation on the camp population, issues with maintaining sufficient inmates to allow for the training of fire fighters, what had occurred with the fire fighter crews and where those crews will be assigned, that she does not see NDF going back into camps and explained including what may occur with the Humboldt County facility. Commissioner Hill commented that it is too bad to see the camps close noting the benefits for the County and that it will be a big loss. Warden KC noted that is unfortunate for their agency as well and explained noting the benefit of the planned crews; based on a question from Commissioner Hill, Warden KC explained what the crews would be doing during the off-season. Commissioner Cerri asked for clarification on the plan for the camps.

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Warden KC responded. Commissioner Cerri confirmed that there will be no availability for assistance in the community. Warden KC agreed. Commissioner Evatz asked what would occur with the current inmate population. Warden KC responded. Discussion ensued regarding what the planned person crews would do in the off-season. Commissioner Evatz suggested expanding that assistance to other areas that use to have the inmates and offered comment on said suggestion; he noted his concerns with the use of creative ways to maintain the facilities to avoid reclamation. Commissioner Hoss stated his appreciation for Warden KC coming before the Commission and noted concurrence with Commissioner Evatz's comments. Commissioner Cerri asked if the costs for firefighting services would increase for the County. Warden KC stated that she does not anticipate any cost increases to the county but noted that costs have already increased for the state and explained; she offered response to Commissioner Evatz's concerns with the facility situation. Commissioner Cerri noted the concern with response time. Warden KC responded. Discussion ensued. Chairman Tipton asked, if a copy of the list for fuel management projects that are being worked on, could be provided to the Commission. Warden KC stated they could provide that. Discussion ensued related to the ability to view the fuel management projects. Commissioner Hill asked as to the ability to work with the conservation districts and encouraged the agency to reach out. Warden KC responded.

CLERK'S OFFICE: County Clerk Tami Rae Spero appeared before the Commission.

REQUEST TO DESIGNATE COMMISSIONER RON CERRI TO SERVE AS THE CHAIRMAN OF THE COUNTY OF THE BOARD OF EQUALIZATION AND TO REAPPOINT BOARD MEMBERS: Consideration, discussion and possible approval of a request to designate Commissioner Ron Cerri to serve as the Chairman of the County Board of Equalization per the requirements of NRS 361.340(4) and reappoint current members Michael Sheppard, Gary Bengochea and Rich Stone. The following motion was made by Commissioner Hill and passed unanimously:

To appoint Commissioner Cerri to the Chairman of the County Board of Equalization.

Commissioner Cerri, as Chairman of the County Board of Equalization, nominated the current board members to the Board of Equalization including Mike Sheppard, Gary Bengochea and Rich Stone.

The following motion was made by Commissioner Hill and passed unanimously:

To accept the nomination by Commissioner Cerri, as the Chairman of the County Board of Equalization, to accept these folks.

HUMAN RESOURCES: Human Resources Director Kellie Kranovich appeared before the Commission.

PRESENTATION OF FINAL CANDIDATES FOR POSSIBLE APPOINTMENT OF A NEW COUNTY MANAGER:

Consideration, discussion and possible action regarding the appointment of a new County Manager based on a recommendation from the County Manager Recruitment Subcommittee. Candidates David Kelly (via Teams) and Don Kalkoske appeared before the Commission. Chairman Tipton opened the meeting to questions for the

candidates. A question and answer period between the candidates and the Commission commenced at 9:06 a.m. ending at 9:27 a.m.

Commissioner Evatz offered comment on the process. Commissioner Hill offered comment on the candidates' skills and strengths including finance and personnel; he stated his support for hiring Don.

The following motion was made by Commissioner Hill:

To hire Don Kalkoske.

Chairman Tipton polled the members and all votes were in favor of hiring Don Kalkoske. Chairman Tipton thanked Mr. Kelly for his application.

Chairman Tipton recessed the meeting at 9:28 a.m. reconvening at 9:36 a.m.

APPOINTMENT OF MEMBERS TO HUMBOLDT GENERAL HOSPITAL BOARD: Consideration, discussion and possible approval to appoint two members to the Humboldt General Hospital Board to fill vacancies and to serve the remainder of a 4-year term set to expire January 6, 2025. The applicant for the position must meet the criteria set forth in NRS 450.110 and HCC 2.16.030 which among possible others, does require that applicant be a "qualified elector" within Humboldt County. The two appointed members will be selected from a pool of applicants who submitted letters of interest to the County Manager's Office. Included on the on-line agenda were the letters of interest for Jim French, Stephan Tibbals, Lisa Baker, Shana Blakely, Clarence F. McComb, Garth Amos and Madison P. Corkill. Chairman Tipton noted that Madison Corkill & Shana Blakely had pulled their letters of interest. Garth Amos addressed the Commission as to his qualifications and interest for the position. A question and answer period occurred between the Commission and applicant Amos. Clarence "Rick" McComb addressed the Commission as to his interest and qualifications for the position. A question and answer period occurred between the Commission and applicant McComb. Stephen Tibbals addressed the Commission as to his interest and qualifications for the position. A question and answer period occurred between the Commission and applicant Tibbals. Lisa Baker addressed the Commission as to her interest and qualifications for the position. A question and answer period occurred between the Commission and applicant Baker. Jim French addressed the Commission as to his interest and qualifications for the position. A question and answer period occurred between the Commission and applicant French. Clerk Spero read a public comment offered by Lewis W. Trout in support of applicant French into the record (see attached). Discussion and comments were offered by the Commission as to the applicants. Discussion ensued regarding the manner in which these candidates would be voted on and selected and the process for seeking the office going forward. The following motion was made by Commissioner Evatz and passed unanimously:

To appoint Mr. Steve Tibbals and Mr. Jim French to finish out the term ending in 2024 on the Humboldt County General Hospital Board.

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Chairman Tipton recessed the meeting at 10:28 a.m. reconvening at 10:34 a.m.

PLANNING: Senior Planning Technician Betty Lawrence appeared before the Commission via Teams.

10:00 A.M. PUBLIC HEARING FOR A ZONE CHANGE REQUEST SUBMITTED BY REGIONAL PLANNING COMMISSION ON BEHALF OF MARIA FRANCES LOPEZ: Consideration, discussion and possible approval for a zone change request submitted by the Regional Planning Commission on behalf of Maria Frances. RH-23-37 – Zone Change request submitted by Regional Planning Commission on behalf of Maria Frances Lopez to change the C (Commercial) zoning designation to GC (General Commercial) zoning designation. Subject property is located at 4400 W Winnemucca Boulevard; assessor's parcel # 13-0043-19. Public comment will be limited to 3 minutes. Included on the on-line agenda for review was a copy of the Notice of Public Hearing and a copy of the proposed Ordinance. Chairman Tipton read the title of the item set to public hearing. Chairman Tipton asked for public comment; none offered. Commissioner Hoss asked about the location and Mrs. Lawrence responded. The following motion was made by Commissioner Hill and passed unanimously:

To approve the zone change request submitted by the Regional Planning Commission on behalf of Maria Frances Lopez for RH-23-37.

(Ordinance No. 12-11-23)

SET TO PUBLIC HEARING FOR AMENDING HUMBOLDT COUNTY CODE 13.36.460 HUMBOLDT COUNTY WATER UTILITY WILL SERVE POLICY AS SUBMITTED BY THE HUMBOLDT COUNTY MANAGER: Consideration, discussion and possible approval to Set to Public Hearing for a future date to be determined by the County Clerk for the following - An amendment to the Humboldt County Code 13.36.460 Article VIII Will Serve Policy. Chairman Tipton read the title of the item to be set to public hearing. The following motion was made by Commissioner Hill and passed unanimously:

To set to public hearing for amending the Humboldt County Code 13.26.460 Humboldt County Water Utility to change that code.

Chairman Tipton stated that the Commission would proceed to item 20 on the agenda.

911 SURCHARGE COMMITTEE: Under Sheriff Damon Kuskie and Captain Sean Wilkin appeared before the Commission.

BOARD MEMBER APPOINTMENTS: Consideration, discussion and possible approval to appoint Mike DeTullio from Technology Services to replace Ric Grantham on this committee. Under Sheriff Kuskie reviewed the request for the Commission. Commissioner Hoss noted his concern with appointing Mr. DeTullio due to questions about his employment status related to his place of residence. Discussion ensued with Chief Deputy District Attorney Maddox reviewing the requirements for the appointment per statute including that the appointee must be a resident of the County. Discussion ensued regarding who within Tech Services could handle this appointment.

Technical Services Director Ric Grantham responding asking that he be provided time to consult with staff. The following motion was made by Commissioner Evatz:

To table this item based on the need to determine an eligible candidate based on the criteria that was read by Chief Maddox.

Chairman Tipton acknowledged the motion to table but did not call the motion to a vote stating that the item is tabled.

CHANGES TO 5-YEAR MASTER PLAN: Consideration, discussion and possible approval to changes made to the 2023 update to the 5-Year Master Plan. Stuart Cronan from the Galena Group will be in attendance to help explain. Stuart Cronan with the Galena Group appeared before the Commission and provided a power point related to the 5-year Master Plan for the Commission's review. Chief Deputy District Attorney Maddox noted the need to annually review and, if needed, update the master plan. Mr. Cronan continued his review. Commissioner Hoss noted his concern with the size of the information provided to the Commission and the short time allowed for review and asked that be addressed for future submissions. Mr. Cronan responded that the presentation covered the changes but the paperwork provided included the plan as a whole. Chairman Tipton and Commissioner Evatz asked what the recommendation would be from the three options. Mr. Cronan responded as did Under Sheriff Kuskie as to their suggestions. Discussion ensued regarding how the 911 fees are collected with cell phones. The following motion was made by Commissioner Hill and passed with Chairman Tipton and Commissioners Hill, Hoss and Evatz voting aye and Commissioner Cerri being absent:

To approve the changes made to the 2023 update to the Five-year Master Plan.

Commissioner Hoss offered comment on the need to obtain the 911 fees for the cell phones used locally. Discussion ensued.

PURCHASE OF CISCO SWITCHES: Consideration, discussion and possible approval to purchase of Cisco Switches in the amount of \$40,441.08 for the 911 Center Server Room to increase the ability for the 911 Center to keep up with data requirements and improve security along with dynamic routing for public safety communications. Director Grantham reviewed the request for the Commission. Chief Deputy District Attorney Maddox asked for clarification that this specific item is a recommendation of the committee and it was verified that it was. Discussion ensued regarding the request. The following motion was made by Commissioner Evatz and passed with Chairman Tipton and Commissioners Hill, Hoss and Evatz voting aye and Commissioner Cerri being absent:

To approve the recommendation for the purchase of Cisco Switches in the amount of \$40,441.08 for the 911 Center Server Room.

PURCHASE OF DELL SERVERS: Consideration, discussion and possible approval to purchase Dell servers in the amount of \$26,000 to replace the old 2016 servers currently in use for the RIMS/ProQA cad system for 911.

Director Grantham reviewed the request for the Commission noting that this was a recommendation from the 911 Surcharge Committee. The following motion was made by Commissioner Evatz and passed with Chairman Tipton and Commissioners Hill, Hoss and Evatz voting aye and Commissioner Cerri being absent:

To approve the 911 surcharge committee's recommendation for purchase of Dell servers in the amount not to exceed \$26,000.00 for the RIMS/ProQA CAD system.

PURCHASE OF MOBILE COMMAND CENTER: Consideration, discussion and possible approval to purchase of a mobile command center to be used as an alternate 911 Communications Center in the event of a critical emergency, natural disaster, large-scale incident or infrastructure disruption in an amount not to exceed \$100,000.00. Captain Wilkin reviewed the request for the Commission. Chairman Tipton asked legal as to the requirements for bids/quotes for this amount. Chief Deputy District Attorney Maddox reviewed the statutory language indicating that there must be at least two quotes up to \$100,000.00. Commissioner Hill noted the need to remain below the \$100,000.00 amount based on the language of statute related to the need to go out to bid. The following motion was made by Commissioner Evatz and passed unanimously:

To approve the 911 Surcharge Committee's recommendation for purchase of a mobile command center to be used as an alternate 911 communication center in an amount not to exceed \$100,000.00 which includes procurement of a trailer, transportation of said trailer to FOB for tax purposes here to Humboldt County and then for Communications to do the equipment transfer from the existing mobile command center.

SHERIFF: Under Sheriff Damon Kuskie and Captain Sean Wilkin appeared before the Commission.

REQUEST TO REVISE ANIMAL CONTROL FEES: Consideration, discussion and possible approval for a request to revise the County's fees for the animal control shelter to align with the fees imposed by City of Winnemucca. Chief Deputy District Attorney Maddox commented on the need to amend Code for the license fee and possibly other fees as well. After discussion the following motion was made by Commissioner Hill:

To take this back for review of the DA's Office to look at the County Code to see what needs to be upgraded in the County Code to allow for licensure fee changes.

Commissioner Cerri asked about the animal control and inability for rural areas to use it and asked, if perhaps this is the time, to make changes to make sure that only those that can use the service are paying for it. Discussion ensued and Chief Deputy District Attorney Maddox indicated those concerns could be looked at as well.

Chairman Tipton called Commissioner Hill's motion to a vote and it passed unanimously.

Chairman Tipton stated that the Commission would proceed to item 22 on the agenda at this time.

ASSESSOR: Assessor Andy Heiser appeared before the Commission.

NOTIFICATION OF OUT OF STATE TRAVEL: Assessor Andy Heiser will inform the Commissioners of upcoming out-of-state travel for employee training. Assessor Heiser reviewed the plan for four of his employees to attend certain training opportunities which occur out of state.

COMPTROLLER: Comptroller Gina Rackley appeared before the Commission.

FINANCIAL REPORT: Humboldt County Comptroller Gina Rackley will provide an overview of current conditions with respect to Humboldt County revenues and expenditures for fiscal year 2024 (July 1, 2023 through June 30, 2024), including an update on the American Rescue Plan Act (ARPA) and other funding available to the County. Comptroller Rackley reviewed the September CTX revenues. Comptroller Rackley noted that she had requested an extension for the audit due to issues with the auditors gaining access to the system on weekends and holidays which has delayed the process; she noted the intention of her office to seek funding during budget time for going cloud-based. Discussion ensued on the issue. Chairman Tipton asked about the ARPA funds status. Comptroller Rackley responded. Commissioner Evatz noted that the old Dodge dealership appears to be re-opened under new ownership and he asked if the lithium housing units are being received FOB in Humboldt County and is that why we are seeing an increase in engineering/construction in CTX. Comptroller Rackley responded.

RESOLUTION TO AUTHORIZE AN INSTALLMENT PURCHASE AGREEMENT WITH ENTERPRISE FLEET MANAGEMENT: Consideration, discussion, and possible approval of a Resolution to authorize an installment purchase agreement with Enterprise Fleet Management for the acquisition of new vehicles and ongoing utilization of current vehicles acquired through Enterprise Fleet Management in an amount not to exceed \$515,000, which is the principal amount of all current and seven new vehicles approved for acquisition by the Commission during budget hearings for fiscal year 2024. Comptroller Rackley reviewed the request for the Commission. The following motion was made by Commissioner Evatz and passed with Chairman Tipton and Commissioners Hill, Hoss and Evatz voting aye and Commissioner Cerri being absent:

To approve the resolution to authorize the installment purchase agreement with Enterprise Fleet Management in an amount not to exceed \$515,000 as detailed by Comptroller Rackley.

(Resolution No. 12-11-23)

TREASURER: Treasurer Rhona Lecumberry and Under Sheriff Damon Kuskie appeared before the Commission appeared before the Commission.

REQUEST FOR A CREDIT CARD TO BE ISSUED TO HUMBOLDT COUNTY SHERIFF'S OFFICE/ DETENTION CENTER: Consideration, discussion and possible approval of a request from the Treasurer's Office on behalf of the Humboldt County Sheriff's Office/Detention Center to issue a WellsOne Commercial Card to Captain Jeremy Peters with a limit of \$1,000. Treasurer Lecumberry stated that she had no issue with this request. Under Sheriff Kuskie reviewed the request for the Commission noting that the purpose is for obtaining prescriptions for inmates at the

detention facility. The following motion was made by Commissioner Hill and passed with Chairman Tipton and Commissioners Hill, Hoss and Evatz voting aye and Commissioner Cerri being absent:

To approve a request from the Treasurer's Office on behalf of the Humboldt County Sheriff's Office Detention Center to issue a Wells One Commercial Credit Card to Captain Jeremy Peters with a limit of \$1,000.00.

COUNTY CLERK: County Clerk Tami Rae Spero appeared before the Commission.

REQUEST TO WAIVE ATTRITION POLICY: Consideration, discussion and possible approval for a request to waive the attrition policy to hire for the position of Humboldt County Clerk for an Administrative Clerk I, II or III. Clerk Spero reviewed the request for the Commission. The following motion was made by Commissioner Hill and passed with Chairman Tipton and Commissioners Hill, Hoss and Evatz voting aye and Commissioner Cerri being absent:

To approve the request to waive the attrition policy for the Humboldt County Clerk to allow her to fill her open position for an Administrative Clerk I, II or III.

PUBLIC WORKS DEPARTMENT: Public Works Director Don Kalkoske appeared before the Commission.

GENERAL ROAD PROJECTS: A presentation by Humboldt County Public Works Director Don Kalkoske to update the Board on Road projects within Humboldt County, however, no action may be taken on a matter raised until the matter itself has been specifically included on the agenda as an item upon which action may be taken. Director Kalkoske reported on road grading and work; he noted upcoming projects put out for quotes including fencing for the Golconda yard and the drilling of a water well for the Denio property. Discussion ensued regarding the well situation. Director Kalkoske noted a planned crushing project for this spring. Discussion ensued regarding a damaged cattle guard and the availability of salt/sand for the winter. Commissioner Evatz asked if the property owner had been contacted regarding the work on Lambert. Manager Mendiola and Director Kalkoske responded. Commissioner Evatz asked legal counsel about ability to ask questions. Chief Deputy District Attorney Maddox responded that a single Commissioner asking a question is fine, her concern is when additional Commissioners begin asking the same question. Commissioner Evatz asked about the engineering for the transfer stations. Director Kalkoske responded.

Chairman Tipton called for a recess at 11:58 a.m. reconvening at 12:02 p.m.

Chairman Tipton stated that the Commission would proceed with item 21 on the agenda.

HUMAN SERVICES: Human Services Director Denni Byrd appeared before the Commission.

AGREEMENT FOR MEDICAID MATCH FUNDING WITH DIVISION OF HEALTH CARE FINANCING AND POLICY:

Consideration, discussion and possible approval of an amendment to the current agreement (date July 1, 2019) with the State of Nevada, Department of Health and Human Services, Division of Health Care Financing and Policy (DHCFP). This is the first amendment to the revenue interlocal contract to provide administrative services necessary to operate the Medicaid County Match Program. The counties provide the non-federal share for medical

and Medicaid administrative services. This amendment is not to exceed \$.08 for each \$100.00 of assessed valuation of all taxable property as established by NRS 428.285 and for a total amount not to exceed \$1,758,431.81. This agreement is in effect from July 1, 2023, through June 30, 2027. Director Byrd reviewed the request for the Commission. The following motion was made by Commissioner Hill and passed unanimously:

To approve an amendment to the current agreement dated July 1, 2019, with the State of Nevada, Department of Health and Human Services, Division of Health Care Financing and Policy. This is the first amendment to the revenue interlocal contract to provide administrative services necessary to operate the Medicaid County Match Program. The counties provide the non-federal share for medical and Medicaid administrative services. This amendment is not to exceed \$.08 for each \$100.00 of assessed valuation of all taxable property as established by NRS 428.285 and for a total amount not to exceed \$1,758,431.81; this agreement is effective from July 1, 2023 through June 30, 2027.

Chairman Tipton stated that the Commission would return to item 12 on the agenda.

DISTRICT ATTORNEY:

REQUEST TO APPROVE RECOMMENDATION TO RESOLVE AND DISMISS CLAIMS AGAINST CERTAIN DEFENDANTS IN THE OPIOID LITIGATION LAWSUIT: Consideration, discussion and possible approval of a request to resolve and dismiss claims against certain defendants related to the Nevada Opioid Litigation case. Manager Mendiola reviewed the request for the Commission. Commissioner Hill asked if this was a recommendation from the District Attorney. Manager Mendiola stated no, it is from Eglet Adams, the County's representative in this matter and explained. The following motion was made by Commissioner Hill and passed with Chairman Tipton and Commissioners Hill, Hoss and Evatz voting aye and Commissioner Cerri being absent:

To approve the request to resolve and dismiss claims against certain defendants related to the Nevada Opioid litigation case as outlined in the agenda, for the participants that were outlined in the agenda, for dismissal.

TECHNOLOGY SERVICES DEPARTMENT: Technology Services Department Director Ric Grantham appeared before the Commission.

REQUEST TO APPROVE THE CONTRACT WITH MAGA TRUCKING FOR PICK UP AND DELIVER OF MCDERMITT COMMUNICATION SITE SHELTER: Consideration, discussion and possible approval of a contract Maga Trucking for transportation of the McDermitt Communication Site shelter from the Thermobond Buildings production plant in Elkhart Indiana to Winnemucca Nevada, in the amount of \$34,420.00. Director Grantham reviewed the request for the Commission. The following motion was made by Commissioner Hill and passed with Chairman Tipton and Commissioners Hill, Cerri and Evatz voting aye and Commissioner Hoss voting nay:

To approve the contract with Maga Trucking for the transportation of the McDermitt Communication Site Shelter from the Thermobond Building production plant in Elkhart, Indiana to Winnemucca, Nevada in the amount of \$34,420.00.

RESOLUTION TO APPROVE REQUEST FOR ADDITIONAL FUNDING FOR GOLD COUNTRY NEW WELL AND STAR CITY INTERTIE FROM STATE REVOLVING FUND AND BOARD FOR FINANCING WATER PROJECTS: Consideration, discussion and possible approval of a Resolution to request additional funding of \$456,000 for the Gold Country Water System new well and intertie between the systems that was part of the consolidation due to substantially increased costs for scope of work due to inflation. Manager Mendiola reviewed the request noting that the application has been submitted as the deadline was a week or so ago; he explained what caused the additional costs. The following motion was made by Commissioner Hill and passed with Chairman Tipton and Commissioners Hill, Hoss and Evatz voting aye and Commissioner Cerri being absent:

To approve the Resolution to request additional funding of \$456,000 for the Gold Country Water System new well and intertie between the systems that was part of the consolidation due to substantially increased costs for scope of work due to inflation.

FACILITIES OPERATIONS: Facilities Operations Manager Joaquin Padilla appeared before the Commission.

REQUEST TO WAIVE THE ATTRITION POLICY: Consideration, discussion and possible approval for a request to waive the attrition policy to hire for a Custodian position. Manager Mendiola reviewed the request for the Commission. Manager Padilla offered comment in support of the request. The following motion was made by Commissioner Evatz and passed with Chairman Tipton and Commissioners Hill, Hoss and Evatz voting aye and Commissioner Cerri being absent:

To approve the request from the Facilities Operations group to waive the attrition policy so they can replace a custodian that is no longer employable.

REQUEST TO APPROVE THE RENEWABLE ENERGY CHAPTER THAT WILL BECOME PART OF THE HUMBOLDT COUNTY MASTER PLAN UPDATE: Consideration, discussion and possible approval of the Renewable Energy Use chapter as part of the Humboldt County Public Land Use Management Plan. The following motion was made by Commissioner Cerri and passed unanimously:

To approve the renewable energy chapter to become part of the Humboldt County Master Plan update.

Chairman Tipton stated that the Commission would now return to item 6 on the agenda.

RESOLUTION TO ADOPT THE SOURCE WATER PROTECTION PLAN: Consideration, discussion and possible approval to adopt a resolution for the update of the Community Source Water Protection Plan for Public Water Systems in Humboldt County. Community & Economic Development Officer Michelle Hammond and Jill Sutherland from RCI appeared before the Commission. Officer Hammond and Ms. Sutherland reviewed the request for the

Commission with a power point presentation. Discussion ensued regarding the presentation. The following motion was made by Commissioner Evatz and passed with Chairman Tipton and Commissioners Hill, Hoss and Evatz voting aye and Commissioner Cerri being absent:

To adopt the resolution for the Community Source Water Protection Plan for public water systems in Humboldt County as presented by our partners of RCI and Michelle Allen Hammond this afternoon.

(Resolution No. 12-11-23b)

2024 COUNTY CALENDAR: Consideration, discussion, and possible approval of the 2024 County Manager's Calendar of Events, including dates for County Commission meetings and other internal events. Manager Mendiola reviewed the request for the Commission. The following motion was made by Commissioner Evatz and passed with Chairman Tipton and Commissioners Hill, Hoss and Evatz voting aye and Commissioner Cerri being absent:

To approve the calendar as submitted for 2024.

MISCELLANEOUS REPORTS AND CORRESPONDENCE:

1.) Other information and upcoming meetings: Chairman Tipton noted the following - December 12, 2023 Winnemucca City Council Meeting, December 14, 2023 Regional Planning Commission, December 25, 2023 Christmas Holiday - County Offices are Closed, December 26, 2023 Humboldt General Hospital Board Meeting, January 1, 2024 New Year – County Offices are closed and January 2, 2024 Humboldt County Board of Commissioners Meeting.

2.) Reports from Commissioners regarding other Boards and Committees on which they serve: Commissioner Hill offered no report. Commissioner Hoss noted the County Manager Selection Subcommittee meeting he had attended. Commissioner Evatz offered no report. Chairman Tipton reported on a NACO meeting, a Hospital Board meeting and an Open Meeting Law training.

FUTURE AGENDA ITEMS: Whether an item will be placed on a future agenda will be subject to the chairman and/or legal counsel's determination. Manager Mendiola noted that the 911 Surcharge Committee appointment and the animal control fee change item need to be brought back before the Commission. Commissioner Evatz asked about the tie-in of the Grass Valley sewer into the City system. Manager Mendiola explained that he goes before the City Council related to that item tomorrow and will bring a report back. Chairman Tipton noted the special meeting on Wednesday. Commissioner Hill asked how the county manager position is filled. Discussion ensued as to what will be included on the January 2nd meeting including the change of the Chairman.

PUBLIC COMMENT: Chairman Tipton asked for public comment. Commissioner Evatz offered public comment on housing concern issues in the community and asked that, those planning for that, to be creative in their thinking and not squander an opportunity for favorable temporary housing; he offered thanks for the folks that stepped

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up for the County Manager position and suggested that a letter of appreciation be sent by the Chairman to Mr. Kelly; he thanked Sheriff Cardenas and Captain Peters for traveling to Las Vegas to pay respects for the memorial service for Sgt. Abbate who had been killed in the line of duty. No further public comment offered.
ADJOURNMENT: Chairman Tipton adjourned the meeting at 12:57 p.m.

ATTEST:  Clerk APPROVED:  Vice-Chairman

(Minutes approved by the Commission and signed by the Chairman on 01-02-2024)

Notice of Public Meeting
Humboldt County Board of Commissioners Regular Meeting
Monday, December 11, 2023
8:30 AM

Humboldt County Courthouse Meeting Room 201
50 West Fifth Street, Winnemucca, Nevada 89445

VIRTUAL AND IN PERSON
Commission Meeting Room is Open

FOR TELECONFERENCE OR VIDEO CONFERENCE ACCESS

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All times on this agenda are approximate. Consideration of items may require more or less time than is scheduled. Items on the agenda may be taken out of order; the public body may combine two or more agenda items for consideration; and the public body may remove an item from the agenda or delay discussion relating to an item on the agenda at any time. Public comment is designated for discussion only. The public has the opportunity to address the Commission on any matter not appearing on the agenda; however, no action may be taken on Matter raised until the matter itself has been specifically included on the agenda as an item upon which action may be taken. Additionally, public comment may be heard on any item listed on the Agenda. Persons are invited to submit comments in writing and/or attend and make comments on any agenda item at the Commission meeting. All public comment may be limited to three (3) minutes per person.

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. PUBLIC COMMENT:

General public comment is designated for discussion only. The public has the opportunity to address the Commission on any matter not appearing on this agenda; however, no action may be taken on a matter raised until the matter itself has been specifically included on the agenda as an item upon which action may be taken. Individual comments will be limited to 3 minutes.

4. APPROVAL OF MINUTES (FOR POSSIBLE ACTION)

Discussion and action on correction/approval of minutes for discussion and action on correction/approval of minutes for March 27, 2017 (Budget Hearing); April 3, 2017; May 1, 2017 (Joint); May 15, 2017; June 19, 2017; July 10, 2017; August 7, 2017 (Joint); August 21, 2017; December 11, 2017 (Joint); January 16, 2018; January 29, 2018 (Retreat); February 5, 2018; February 20, 2018; March 5, 2018; April 2, 2018 (Budget Hearing); April 9, 2018; August 6, 2018; August 20, 2018; September 17, 2018; October 1, 2018; October 15, 2018; March 18, 2019; March 25, 2019 (Budget Hearings); April 1, 2019; May 6, 2019; May 15,

2019 (Special); May 20, 2019; June 3, 2019; June 17, 2019; June 25, 2019 (Special); August 5, 2019; August 19, 2019; September 3, 2019; September 16, 2019; October 21, 2019; November 4, 2019; November 25, 2019 (Special); December 16, 2019; January 6, 2020; January 21, 2020 (Combined Regular and Retreat); February 3, 2020; March 2, 2020; March 19, 2020; April 6, 2020; April 14, 2020 (Special); April 20, 2020; May 4, 2020; June 15, 2020 (Joint); July 17, 2020 (Special Joint); July 20, 2020; August 17, 2020; August 20, 2020 (Special Meeting); September 8, 2020; September 21, 2020; September 30, 2020 (Special); October 5, 2020 (Special Joint Meeting); October 19, 2020; November 9, 2020; November 13, 2020 (Special Canvass); November 23, 2020; December 14, 2020; January 4, 2021; January 25, 2021 (Special Meeting); February 8, 2021; February 22, 2021 (Special Joint Meeting); February 22, 2021; March 22, 2021; March 29, 2021 (Budgets); April 8, 2021 (Special Meeting); June 21, 2021; July 19, 2021; August 9, 2021; August 12, 2021 (Special Meeting); August 23, 2021; September 20, 2021; November 8, 2021; and November 22, 2021; January 3, 2022; January 24, 2022 (Commission Retreat), March 7, 2022, March 21, 2022; May 2, 2022; May 16, 2022; September 19, 2022 (Regular Meeting); November 7, 2022; November 21, 2022; December 12, 2022; February 21, 2023; March 20, 2023; March 27 & 28, 2023 (Budget Hearing); May 1, 2023, July 10, 2023; August 1, 2023; August 21, 2023; September 5, 2023; October 2, 2023; and November 20, 2023. Discussion and possible action.

4.A) Minutes

[HCC112023unapprovedUNOFFICIAL.pdf](#)

5. APPROVAL OF EXPENDITURES FOR HUMBOLDT COUNTY FOR NOVEMBER 20, 2023 THROUGH DECEMBER 11, 2023 (FOR POSSIBLE ACTION)
6. NEVADA DIVISION OF FORESTRY CONSERVATION CAMP UPDATE (FOR INFORMATION ONLY)

Nevada Division of Forestry State Forester and Firewarden Kasey KC will update the Board on the status of the plans to downsize conservation camps throughout the state, including the site near Winnemucca. Infomational Only.

7. CLERK'S OFFICE: REQUEST TO DESIGNATE COMMISSIONER RON CERRI TO SERVE AS THE CHAIRMAN OF THE COUNTY OF THE BOARD OF EQUALIZATION AND TO REAPPOINT BOARD MEMBERS (FOR POSSIBLE ACTION)

Consideration, discussion and possible approval of a request to designate Commissioner Ron Cerri to serve as the Chairman of the County Board of Equalization per the requirements of NRS 361.340(4) and reappoint current members Michael Sheppard, Gary Bengochea and Rich Stone. Discussion and possible action.

7.A) Clerk - BOE Appt.

[Clerk - Cerri - BOE.pdf](#)

[Staff Agenda Report BOE Appts 2024.pdf](#)

8. HUMAN RESOURCES: PRESENTATION OF FINAL CANDIDATES FOR POSSIBLE APPOINTMENT OF A NEW COUNTY MANAGER (FOR POSSIBLE ACTION)

Consideration, discussion and possible action regarding the appointment of a new County Manager based on a recommendation from the County Manager Recruitment Subcommittee. Discussion and possible action.

8.A) HR - County Manager Recruitment

[HR - County Manager Replacement.pdf](#)

[Kalkoske_Resume_r.pdf](#)

[Kelly_Resume_r.pdf](#)

9. APPOINTMENT OF MEMBERS TO HUMBOLDT GENERAL HOSPITAL BOARD
(FOR POSSIBLE ACTION)

Consideration, discussion and possible approval to appoint two members to the Humboldt General Hospital Board to fill vacancies and to serve the remainder of a 4-year term set to expire January 6, 2025. The applicant for the position must meet the criteria set forth in NRS 450.110 and HCC 2.16.030 which among possible others, does require that applicant be a "qualified elector" within Humboldt County. The two appointed members will be selected from a pool of applicants who submitted letters of interest to the County Manager's Office. Discussion and possible action.

9.A) Staff Report & Letters

[Staff Memo Board](#)

[Appointments.pdf](#) [HGH - Letters of](#)

[Interest.pdf](#) [Resignation Letters.pdf](#)

10. 10:00 A.M. PUBLIC HEARING FOR A ZONE CHANGE REQUEST SUBMITTED BY
REGIONAL PLANNING COMMISSION ON BEHALF OF MARIA FRANCES LOPEZ
(FOR POSSIBLE ACTION)

Consideration, discussion and possible approval for a zone change request submitted by the Regional Planning Commission on behalf of Maria Frances. **RH-23-37** – Zone Change request submitted by Regional Planning Commission on behalf of Maria Frances Lopez to change the C (Commercial) zoning designation to GC (General Commercial) zoning designation. Subject property is located at 4400 W Winnemucca Boulevard; assessor's parcel # 13-0043-19. Discussion and possible action. Public comment will be limited to 3 minutes.

10.A) Planning

[RH-23-37 Status Report.pdf](#)

[Ordinance-RH-23-37_11-20-23.pdf](#)

11. SET TO PUBLIC HEARING FOR AMENDING HUMBOLDT COUNTY CODE
13.36.460 HUMBOLDT COUNTY WATER UTILITY WILL SERVE POLICY AS
SUBMITTED BY THE HUMBOLDT COUNTY MANAGER (FOR POSSIBLE ACTION)

Consideration, discussion and possible approval to Set to Public Hearing for a future date to be determined by the County Clerk for the following:

An amendment to the Humboldt County Code 13.36.460 Article VIII Will Serve Policy.

11.A) Ordinance Amendment

[Agenda Request Will Serve Amendment to Ord 13.36 12-4- 2023.pdf](#)

[2023 12-04 Humboldt County Code 13.36 ordinance edited tas dam.pdf](#)

12. 911 SURCHARGE COMMITTEE BOARD MEMBER APPOINTMENTS; CHANGES TO 5-YEAR MASTER PLAN; PURCHASE OF CISCO SWITCHES; PURCHASE OF DELL SERVERS; AND PURCHASE OF MOBILE COMMAND CENTER (FOR POSSIBLE ACTION)

- A. Consideration, discussion and possible approval to appoint Mike DeTullio from Technology Services to replace Ric Grantham on this committee. Discussion and possible action.
- B. Consideration, discussion and possible approval to c hanges made to the 2023 update to the 5-Year Master Plan. Stuart Cronan from the Galena Group will be in attendance to help explain. Discussion and possible action.
- C. Consideration, discussion and possible approval to purchase of Cisco Switches in the amount of \$40,441.08 for the 911 Center Server Room to increase the ability for the 911 Center to keep up with data requirements and improve security along with dynamic routing for public safety communications. Discussion and possible action.
- D. Consideration, discussion and possible approval to purchase Dell servers in the amount of \$26,000 to replace the old 2016 servers currently in use for the RIMS/ProQA cad system for 911. Discussion and possible action.
- E. Consideration, discussion and possible approval to purchase of a mobile command center to be used as an alternate 911 Communications Center in the event of a critical emergency, natural disaster, large-scale incident or infrastructure disruption in an amount not to exceed \$100,000.00. Discussion and possible action.

12.A) 911 Surcharge

[Staff Report - 911 Surcharge Committee Various Actions.pdf](#)

[Mobile Command Center Information.pdf](#)

[911 Surcharge Committee 5-Year Master Plan.pdf](#)

[ConvergeOne Quote - Swtches.pdf](#)

[Dell Technologies Quote - Servers.pdf](#)

13. SHERIFF: REQUEST TO REVISE ANIMAL CONTROL FEES (FOR POSSIBLE ACTION)

Consideration, discussion and possible approval for a request to revise the County's fees for the animal control shelter to align with the fees imposed by City of Winnemucca. Discussion and possible action.

13.A) Sheriff - Shelter Fees

[Staff Report - Animal Shelter Fees.pdf](#)

14. ASSESSOR: NOTIFICATION OF OUT OF STATE TRAVEL (INFORMATION ONLY)

Assessor Andy Heiser will inform the Commissioners of upcoming out-of-state travel for employee training. Information only.

14.A) Assessor

[Assessor - Out of State Travel 12.11.2023.pdf](#)

15. COMPTROLLER: FINANCIAL REPORT (INFORMATIONAL ONLY)

Humboldt County Comptroller Gina Rackley will provide an overview of current conditions with respect to Humboldt County revenues and expenditures for fiscal year 2024 (July 1, 2023 through June 30, 2024), including an update on the American Rescue Plan Act (ARPA) and other funding available to the County. Information Only.

16. RESOLUTION TO AUTHORIZE AN INSTALLMENT PURCHASE AGREEMENT WITH ENTERPRISE FLEET MANAGEMENT (FOR POSSIBLE ACTION)

Consideration, discussion, and possible approval of a Resolution to authorize an installment purchase agreement with Enterprise Fleet Management for the acquisition of new vehicles and ongoing utilization of current vehicles acquired through Enterprise Fleet Management in an amount not to exceed \$515,000, which is the principal amount of all current and seven new vehicles approved for acquisition by the Commission during budget hearings for fiscal year 2024. Discussion and possible action.

16.A) Resolution

[Staff Report Installment Purchase Agreement.pdf Resolution Authorizing Installment Purchase Agreement.pdf](#)

17. TREASURER: REQUEST FOR A CREDIT CARD TO BE ISSUED TO HUMBOLDT COUNTY SHERIFF'S OFFICE/ DETENTION CENTER (FOR POSSIBLE ACTION)

Consideration, discussion and possible approval of a request from the Treasurer's Office on behalf of the Humboldt County Sheriff's Office/Detention Center to issue a WellsOne Commercial Card to Captain Jeremy Peters with a limit of \$1,000. Discussion and possible action.

17.A) Treasurer - CC Sheriff

[Treasurer - CC Detention Center.pdf](#)

18. CLERK'S OFFICE: REQUEST TO WAIVE ATTRITION POLICY (FOR POSSIBLE ACTION)

Consideration, discussion and possible approval for a request to waive the attrition policy to hire for the position of Humboldt County Clerk for an Administrative Clerk I, II or III. Discussion and possible action.

18.A) Clerk - Waive Attrition Policy

[Clerk - Request for Waiver of Attrition Policy.pdf](#)

19. PUBLIC WORKS DEPARTMENT: GENERAL ROAD PROJECTS (FOR INFORMATION ONLY)

A presentation by Humboldt County Public Works Director Don Kalkoske to update the Board on Road projects within Humboldt County, however, no action may be taken on a matter raised until the matter itself has been specifically included on the agenda as an item upon which action may be taken.

20. HUMAN SERVICES: AGREEMENT FOR MEDICAID MATCH FUNDING WITH DIVISION OF HEALTH CARE FINANCING AND POLICY (FOR POSSIBLE ACTION)

Consideration, discussion and possible approval of an amendment to the current agreement (date July 1, 2019) with the State of Nevada, Department of Health and Human Services, Division of Health Care Financing and Policy (DHCFP). This is the first amendment to the revenue interlocal contract to provide administrative services necessary to operate the Medicaid County Match Program. The counties provide the non-federal share for medical and Medicaid administrative services. This amendment is not to exceed \$.08 for each \$100.00 of assessed valuation of all taxable property as established by NRS 428.285 and for a total amount not to exceed \$1,758,431.81. This agreement is in effect from July 1, 2023, through June 30, 2027. Discussion and possible action.

20.A) Human Services - County Match

[Human Svcs Agenda Request.pdf](#)
[28561 Humboldt County Match Contract \(revised\).pdf](#)

21. DISTRICT ATTORNEY'S OFFICE: REQUEST TO APPROVE RECOMMENDATION TO RESOLVE AND DISMISS CLAIMS AGAINST CERTAIN DEFENDANTS IN THE OPIOID LITIGATION LAWSUIT (FOR POSSIBLE ACTION)

Consideration, discussion and possible approval of a request to resolve and dismiss claims against certain defendants related to the Nevada Opioid Litigation case. Discussion and possible action.

21.A) DA - Opioid Litigation

[20231204 Letter re McKinsey Class Action.pdf](#)
[FAQs- McKinsey and Co. Inc. National Prescription Opiate Consultant Litigation.pdf](#)
[Motion for Final Approval.pdf](#)
[Notice.pdf](#)
[20230923 Status Letter to Humboldt County.pdf](#)

22. TECHNOLOGY SERVICES DEPARTMENT: REQUEST TO APPROVE THE CONTRACT WITH MAGA TRUCKING FOR PICK UP AND DELIVER OF MCDERMITT COMMUNICATION SITE SHELTER (FOR POSSIBLE ACTION)

Consideration, discussion and possible approval of a contract Maga Trucking for transportation of the McDermitt Communication Site shelter from the Thermobond Buildings production plant in Elkhart Indiana to Winnemucca Nevada, in the amount of \$34,420.00. Discussion and possible action.

22.A) Maga Trucking Contract

[Agenda Request Form 2023 - TSD-McDermitt Bldg Transport by Maga.pdf](#)
[Thermobond Quote - Humbolt Co - McDermitt NV - 2106-282 R_3.pdf](#)
[Maga Quote - Humboldt county shelter 1313.1.pdf](#)

23. RESOLUTION TO APPROVE REQUEST FOR ADDITIONAL FUNDING FOR GOLD COUNTRY NEW WELL AND STAR CITY INTERTIE FROM STATE REVOLVING FUND AND BOARD FOR FINANCING WATER PROJECTS (FOR POSSIBLE ACTION)

Consideration, discussion and possible approval of a Resolution to request additional funding of \$456,000 for the Gold Country Water System new well and intertie between the systems that was part of the consolidation due to substantially increased costs for scope of work due to inflation. Discussion and possible action.

23.A) Resolution

[Agenda Request Form GCW SRF Funding Request 12-4-23.pdf](#)
[resolution GC additional costs for consolidation 11-2023.pdf](#)

24. FACILITIES OPERATIONS: REQUEST TO WAIVE THE ATTRITION POLICY (FOR POSSIBLE ACTION)

Consideration, discussion and possible approval for a request to waive the attrition policy to hire for a Custodian position. Discussion and possible action.

24.A) Facilities Operations

[Facilities - Waiver of Attrition Policy.pdf](#)

25. REQUEST TO APPROVE THE RENEWABLE ENERGY CHAPTER THAT WILL BECOME PART OF THE HUMBOLDT COUNTY MASTER PLAN UPDATE (FOR POSSIBLE ACTION)

Consideration, discussion and possible approval of the Renewable Energy Use chapter as part of the Humboldt County Public Land Use Management Plan. Discussion and possible action.

25.A) Renewable Energy

[Staff Agenda - Renewable Energy Chapter.pdf](#)
[Proposed FINAL DRAFT Renewable Energy Development - 11-16-23.pdf](#)
[\[Old\] FINAL DRAFT Energy Development - for Board Review 3-24-23 .pdf](#)

26. RESOLUTION TO ADOPT THE SOURCE WATER PROTECTION PLAN (FOR POSSIBLE ACTION)

Consideration, discussion and possible approval to adopt a resolution for the update of the Community Source Water Protection Plan for Public Water Systems in Humboldt County. Discussion and possible action.

26.A) Source Water Protection Plan

[23Dec11_CSWPUpdate_Agenda Request.pdf](#)
[2023-12-11 Draft Resolution HC.pdf](#)
[2023-12-11_12 HC_CSWPP_Presentation_Final.pdf](#)
[Draft 2023 Updated CSWPP.pdf](#)

27. 2024 COUNTY CALENDAR (FOR POSSIBLE ACTION)

Consideration, discussion, and possible approval of the 2024 County Manager's Calendar of Events, including dates for County Commission meetings and other internal events. Discussion and possible action.

27.A) 2024 Calendar

[2024 Calendar Grid_final.pdf](#)

28. MISCELLANEOUS REPORTS AND CORRESPONDENCE

1. Other information and upcoming meetings

December 12, 2023 Winnemucca City Council Meeting

December 14, 2023 Regional Planning Commission

December 24, 2023 Christmas Holiday - County Offices are Closed

December 26, 2023 Humboldt General Hospital Board Meeting

January 1, 2024 New Year – County Offices are closed

January 2, 2024 Humboldt County Board of Commissioners Meeting

2. Reports from Commissioners regarding other Boards and Committees on which they serve, including POOL/PACT Board, National Wild Horse & Burro Advisory Board, Nevada Association of Counties (NACO), Regional Airport Board, Humboldt River Basin Water Authority (HRBWA), Western Interstate Region (WIR), Legislative Interim Land Council, Humboldt Development Authority (HDA), Winnemucca Visitors & Convention Authority (WCVA), Hospital Board, Humboldt Foundation, Humboldt County Elk Planning Steering Committee, Paradise Conservation District and the State Land Use Planning Advisory Council (SLUPAC).

29. FUTURE AGENDA ITEMS

Whether an item will be placed on a future agenda will be subject to the chairman and/or legal counsel's determination.

30. PUBLIC COMMENT:

Public Comments: General public comment is designated for discussion only. The public has the opportunity to address the Commission on any matter not appearing on this agenda; however, no action may be taken on a matter raised until the matter itself has been specifically included on the agenda as an item upon which action may be taken. Persons are invited to submit comments in writing and/or attend and make comments on any agenda item at the Commission meeting. All public comment may be limited to three (3) minutes per person.

31. ADJOURNMENT

32. NOTICE:

The County Commission may close the meeting to receive information from legal counsel pursuant to Nevada Revised Statutes 241.015.

The public is welcome to attend the meeting electronically via Microsoft Teams or by appearing in person at the Humboldt County Courthouse Meeting Room 201 50 West Fifth Street, Winnemucca, Nevada 89445 at the time and date listed on the top of the agenda. There will be a physical location for the meeting; however, the meeting may be accessed electronically through an internet connection at Microsoft Teams link located on the first page of this agenda.

Members of the public may make a public comment at the meeting without being physically present by emailing publiccomment@humboldtcountynv.gov prior to 8:00 a.m. on the day of the meeting and messages received will be transcribed for entry into the record and provided to the Board for review. Members of the public may also make a public comment at the meeting without being physically present by accessing the meeting through the internet connection at Microsoft Teams link above.

Staff reports and supporting material posted for the meeting are available on the Humboldt County website at <https://www.humboldtcountynv.gov/> (click on the "Government" link on the home page) if that information was available when the agenda was posted. If the supporting material/ staff report is not included in the agenda packet, it is available to the general public at the same time the materials are provided to the Board. The administrative assistant at the County Manager's Office located at 50 West 5th Street, Winnemucca, Nevada, telephone number 775-623-6300 is the designated person from whom a member of the public may request the supporting material for this meeting and the County Manager's Office is the location where the supporting material is available to the public.

CERTIFICATE OF POSTING

PLACES POSTED: Humboldt Co. Courthouse, 50 W. 5th St.: Rooms 201, 205, & 207 at 9:00 A.M. By: MC

Humboldt County Website: <https://www.humboldtcountynv.gov> at _____ A.M. By: _____

State of Nevada Website: www.notice.nv.gov. _____ A.M. By: _____

MEETING DATE: December 11, 2023
DATE POSTED: December 6, 2023 POSTED BY: MICHELLE COOK

NOTE FOR SUPPORTING MATERIAL: A copy of the supporting material for the meeting may be obtained at Commissioner meeting/agendas on the Humboldt County website: www.hcnv.us or by contacting the County Manager's Office, at 50 W. Fifth Street, Winnemucca, Nevada 89445, (775) 623-6300.

NOTICE TO PERSONS WITH DISABILITIES - Reasonable efforts will be made to assist and accommodate physically disabled persons desiring to attend the meeting. Please call the Humboldt County Administrator's Office at 623-6300 in advance so that arrangements may be conveniently made. **EQUAL OPPORTUNITY NOTICE** - Humboldt County is an Equal Opportunity Employer and will not discriminate against employees or applicants for employment or services in an unlawful manner.

NON-DISCRIMINATION STATEMENT - In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its Agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, religion, sex, gender identity (including gender expression), sexual orientation, disability, age, marital status, family/parental status, income derived from a public assistance program, political beliefs, or reprisal or retaliation for prior civil rights activity, in any program or activity conducted or funded by USDA (not all bases apply to all programs). Remedies and complaint filing deadlines vary by program or incident.

Persons with disabilities who require alternative means of communication for program information (e.g., Braille, large print, audiotape, American Sign Language, etc.) should Contact the responsible Agency or USDA's TARGET Center at (202) 720-2600 (voice and TTY) or contact USDA through the Federal Relay Service at (800) 877-9339. Additionally, program information may be made available in languages other than English.

To file a program discrimination complaint, complete the USDA Program Discrimination Complaint Form, AD-3027, found online at http://www.ascr.usda.gov/complaint_filing_cust.html and at any USDA office or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by:

(1) Mail: U.S. Department of Agriculture

Office of the Assistant Secretary for Civil Rights

1400 Independence Avenue, SW

Washington, D.C. 20250-9410;
fax: (202) 690-7422; or
email: intake@usda.gov

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December 8, 2023

Subject: Observations about Jim French on HGH Board and Subsequently:

Dear Commissioners,

Jim French served as the County Commission representative on the HGH board for approximately 18 months. Although I was not on the board at that time, I regularly attended board meetings as a member of the public and observed Mr. French and other board members.

Mr. French demonstrated a conscientious approach to budgetary and other hospital issues. He seemed to listen attentively and carefully to public comments and to consider public input in the decision-making process. He appeared to be a moderating influence when the board was divided on controversial issues.

My understanding is that Mr. French has worked successfully with the HGH CEO, Robin Dunckhorst, as a member and Chairman of the County Commission and as a member of the public. Mr. French has expressed a desire to build bridges with other board members and to work cooperatively with the HGH Administration team – not just the board.

Thank you for allowing me to share these observations with you as part of your selection process to fill the two current vacancies on the HGH Board.

Sincerely,

Lewis W. Trout