



Humboldt County Board of Commissioners
May 1, 2023 at 8:32 AM
Meeting Minutes

Those present were Chairman Ken Tipton, Commissioners Jesse Hill, Ron Cerri, Tom Hoss and Mark Evatz, Deputy District Attorney Michael Macdonald, County Manager Dave Mendiola, and Clerk of the Board Tami Rae Spero.

CALL TO ORDER: Chairman Tipton called the regular meeting to order in the regular place of meeting at the County Meeting Room #201, Courthouse, Winnemucca, Nevada.

PLEDGE OF ALLEGIANCE: All present recited the Pledge of Allegiance.

PUBLIC COMMENT: Chairman Tipton asked for public comment; none offered.

APPROVAL OF MINUTES: Discussion and action on correction/approval of minutes for discussion and action on correction/approval of minutes for April 3, 2023 and April 17, 2023. Commissioner Tipton asked for corrections for the minutes of April 3, 2023; none offered. The following motion was made by Commissioner Cerri and passed unanimously:

To approve the April 3, 2023 minutes as presented.

Chairman Tipton asked for corrections for the minutes of April 17, 2023; none offered. The following motion was made by Commissioner Cerri and passed unanimously:

To approve the April 17, 2023 minutes as presented.

APPROVAL OF EXPENDITURES FOR HUMBOLDT COUNTY FOR APRIL 17, 2023 THROUGH MAY 1, 2023:

The following motion was made by Commissioner Hill and passed unanimously:

To approve the expenditures from April 17, 2023 through May 1, 2023.

EMERGENCY MANAGER: Emergency Manager Carol Lynn appeared before the Commission.

RESOLUTION FOR EMERGENCY FLOOD DECLARATION: Consideration, discussion and possible approval of a Resolution related to an Emergency Flood Declaration for Humboldt County, Nevada. A copy of the proposed Resolution was included on the on-line agenda for review. Manager Lynn reviewed the request for the Commission. Chairman Tipton asked if this is just for the County. Manager Lynn confirmed that it was. The following motion was made by Commissioner Hill:

To approve the Resolution related to an emergency flood declaration for Humboldt County, Nevada.

Commissioner Cerri asked if this action would cover damage which has already occurred. Nevada Division of Forestry Program Manager, Ron Bollier appeared before the Commission requesting enough time to schedule assistance from their entity. Manager Lynn confirmed that would occur. Chairman Tipton called Commissioner Hill's motion to a vote, and it passed unanimously.

(Resolution No. 05-01-23)

Chairman Tipton stated that the Commission would go to item 10 on the agenda.

A PRESENTATION BY JAKE TIBBITTS REGARDING EUREKA COUNTY NATURAL RESOURCES ADVISORY COMMISSION: Eureka County Natural Resources Manager Jake Tibbitts will provide a presentation regarding the history and evolution of the Eureka County Natural Resources Advisory Commission that was created November 1993 to help the County Commission with issues and involvement relating to public lands and natural resources, including water quantity and quality, air space and air quality, wild horses, wildlife, grazing allotments, mining, and recreation. The Humboldt County Board of Commissioners has approved the formation of a similar advisory Commission, and this is the kickoff of the effort to form said Commission. Eureka County Natural Resources Manager Jake Tibbitts appeared before the Commission and discussed the process which had occurred in Eureka including the make up of the advisory commission, the meeting schedule, how the commission is budgeted for, costs associated with the commission, the need to stay focused on actions, language of the policy and how that impacts BLM involvement and other Counties with this type of advisory commission. Commissioner Hill asked if Mr. Tibbitts is employed by the County. Mr. Tibbitts responded that he is and explained; he suggested that Humboldt County is not at the point of needing an employee. Commissioner Hill noted that is his concern, that it will result in the addition of another employee. Commissioner Hoss stated his support for this and explained. Commissioner Evatz asked how the members were appointed and his support of using Eureka's model at least the nuts and bolts; he stated his agreement with Commissioner Hill's concern on the growth of government but offered comment on why that may occur; that advisory boards are wonderful as long as the members are all in; he stated his support for the process and thanked Mr. Tibbitts for the information. Commissioner Cerri commented on Eureka County's standing as an example of this type of committee; he explained why Humboldt County needs this type of committee given the issues it is facing and the need to have individuals focused on those issues; he asked Mr. Tibbitts about the by-laws and make-up of the committee as compared to Elko's process. Mr. Tibbitts responded. Commissioner Cerri asked if this committee looks at water issues. Mr. Tibbitts responded that they do as it involves any natural resource. Commissioner Cerri asked about the involvement with cooperating agency processes. Mr. Tibbitts confirmed involvement in those types of processes and explained the benefits; he explained the need for the commission to have authority and to be able to take action and bring forward recommendations. Commissioner Cerri asked about the membership of the commission. Mr. Tibbitts responded. Chairman Tipton thanked Mr. Tibbitts for coming over and providing this presentation; he stated that he sees how this could save time as he has seen how much time Commissioner Cerri and former Commissioner French dedicated to public lands

matters; he stated his support for creating this commission. Jim French appeared before the Commission noting that this is a transitional moment for the Commission and offered comment noting the prior presentation related to wildfire and the impact of management on the public lands; he discussed what he has seen upon review of Elko's process including the membership, how the membership can serve and the possibility of a hired position. Commissioner Hill asked to discuss the benefits of hiring the position. Commissioner Evatz asked how the position is managed. Commissioner Hoss again noted that this would be a great thing for Humboldt County. Commissioner Cerri noted how this would benefit the County Manager position as well. Mr. French offered comment on the benefit of a commission like this in maintaining the historical knowledge of the County and processes in the past. Manager Mendiola thanked Mr. Tibbits for coming before the Commission and spoke to the benefits of this commission to the County.

FORMATION OF THE HUMBOLDT COUNTY NATURAL RESOURCE ADVISORY COMMISSION: Consideration, discussion and possible approval of draft by-laws for the Humboldt County Natural Resources Advisory Commission to assist the County Commission with issues and involvement relating to public lands and natural resources, including water quantity and quality, air space and air quality, wild horses, wildlife, grazing allotments, mining, and recreation. Manager Mendiola noted that attached is a copy of Elko County's code forming this type of commission and that this could be an example that can be used to create the Humboldt County format with the assistance of input from the Commission and the District Attorney's Office. Deputy District Attorney Macdonald offered his suggestion for a motion that would create the commission conceptually and, he requested, that each individual Commissioner take a look at what has been put together and make a list of their thoughts, concerns and ideas and funnel those through the County Manager's office so they can work on the process with an in-depth discussion; he again noted that today is more about the concept, the request for input and direction to move forward. The following motion was made by Commissioner Evatz and passed unanimously:

To move forward with the formation of a Humboldt County Natural Resource Advisory Commission and to have the County Manager put together, in conjunction with the DA's Office, the structure of that, but that we do it at a pace that gets us up and running sooner as opposed to later, so we're not several meetings down the road still talking about this thing, that the beauty of it is that once it's formed, we can continue to make it better over time; no sense reinventing the wheel as a function of Eureka and Elko County have got something around that rolls.

Chairman Tipton recessed the meeting at 9:30 a.m. reconvening at 9:40 a.m.

REQUEST TO SUPPORT ELKO COUNTY'S COMMON-SENSE LANDS ACT: Consideration, discussion and

possible approval to support the "Elko County Common Sense Lands Act" through a Resolution. Included on the on-line agenda for review was a copy of Elko County's Common-Sense Lands Act and a copy of the proposed Resolution supporting. Demar Dahl, representing Elko County, appeared before the Commission via telephone and offered comment on the act, explaining the history of the act, what is included in this act, how it would work with counties nominating the lands they want transferred without consideration, how the costs would be assessed. Commissioner Cerri asked if there is any budgetary cost to doing this right now. Mr. Dahl responded that costs would be associated with surveying. Commissioner Cerri asked about Congressman Amodei's stance on the bill. Mr. Dahl responded that Congressman Amodei does support it and commented on the advantage of this to the counties. Commissioner Hoss stated that he believes this is a great idea noting the efforts by the County to obtain a small piece of land by the shooting park and he sees that this will simplify the process. Chairman Tipton asked about the ability to designate lands in the future. Mr. Dahl responded that it would be ongoing. Chairman Tipton asked about the cost identified for the legal firm in the paperwork. Mr. Dahl responded that was for the State of Utah and explained what would need to be worked out with this bill. Chairman Tipton asked Deputy District Attorney Macdonald if he had seen anything he had concern about. Deputy District Attorney Macdonald responded not at this point and commented. County Manager Mendiola noted his concern about long-term management of these lands including fire response and multi-use lands. Mr. Dahl responded explaining that those type of issues will have to be worked out as it goes along but the benefits to the County would be sufficient to pay for what is needed; he agreed this will be a challenge with more responsibility but also more benefits. Elko County Commission Chairman Rex Steninger appeared before the Commission via telephone and offered response to Manager Mendiola's concerns explaining that the County wouldn't pursue land that it did not want to take responsibility for rather that land it does want as with the shooting range property. Mr. Dahl offered comment on what other types of lands would be transferred, noting the existing rights would be transferred as well. Chairman Tipton noted a correction to language in one document to correct the Vice-Chairman. Commissioner Evatz commented on the need for this Commission to protect how the securing of the lands is done to be for the benefit and best interest of the county. Commissioner Cerri stated his comfort that existing rights will be protected suggesting that the County is not prepared to maintain vast sections of land but agreeing that there are benefits such as with the tower maintenance, the shooting park expansion and the proposal for a water treatment facility; he commented on the beneficial aspect and his support for it. Commissioner Hill commented on his frustration with the checkerboarding of the land and that public lands are being sold off but not in a way

that benefits the people; he suggested that, entering into this, appears to help manage the lands to the benefit of the people. Mr. Dahl responded. The following motion was made by Commissioner Evatz:

That the Humboldt County Commission supports the Elko County Common Sense Lands Act including a signature by our Chairman of the Resolution accordingly.

Chairman Tipton asked legal counsel if there is a need for review. Deputy District Attorney Macdonald stated that it was okay as is. Chairman Tipton called Commissioner Evatz's motion to a vote, and it passed unanimously.

(Resolution No. 05-01-23b)

NEVADA DIVISION OF FORESTRY: Ron Bollier, Forestry Program Manager with Nevada Division of Forestry.

WILDLAND FIRE PROTECTION PROGRAM INTERLOCAL CONTRACT AND OPERATING PLAN: Consideration, discussion and possible approval of the 2023-2025 Wildland Fire Protection Program Interlocal Contract and the 2023-2025 Operating Plan between the State of Nevada, Division of Forestry and Humboldt County to provide fire protection services at a cost of \$157,707.00 for State Fiscal Year 2024 and \$157,707.00 for State Fiscal Year 2025, not to exceed \$315,414.00 pending review and approval of the District Attorney's Office. Included on the on-line agenda for review was a copy of the proposed Interlocal Contract with a WFPP Scope of Work Summary of Changes. Chairman Tipton asked when the cost for this program would go down. Manager Bollier responded explaining the fiscal process for this program noting that Humboldt County is identified as the second highest at risk but noting the ability to address the costs legislatively. Marcus Lesbo, Fire Management Officer with the Nevada Division of Forestry, appeared before the Commission via Teams and addressed the costs and how they have changed. Manager Bollier offered additional clarification as to Officer Lesbo's comments. Commissioner Cerri voiced concern about the possible loss of the Honor Camp due to the critical nature of the inmates in prevention and firefighting. Manager Bollier responded explaining why the Honor Camp is in flux due to legislation and staffing shortages, but the plan is to keep the camp open and explained. Commissioner Cerri stated that he appreciated the challenges but commented on the statement that Humboldt County is the second highest for risk and suggested that keeping a camp in the center of the State open makes more sense and encouraged the Division to look at that during the process. Manager Bollier responded. Commissioner Evatz asked for an explanation of the amount being charged. Manager Bollier explained that is the cost no matter what occurs with fires. Commissioner Hill echoed Commissioner Cerri's concerns with the Honor Camp situation and asked that the County be given priority for keeping the camp. The following motion was made by Commissioner Cerri and passed

unanimously:

To approve the 2023-2025 Wildland Fire Protection Program Interlocal Contract in the amount of \$157,707.00 for fiscal year 2024 and \$157,707.00 for state fiscal year 2025, not to exceed \$315,414.00 pending review by the District Attorney's Office.

Chairman Tipton stated that the Commission would return to item 7 on the agenda.

REGIONAL LANDFILL:

APPROVAL OF DELONG CONSTRUCTION EXTENSION TO CONTINUE OPERATION OF THE HUMBOLDT COUNTY REGIONAL LANDFILL: Consideration, discussion and possible approval to accept DeLong Construction's intent to continue to operate the Regional Landfill for an additional five-year term, as per Section 9 of the 2018 agreement with a revised base amount of \$804,000 annual for Year 1 of the renewal term beginning on September 1, 2023, and to continue to use CPI as the adjustment factor in the renewal term. The maximum CPI each year will be 7.5%. Pending review by the District Attorney's office. Included on the on-line agenda for review was a copy of the proposed landfill agreement. Manager Mendiola noted a correction of the maximum CPI which is 8% based on the action of the Landfill Committee; he reviewed the language of the agreement. Commissioner Hoss stated his agreement with what is in front of the Commission and offered comment on the expansion of the landfill. Commissioner Evatz commented on the background of where the figures came from. Commissioner Hill asked about the term of the contract. Manager Mendiola noted the language in the contract. Commissioner Hill explained that his question was related to why this did not go out to bid, but as the language allowed for an extension, he supported the renewal. The following motion was made by Commissioner Evatz and passed unanimously:

To approve the extension of DeLong Construction to operate the Humboldt County Regional Landfill for the five-year period starting with a base of \$804,000.00 annually adjusted by the CPI on an annual basis with a limit of that CPI adjustment set at, capped at 8% on the top and zero on the bottom, pending review.

AMENDMENT OF SCHROEDER LAW ENGAGEMENT AGREEMENT FOR FINAL WORK ON GOLD COUNTRY WATER ACQUISITION: Consideration, discussion and possible approval of an amendment to the legal services agreement between Humboldt County and Schroeder Law to increase the "not to exceed" amount by \$7,500 (to \$27,500) pending review by the District Attorney's office to cover the additional expenses to coordinate activity with the Public Utilities Commission of Nevada for the conveyance of the Gold Country Water System to Humboldt County. The current "not to exceed" is \$20,000. Manager Mendiola reviewed the request for the Commission noting that the process is before the PUC and

05/01/2023

Page 6 of 22

concerns expressed by that entity with the water banking agreement signed by the County resulted in the matter moving to the longer process and with that it will be necessary to use counsel for that process. Theresa Stix with Schroder Law appeared before the Commission via Teams and commented on the process occurring at the PUC. Chairman Tipton asked if the potential exists for this to be done before September. Ms. Stix said yes and explained. Commissioner Cerri asked where the funding for this increase would come from. Manager Mendiola responded that he needs to discuss that with the Comptroller. Commissioner Cerri asked about the additional water rights purchased by the County and how that impacts this. Manager Mendiola responded. Commissioner Evatz stated his support and the need to get this project completed. The following motion was made by Commissioner and Evatz and passed unanimously:

To approve the increase of our agreement between Humboldt County and Schroeder Law not to exceed \$7,500.00 taking it to \$27,500.00 pending review by the District Attorney's Office.

STAR CITY WATER: Human Services Director Denni Byrd and Treasurer Rhona Lecumberry appeared before the Commission.

WATER AND SEWER ASSISTANCE PROGRAM VENDOR AGREEMENT: Consideration, discussion and possible approval of a Water and Sewer Assistance Program Vendor Agreement between Star City Water and the State of Nevada Department of Health and Human Services Division of Welfare and Supportive Services (DWSS) Energy Assistance Program-Water and Sewer Assistance Program (EAP-WSAP). Director Byrd stated this was the same action as what was discussed during the McDermitt GID meeting; she commented on the use of the funds, noting discussion which occurred during the prior meeting. Commissioner Hill clarified that his prior question had been related to the value of these funds based on the cost to manage the grant, but the response had addressed his concerns. The following motion was made by Commissioner Hill and passed unanimously:

To approve the Water and Sewer Assistance Program Vendor Agreement between Star City Water and the State of Nevada Department of Health and Human Services Division of Welfare and Supportive Services.

COMPTROLLER: Comptroller Gina Rackley appeared before the Commission.

FISCAL YEAR 2023-2024 BUDGET WORKSHOPS: This meeting is the second public hearing on the fiscal year 2023-2024 budgets for the following departments. The budget workshop may include the presentation, review, and discussion of revenues, expenditures, and transfers to and from county funds, and specific funding requests including, but not limited to, additions or deletions to personnel, equipment, supplies, and services used or received. The Board of County Commissioners may take

action for tentative approval of the proposed budget, all budgets are subject to final approval and action at the time final budgets are submitted. Humboldt County Comptroller Gina Rackley will provide an overview of revenue and expenditure projections that were used to prepare the Tentative Budget that was submitted to the State of Nevada, Department of Taxation by April 15, 2023. Comptroller Rackley noted that the tentative budget had been submitted with no issues; she commented on the projected property tax and net proceeds values received and how she had budgeted those amounts.

Assessor: Comptroller Rackley reviewed the proposed change based on a change of status to an employee which resulted in the need to increase salaries. The following motion was made by Commissioner Evatz and passed unanimously:

To tentatively approve the Assessor's budget with the salary adjustment commensurate with the employee who has passed her appraisal test.

Computer Systems: Technology Services Director Ric Grantham appeared before the Commission noting the information provided based on Commissioner Evatz's request. Commissioner Evatz thanked Director Grantham indicating that the information received was what he had requested; he commented on variances that he would like commentary on specific line items including Services & Supplies - Director Grantham responded explaining the cost of peripherals and the increased costs associated with those; Travel & Training – Director Grantham explained what he had learned about on-site training and the timeframe for training; Computer Equipment – Director Grantham responded as to the strategy for replacement and how repair versus replacement is determined. Commissioner Evatz noted the reduction but offered concern about the amount of “what ifs” in the budget and his concern with the amount of this budget. Commissioner Cerri noted that he is also concerned about the increase in this budget, asking how the purchases are determined. Director Grantham responded that they leave that up to the individual departments and commented on how his department handles it. Commissioner Cerri noted his concerns with the equipment numbers identified and his interest in reducing the amount of this budget. Commissioner Evatz asked how going over budget is addressed. Comptroller Rackley responded explaining that the class is looked at not individual line-items. Commissioner Evatz commented on the contracts and agreements and the increase to that line-item. Director Grantham responded. Discussion ensued. Commissioner Evatz suggested that Contracts/Agreement be reduced from \$661,000.00 to \$550,000.00 and the Computer Equipment be reduced from \$300,000.00 to \$250,000.00 to show regimented, aggressive management. Director Grantham responded and explained why that could impact his ability to serve the departments and keep the county operational, noting the need to have access to necessary contracts/hardware/equipment. Commissioner Evatz

commented on the amount budgeted in the prior year compared to the amount spent to date stating that he is not suggesting that Director Grantham not do what he did last year, he is suggesting that Director Grantham do what he did last year under the same management approach to the tune of less than the 30% increase that is being requested. Manager Mendiola commented that this just shifts the process to the back end and commented on what could occur if something happens and the need to be more active on the back end. Discussion ensued regarding growth within the Department and what the contracts provide and what controls are in place for obtaining software. Chairman Tipton requested that Director Grantham really try and reduce the increases in this Department noting that IT is hitting other communities as well. Discussion continued including the vetting process for software processes, the creation of the an IT Advisory Board, the need to do something with this budget, that the individual departments should present their items within their budgets noting that the cost is contained the IT budget, the amounts of reduction identified by Commissioner Evatz, Commissioner Hoss' request that when a request comes before the Commission that "is in the budget" he wants to see the budget associated and what the status is of the budget when the request is made, the language of the motion and the reason that the labor costing software was being brought back within this budget request which had been previously denied. Assistant County Manager/Human Resource Director Abel del Real-Nava appeared before the Commission and discussed the prior concerns with the labor costing software proposal and his reason for adding it back in at this time to have it in place when negotiations begin again; he assured the Commission that even with the amount included in the budget it would come before the Commission for final approval; he commented on the value of the program. The following motion was made by Commissioner Evatz and passed unanimously:

To approve the IT budget as submitted with adjustments to two line-items, Contracts and Agreements adjusted down to \$550,000.00 and Computer Equipment adjusted down to \$250,000.00 with the acknowledgement that the contracts and agreements that are captured under that five hundred and fifty be a function of justified interactions with the Board on an ongoing basis, tentatively.

Chairman Tipton stated that the Commission would return to the Assessor budget item to for action on that item.

Sheriff - Patrol Division: Sheriff Angel Cardenas and Captain Sean Wilkin appeared before the Commission. Comptroller Rackley noted the need to add vehicle costs to the budget and the request for additional discussion on the part-time animal control position. Commissioner Cerri asked about the new expenditure for the special response team; Captain Wilkin explained, and discussion ensued. It was noted that the service agreements/machine cost line-item has been significantly underspent over the

last few years and a reduction in that could result in \$20,000. Sheriff Cardenas offered comment. Chairman Tipton also noted that the removal of the cost for a part-time animal control position would cover the cost. Sheriff Cardenas explained the difficulties with only having one animal control officer and the need for the position. Commissioner Cerri asked about the City's staffing of the facility. Sheriff Cardenas responded. Commissioner Hill noted his support as this assists the animal control officer in having more time to handle duties; he asked about the ability to volunteer. Captain Wilkin responded as to volunteer possibilities and noted the current animal control officer's number of duties and how those are addressed when the officer is unavailable. Commissioner Hill asked about what part the City plays in these duties. Captain Wilkin explained. Commissioner Cerri commented that, based on where he lives, he gets zero benefit from the service and to ask citizens to pay for a program that they do not get benefit from is unfair taxation. Commissioner Evatz stated his support of the request explaining. Commissioner Hill stated his support and explained. Commissioner Hoss stated his support. Commissioner Cerri asked why this is needed now when it has not been requested in the past. Commissioner Hill commented on recent incidents and how that may have been addressed if the ability to respond had been present. Chairman Tipton noted concerns with the budget and the cost of employees. It was noted that this is a 19-hour per week position so it would not qualify for PERS only for Social Security. Discussion ensued regarding the duties of the City's part-time person and how coverage occurs. Commissioner Evatz noted the ability to reduce the Service Agreements/Machine Costs to cover the cost for the Special Response Team. Chairman Tipton suggested reducing the amount further to cover the cost of the part-time employee at the animal control facility. Commissioner Evatz suggested that the Service Agreements/Machine Costs line-item could be reduced to \$68,438.00 which would cover the costs for both new requests. Commissioner Hill asked what that line-item currently covers so as not to create an issue which would require augmentation. Comptroller Rackley reviewed the expenditures contained in that line-item. Discussion ensued with a notation that there was an approximately \$40,000.00 agreement still pending payment. Commissioner Evatz asked for clarification on the Special Response Unit. Captain Wilkin responded. Commissioner Cerri noted that, if the motion contains the new employee, he would be voting nay. After discussion the following motion was made by Commissioner Hill and passed with Chairman Tipton and Commissioners Hill, Hoss and Evatz voting aye and Commissioner Cerri voting nay:

To tentatively approve the Sheriff's budget as brought back before the Commission with a change in the Service Agreements/Machine Costs, bringing that number from \$108,438.00 down to \$80,000.00 with a realized savings of \$28,438.00, \$20,000.00 of that will be applied to a new line item called Special

05/01/2023

Page 10 of 22

Response Team and the other \$8,000.00 will help offset the cost of the additional employee at \$22,390.47.

Captain Wilkin offered comment on the vehicle issue including the request to purchase three new vehicles in the current budget request. Discussion ensued.

Chairman Tipton recessed the meeting at 11:58 a.m. reconvening at 12:04 p.m.

Child Support: District Attorney Kevin Pasquale and Office Manager Nancy Jurad appeared before the Commission. Chairman Tipton asked about the space for a new position given that lack of space has been noted. District Attorney Pasquale explained why an additional position is no longer needed instead changing the receptionist position to a case worker position. Discussion ensued regarding what would occur with the duties currently handled by the receptionist position and the fiscal impact of the change on the salary line-item. Commissioner Hill asked what the impact is on the Office with the removal of the Public Guardian to the Human Services Department. District Attorney Pasquale responded that the position is still needed in the Office as removal of those duties from the person currently handling them will free that person up to assume additional duties in the Office. The following motion was made by Commissioner Hill and passed unanimously:

To tentatively approve the Child Support budget with the reduction of salary of \$63,363.00 for the case worker position and an increase in the receptionist position to case worker position and an increase of \$5,000.00, essentially eliminating the receptionist position.

Building Reserve Fund/ Capital Projects Fund: Comptroller Rackley reviewed the annual reporting LTCF stating that what was reported was that no project had been designated yet, that the first transfer has been received with a second to occur later this year but that she has heard that there is a possibility that the federal government may request return of remaining funds, so if no project is identified the County may lose the funding. She explained how the various funds work and asked the Commission where they want the funds transferred to. Chairman Tipton asked if the funds can be used for the water rights purchase. Comptroller Rackley confirmed it could. Commissioner Evatz suggested placing the funds where it could address the potential sewer treatment facility out in Grass Valley. Manager Mendiola offered comment on the work occurring with Senator Cortez Masto for funding; he further noted the possibility of an Emergency Management Center. Discussion ensued regarding how the Capital Projects line-item works. Assistant County Manager Abel del Real-Nava commented on the opportunity to expand our broadband capability to county facilities. Chairman Tipton asked about the ability to use these funds for back-up to self-funded insurance plan. Comptroller Rackley confirmed it could be used for that and explained. Commissioner Cerri asked if the funds could be used for the tower project

noting that there are lots of projects going on now that the money could be spent on rather than looking for new ways to spend it. Commissioner Hill stated that he wants to see some of the projects explored and be either completed or removed and offered that he is not afraid to put the funds in a dedicated fund, so it is spent on a project planned; he noted the courtroom project. Commissioner Cerri noted the ADA building access which has been out there for a while. Discussion occurred as to the amount received as of now and what it has been used for. Discussion ensued regarding whether a second portion would be received and various scenarios for using the funds including splitting the funding between Building Reserve and Capital Improvement Projects. Chairman Tipton noted that there is already a commitment to use a portion of these funds for the water rights purchase. Comptroller Rackley stated that the County currently has \$3,951,026.00 with payment for the water rights at approximately \$1,500,000.00 and with the transfer of the remaining \$2,451,000.00 equally in amounts of approximately \$1,250,000.00 between Building Reserve and Capital Projects and when the second transfer comes in, it will be brought before the Commission for direction. After discussion the following motion was made by Commissioner Evatz and passed unanimously:

To approve what Comptroller has just read into the record.

Public Works - Road Fund: Assistant Public Works Director Daniel Ferraro and Administrative Clerk Jennifer Trujillo appeared before the Commission. Assistant Director Ferraro noted two items that can be removed from the budget request including a belly dump trailer and the pipe camera as they were purchased this year, reducing the budget by \$185,000.00. Comptroller Rackley noted that reduces the budget amount to \$1,022,200.00. Commissioner Evatz noted the budgeted amount compared to what was spent this year. Assistant Director Ferraro responded explaining that a grader was recently purchased plus the purchase of the belly dumps will put them right at the budgeted amount. Commissioner Evatz asked about the Special Projects line-item amount and Assistant Director Ferraro responded noting two crushing projects and the Lambert Drive Project which should put them right at the budgeted amount. Manager Mendiola commented on costs associated with possible flooding. Commissioner Hill asked whether the water has reached the Lambert area where the project is planned. Assistant Director Ferraro stated they are monitoring the area noting the time planned for the project based on a question from Chairman Tipton. Discussion ensued regarding the crushing line-item. Commissioner Evatz asked for clarification on what is planned for the Special Projects line-item. Assistant Director Ferraro responded. Comptroller Rackley discussed the revenues for this Department. Commissioner Evatz asked what is captured under the water Issues line-item. Mrs. Trujillo responded. Commissioner Evatz noted that line-item was under utilized in recent years. Commissioner Evatz

suggested that Special Projects be reduced from \$300,000.00 to \$175,000.00. Chairman Tipton noted the reduction in the Machinery line-item. After discussion the following motion was offered by Commissioner Evatz:

To tentatively approve the Road Department budget as discussed with an adjustment of the Special Projects line item from \$300,000.00 to \$200,000.00 and that the machinery item under Capital Outlays be adjusted down to \$1,022,200.00 as presented by Comptroller Rackley.

Technology Services Department - Budget Summary-2022-2023: Comptroller Rackley stated that the Clerk had asked for clarification on the original budget approval for Communications for the Special Department Projects as they requested \$25,000.00, Commissioner Evatz reduced it to \$15,000.00 for a reduction of \$10,000.00 which is what her notes reflect but it appears that when it was discussed, she may have mis-spoke and said it was \$25,000.00. Clerk Spero noted that the previous motion was to adopt what Comptroller Rackley read into the record which was \$25,000.0. Deputy District Attorney Macdonald indicated that, as it was an action item, a clarifying motion should be made. Commissioner Evatz offered the following motion and it passed unanimously:

To make sure that what is reflected for the Communication budget is a reduction down to \$15,000.00 from \$25,000.00 for Special Department Projects.

FINANCIAL REPORT: Humboldt County Comptroller Gina Rackley will provide an overview of current conditions with respect to Humboldt County revenues and expenditures for fiscal year 2023 (July 1, 2022 through June 30, 2023), including an update on the American Rescue Plan Act (ARPA) and other funding available to the County. Comptroller Rackley noted that the quarterly report has been sent out, that the various departments have been contacted regarding augments and the receipt of CTX for February.

Chairman Tipton stated that the Commission would go to item 18 section C on the agenda.

Chairman Tipton reconvened the meeting following a lunch break at 1:42 p.m.

PUBLIC WORKS DEPARTMENT: Assistant Public Works Director Daniel Ferraro appeared before the Commission.

APPROVAL FOR TRUCK PURCHASE: Consideration, discussion and possible approval to purchase a used 2003 Freightliner medium duty truck to replace aging snowplows in an amount not to exceed \$25,000. Assistant Director Ferraro reviewed the request for the Commission. Discussion ensued regarding the plan to covert this truck to a snowplow, that the conversion can occur in the shop once the add-ons are purchased, the plan to continue using the dump truck that was originally sought to be replaced, what the vehicle will be used for when not used as a snowplow and that it can be acquired before the end of

the fiscal year. After discussion the following motion was made by Commissioner Evatz and passed unanimously:

To approve the purchase of a used 2003 Freightliner medium duty truck for an amount not to exceed \$25,000.00.

SHOP DOOR REPLACEMENT: Consideration, discussion and possible approval to replace the Public Works Equipment Shop door from Elko Overhead Door in an amount not to exceed \$36,000. Assistant Director Ferraro reviewed the request for the Commission noting the quotes received from Thompson Garage Doors and Elko Overhead Door including the difference in price and insulation, the expected cost savings for heat/cooling, that the cost for installation is included in the quote and that the installation can occur prior to the end of the fiscal year. After discussion the following motion was made by Commissioner Evatz and passed unanimously:

To approve the replacement of the Public Works equipment shop doors from Elko Overhead Door in an amount not to exceed \$36,000.00.

REQUEST TO APPROVE TO DISPOSE COUNTY PROPERTY BY AUCTION: Consideration, discussion and possible approval to dispose of County property which Public Works no longer uses, is obsolete or beyond repair by auction per NRS 332.185. Assistant Director Ferraro reviewed the request for the Commission to auction certain vehicles, miscellaneous office furniture and obsolete equipment parts (see attached listing). The following motion was made by Commissioner Cerri and passed unanimously:

To dispose of county property which Public Works no longer uses, is obsolete or beyond repair by auction per NRS 332.185.

GENERAL ROAD PROJECTS: A presentation by Humboldt County Public Works Director Don Kalkoske to update the Board on Road projects within Humboldt County, however, no action may be taken on a matter raised until the matter itself has been specifically included on the agenda as an item upon which action may be taken. Assistant Director Ferraro reported on flood damage repairs throughout the County and road work on other county roads in preparation for the dust control project.

TECH SERVICES DEPARTMENT: Director Ric Grantham appeared before the Commission.

REQUEST TO APPROVE TO ADD CONTRACT WITH ALLIANCE DOCUMENT TECHNOLOGIES: Consideration, discussion and possible approval of a request to add additions to the 48-month contract with Alliance Document Technologies for print devices for the Human Services, Planning, Denio Library Branch, McDermitt Library Branch, Sheriff Cardenas, Sixth Judicial District Court and Treasurer Offices and for the Chairman or his designee to sign the related Order and Pool Plan documents in an approximate amount of \$979.14 per month which results in an increased total monthly amount of \$6,660.75.

05/01/2023

Page 14 of 22

Director Grantham reviewed the request for the Commission. After discussion the following motion was made by Commissioner Evatz and passed unanimously:

To add to the contract the printers that are missing in the locations as described in an amount not to exceed \$6,660.75 per month.

Chairman Tipton stated that the Commission would go to item 19 on the agenda.

FACILITIES MAINTENANCE: Facilities Manager Joaquin Padilla appeared before the Commission.

APPROVAL TO ACCEPT PROPOSAL TO REPAIR COUNTY PARKING LOTS: Consideration, discussion and possible approval to accept a proposal from Superior Services, Inc. to seal coat, seal cracks, and stripe the parking lots of county properties in an amount not to exceed \$61,359.00. Three proposals were received for this project. One was the old proposal from Hunewill Construction, in an amount of \$61,360.00. Two recent proposals were received from Superior Services, Inc. in an amount of \$61,359.00 and Sierra Nevada Construction, Inc. in an amount of \$86,120.00. Hunewill has opted out of this project which left us with the two most recent proposals. Commissioner Hill asked how a bid comes in at \$1.00 less than a prior bid. Manager Padilla noted the differences between the two proposals received and explained that Hunewill had offered a proposal last fall but when asked if they wished to provide a new proposal they declined. Buildings & Grounds Administrative Clerk Rebecca Azumendi commented, via Teams, that when she had spoken to Hunewill they had indicated that they work with Superior when they choose to opt out of a project and that Hunewill asked Superior to stay within the range of Hunewill's prior proposal. Commissioner Hill asked why crack sealings were not included on all the locations and what is being compared between a slurry seal bid by Sierra Nevada Construction which is a different than the emulsion product submitted by Superior Services Inc. Clerk Azumendi stated that the RFP language was the same for both and reviewed what the language of the RFP was. Commissioner Hill asked if there was a request for an emulsion-based product or a slurry seal. Clerk Azumendi indicated that was not specified in the RFP. Commissioner Hill stated that, the point he is trying to make, is that these are two absolutely different applications, so it impacts the ability to make a decision and, if the application type wasn't specified in the RFP, that creates concerns. Discussion ensued regarding the comparison of two different types of services applications, why only some lots are having crack sealing included, whether there is a warranty, the concern that Superior was obtaining information from Hunewill, the need to request a new RFP identifying what is being requested so a true comparison can be made, the time frame for the project and information on a warranty. The following motion was made by Commissioner Hill and passed unanimously:

That there needs to be detailed specifications in the RFP as to what product is to be applied and that a

guarantee be included in the specifications, so that each contractor is bidding on the same.

TO PURCHASE A FORD UTILITY VAN: Consideration, discussion and possible approval to purchase a 2018 Ford Transit Van from Utah Tank & Trailer in an amount not to exceed \$57,890.00. This van is fully equipped to be used as a utility vehicle. Manager Padilla reviewed the request for the Commission noting that another quote had been received from Humboldt Ford but that it did not have boxes while the one in Utah does and therefore would be ready to use once received. Commissioner Evatz asked if this is a replacement. Director Padilla responded that no, all vehicles are in use with two positions to fill. Manager Mendiola noted other vehicles looked at within the county inventory but none of those worked. Chairman Tipton asked if we could end up with a vehicle parked if the positions can't be filled. Commissioner Cerri asked about the duties of the department. Manager Padilla responded noting the need to travel to outlying areas such as McDermitt or Orovada. Commissioner Hill asked why the choice was to go to a van. Manager Padilla responded noting that this unit is ready to use and explained. Discussion ensued regarding the cost for the box. Commissioner Hill noted his concern with a van as it is two-wheel drive. Manager Padilla responded that only one of their current vehicles is not a two-wheel drive. Manager Mendiola offered comment on the idea behind this, noting that vehicles are still in short supply. Commissioner Evatz asked if the department add the additional employees why have the number of vehicles worked in the past. Manager Padilla and Manager Mendiola responded. Commissioner Evatz noted his concern with settling for something that does not meet the needs of the department. Commissioner Evatz asked what the budgeted amount was. Manager Padilla responded. The following motion was made by Commissioner Evatz:

To table this topic for the purchase of this 2018 Ford van from Utah Tank and Trailer and that we have the Manager come before the Commission at a future date with another request that captures exactly what is needed to efficiently run his department and hopefully that will coincide with the hiring of staff.

Commissioner Hill noted that one of the hang ups is that this department does not have a full staff at this point so the need to purchase today is not shown when the department is currently two positions down, but the tables would be turned if there were two employees without transportation. Manager Padilla explained that he was trying to prepare as the intention is to hire those two positions. Chairman Tipton called Commissioner Evatz's motion to a vote, and it passed unanimously.

APPROVAL TO INSTALL A SECOND BACK-UP GENERATOR FOR THE DISPATCH BUILDING: Consideration, discussion and possible approval to move forward with the second back-up generator for the Dispatch Building project, in an amount not to exceed \$241,804.00. This purchase includes the generator from Cummins, transfer switch, WP enclosure, fuel tank, construction documents for installation and

connection(s) to the new generator, transfer switch, MDP-B and remote annunciator panel. The generator has a delivery date between 40-52 weeks. While the stated amount includes the projected cost of installation and electrical work, Facility Operations will have to issue an RFP for the installation and electrical portion of this project once the delivery date is known. Michael Sheppard, County Representative for building projects, Gary Glassing with CTA Architects and Joaquin Padilla, Facilities Manager appeared before the Commission. Mr. Sheppard reviewed the request for the Commission noting the prior action by the Commission and that the information related to the generator which had not been the right one previously and the additional scope of work was not included. Mr. Glassing offered comments on the project. Discussion ensued regarding what is involved in the project including the timeline and which budget this project is included in. Commissioner Evatz commented that he appreciated this item being brought back but noted that this is exactly why the Commission wants to have a comprehensive, well justified, well thought out project before it even comes before the Board as, if he understands what occurred, the wrong generator was approved, and this isn't something that should have to be done twice. The following motion was made by Commissioner Evatz and passed unanimously:

To approve the purchase of a backup generator for the Dispatch Building in the amount of, not to exceed, \$241,804.00 which includes the Cummins engine, the transfer switch and the enclosure of the fuel tank and construction documents for installation and connections.

Chairman Tipton recessed the meeting at 1:08 p.m. reconvening at 1:41 p.m. and returning to item 16 on the agenda.

SHERIFF: Sheriff Angel Cardenas appeared before the Commission.

LIQUOR BOARD: Sheriff Cardenas convened the Humboldt County Liquor Board at 1:57 p.m. to consider the following:

A. Special Event Liquor License on behalf of Brian Ford, Back Burner Smoke Haus for the Winnemucca Trap Club's Annual Spring Fling on April 22, 2023. Sheriff Cardenas reviewed the request for the Commission noting that this license was issued previously as it was received too late for the regular meeting agenda, but this individual has been approved in the past. The following motion was made by Commissioner Tipton, was seconded and passed unanimously:

To approve the license issued for Brian Ford, Back Burner Smoke Haus for Winnemucca Trap Club's Annual Spring Fling on April 22, 2023 as there wasn't enough time to have it on the agenda for the regular meeting.

Sheriff Cardenas adjourned the meeting of the Humboldt County Liquor Board at 1:58 p.m.

05/01/2023

Page 17 of 22

Chairman Tipton stated that the Commission would return to item 18 on the agenda.

TREASURER: Treasurer Rhona Lecumberry appeared before the Commission.

THE RETURN OF SALE RESOLUTION: Consideration, discussion and possible approval of the Return of Sale Resolution and Auction Results based on the results of the public auction held on April 14, 2023. The described real property held by Rhona Lecumberry, as County Treasurer and Ex-Officio Tax Receiver of Humboldt County, Nevada was sold to the persons or entities listed for the total of \$272,250.00. After taxes, penalties and fees, the total amount of excess proceeds eligible for claim is \$229,477.76. A copy of the proposed Resolution and a list of the parcels sold (see attached) at the County auction were included on the on-line agenda for review. Treasurer Lecumberry reviewed the request for the Commission. The following motion was made by Commissioner Cerri and passed unanimously:

To approve the Return of Sale Resolution and auction results based on the public auction held on April 14th.

(Resolution No. 05-01-23b)

QUARTERLY FINANCIAL REPORTS: Humboldt County Treasurer Rhona Lecumberry will present the Quarterly Financial Report for the third quarter of Fiscal Year 2023. Treasurer Lecumberry reviewed the financial reports and investments for the Commission.

WINNEMUCCA EVENTS COMPLEX: Winnemucca Convention Visitors Authority Director Kim Petersen appeared before the Commission on behalf of the Ag District 3 Board.

REQUEST TO UPDATE THE COMPLEX'S HANDBOOK: Consideration, discussion and possible approval to update the Complex's Handbook related to updated rules, regulations, and fees in place effective with the new Fiscal Year, July 1, 2023. Director Petersen reviewed the request for the Commission. Commissioner Hill asked about the section regarding concession rights. Director Petersen explained what the policy is for concession rights. Commissioner Hill stated, for the record, that he does not agree with the line-item that says that the fairgrounds has the right to assign concession privileges as he does not feel that is fair to all food vendors. Director Petersen offered comments on how the process works and why it is that way. Chairman Tipton asked how the percentage that is paid was determined. Director Petersen responded. Commissioner Hill again noted, for the record, that he does not agree with the right to assign concession privileges and that the problem is that the one vendor is assigned, and all others are denied. Commissioner Hill further noted his concern with the language that no vendor can be located in the parking lot and the impact of that on the Fair. He indicated these issues are what he has heard about from constituents. Director Petersen explained why that language is in there to control operations at the facility. Discussion ensued. Commissioner Hoss asked about the 15%

fee. Director Petersen explained what it is that the facility provides which is a cost to the facility and noted other event facilities charge the same, noting that other facilities have only one vendor identified for everything. Commissioner Evatz asked about chairs and improving the infrastructure. Director Petersen responded. Chairman Tipton stated his understanding of the inclusion of concession rights language but noted that if others are not given the opportunity improvement will not be discovered. Commissioner Cerri suggested there may be too much worry about vendors making money, that the vendors can make that decision, the worry should be for the spectators and their ability to watch the event they are there for. Director Petersen explained that for outside events, it would be up to the event organizer as to who they want there. Commissioner Cerri commented on the need to be concerned about the experience of the spectators. Commissioner Hill stated that he would like to see an obligation from the fairgrounds that they will prep the arenas at certain times as the current language puts people at risk. Director Petersen stated that he would take that back to the Ag District 3 Board but noted issues with staffing and the current duties; he stated that they do the best they can. Discussion ensued. Commissioner Hill offered a suggestion for a membership plan for use of the arenas. After discussion the following motion was made by Commissioner Hill and passed unanimously:

That this item goes back to the Ag Board for revisions.

Director Petersen indicated that the Board would take the matter to an open meeting and those with concerns can attend and offer their comments.

Chairman Tipton recessed the meeting at 3:06 p.m. reconvening at 3:10 p.m.

OPIOID SETTLEMENT: APPROVAL OF THE SETTLEMENTS WITH ALLERGAN AND CVS IN THE PENDING OPIOID LITIGATION: Consideration, discussion and possible approval of the settlements with Allergan and CVS through the One Nevada Agreement in regards to the ongoing opioids litigation throughout the State of Nevada, as well as pending in the Sixth Judicial District Court of Humboldt County, Nevada in CV-0022306 against various defendants including drug manufacturers, wholesale distributors, detailers, pharmacies, health care providers, and other unnamed defendants, and to authorize County Manager Dave Mendiola to sign the Allergan release form and the CVS release form. Manager Mendiola reviewed the request for the Commission. Deputy District Attorney Macdonald noted that the agreements were designed for the Chairman's signature, so he asked that any motion made change the language from the County Manager signing to the Chairman signing. The following motion was made by Commissioner Hill and passed unanimously:

To authorize the Chairman of the Humboldt County Commission to sign the Allergan and CVS forms as they come in.

APPROVAL OF THE CENTRAL NEVADA REGIONAL WATER AUTHORITY MEMBERSHIP ASSESSMENT: Consideration, discussion and possible approval of the Central Nevada Regional Water Authority Fiscal Year 2023-2024 membership assessment in an amount not to exceed \$7,500. Manager Mendiola reviewed the request for the Commission. Commissioner Hoss commented on the benefits to being involved in this authority. Chairman Tipton also noted the benefits of this program. The following motion was made by Commissioner Hoss and passed unanimously:

To pay the CNRWA assessment for this year, \$7,500.00 not to exceed.

2023-2024 WATER BUDGET APPROVALS FOR HUMBOLDT COUNTY: Consideration, discussion, and possible approval of the 2023-2024 Season Water Budgets as submitted by the State Engineer. Pursuant to NRS 533.280, each year the State Engineer is responsible for preparing budgets estimating the amount of money necessary to pay the expenses of various stream systems throughout the state. The budgets are then submitted to each Board of County Commissioners for certification as required by NRS 533.285. The levy must be charged against each water user who has a permit to appropriate water or a perfected water right, and the charge against each water user must be based upon the proportion which their water right bears to the aggregate water rights in the subject hydrographic basin. After discussion the following motion was made by Commissioner Cerri and passed unanimously:

To approve the 2023-24 water budgets for Humboldt County pursuant to NRS 533.280.

REVIEW OF LEGISLATIVE BILLS AND BILL DRAFT REQUESTS (BDR) THAT WILL BE TAKEN UP IN THE 2023 NEVADA LEGISLATURE: Updates regarding Senate and House Bills as well as Bill Draft Requests (BDR's) that could impact Humboldt County financially or otherwise that the County would like to be involved and heard on during the legislative session. Chairman Tipton reviewed various bills and their statuses. Discussion ensued.

COUNTY MANAGER:

DISCUSSION REGARDING THE RECRUITMENT FOR COUNTY MANAGER DAVE MENDIOLA'S REPLACEMENT IN MARCH 2024: Consideration, discussion and possible action to establish a process and timeframe for the recruitment of a replacement for County Manager Dave Mendiola's retirement in late March 2024. Commissioner Hoss explained why this item is on the agenda due to the upcoming retirement of Manager Mendiola. Commissioner Hill noted his agreement with the options provided by Human Resources Director del Real Nava; he noted concerns with whether we should follow the succession plan and should we hire internally, should we hire an outside entity and the timeframe given since the retirement date is not until 2024. Assistant County Manager/Human Resources Director Abel del Real-Nava explained that the lead time for this type of hiring is 4 to 5 months. Chairman Tipton offered

comment with using an outside company for hiring as well as the timeframe. Commissioner Evatz offered comments on the timeframe, noting the need for whomever is hired to have time with Dave and the departments and other areas in the county; that the Commission needs to agree on the playbook; the ability to find a firm with experience as to the qualities and challenges of running a county in a rural setting; he stated that he would like to see an agreement on the strategy as it can be changed if necessary. Chairman Tipton noted other County Manager positions that will be open. Commissioner Cerri commented on the prior process and what he experienced and what he would like to see in this position. Discussion ensued regarding creating a committee, that this item should remain on the agenda for discussion going forward, the need to discuss the job description and salary range, the potential drafting of a Request for Qualifications, concerns with a conflict of interest and the ability to reach out to other entities to assist, the open meeting law requirements if the process lies with the Commission, the availability of hiring firms and the resources available.

Commissioner Hoss noted his concern with having an employee being the head of this process, who will apply, as this is not fair to other employees and noted that the Commission could have special meetings so it would not violate the open meeting law. Deputy District Attorney Macdonald commented on the process. Commissioner Evatz noted the ability for a job description to be prepared by the current Manager to include what he does. Commissioner Hill asked what the requirements are for filling this position, does it have to go out or can someone be assigned to it. Deputy District Attorney Macdonald responded. Human Resources Director del Real-Nava offered comments on hiring procedures for other positions. The following motion was made by Commissioner Hill with amendment by Commissioner Evatz and passed unanimously:

To leave the County Manager discussion regarding recruitment as a standing agenda item until further notice and that within the next two meetings the current county manager brings a job description to the Board.

MISCELLANEOUS REPORTS AND CORRESPONDENCE:

Other information and upcoming meetings: Chairman Tipton noted the following upcoming meetings - May 9, 2023 Winnemucca City Council Meeting, May 11, 2023 Regional Planning Committee Meeting, May 15, 2023 Humboldt County Board of Commissioners Meeting, May 23, 2023 Winnemucca City Council Meeting and May 29, 2023 Memorial Day (County offices will be closed).

Reports from Commissioners regarding other Boards and Committees on which they serve: Commissioner Cerri reported on a trip to Washington DC as a member of the Nevada Cattlemen's Association where he met with the BLM and our congressional representatives; Commissioner Evatz

commented on a Landfill Committee meeting; Commissioner Hoss also noted the Landfill Committee meeting and asked about the status of the appraisal. Manager Mendiola responded. Commissioner Hill reported on the Opioid Summit and the Opioid Taskforce; he noted an upcoming meeting of the Paradise Valley Conservation District and an upcoming Humboldt Development Authority meeting. Chairman Tipton reported on a meeting with the local BLM and the new District Manager, a Hospital Board meeting, a meeting related to proposed data centers, a Public Lands sub-committee meeting and a NACO meeting. Commissioner Hoss asked about the Notice of Termination that was in his box in the County Manager's office. Chairman Tipton explained as it was related to the nurse at the Detention Facility.


FUTURE AGENDA ITEMS: Whether an item will be placed on a future agenda will be subject to the chairman and/or legal counsel's determination. Manager Mendiola indicated that he would bring back the Facility Manager back with both a personnel update and a vehicle update, the Natural Resources Committee process, the County Manager recruitment will be a standing-item on the agenda and an amended job description would be brought forth sometime in June. Chairman Tipton asked that we reach out to NACO as they had another land issue, they wanted the Commission to look at. Commissioner Evatz asked the status of getting the NDOT director to come in. Manager Mendiola stated that she has committed to a phone meeting with the Chair and Manager to include discussion about US 95 and that he has asked her to appear at a meeting in June. Commissioner Evatz and Commissioner Cerri requested that the new BLM District Manager come in to meet with the Commission. Manager Mendiola stated that he is working on it. Commissioner Evatz asked that key members of his team also be included.

PUBLIC COMMENT: Chairman Tipton asked for public comment; none offered.

ADJOURNMENT: Chairman Tipton adjourned the meeting at 4:26 p.m. to reconvene for the facility operations department walk-through.

FACILITY OPERATIONS DEPARTMENT WALK-THROUGH: The Board of Commissioners will walk through the Facility Operations Department and potential sites at Sage Heights with CTA to assess the possibility of constructing a new building for this department.

ATTEST:  Clerk

APPROVED:  Chairman

(Minutes approved by the Commission and signed by the Chairman on 3-18-24)

Notice of Public Meeting
Humboldt County Board of Commissioners Regular Meeting
Monday, May 1, 2023
8:30 AM

Humboldt County Courthouse Meeting Room 201
50 West Fifth Street, Winnemucca, Nevada 89445

**VIRTUAL AND IN PERSON
Commission Meeting Room is Open**

FOR TELECONFERENCE OR VIDEO CONFERENCE ACCESS

Click here to join the meeting:
[JOIN](#)

Or by phone: +1 775-446-0241, Conference ID: 486 569 127#

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. PUBLIC COMMENT:

General public comment is designated for discussion only. The public has the opportunity to address the Commission on any matter not appearing on this agenda; however, no action may be taken on a matter raised until the matter itself has been specifically included on the agenda as an item upon which action may be taken.

4. APPROVAL OF MINUTES (FOR POSSIBLE ACTION)

Discussion and action on correction/approval of minutes for discussion and action on correction/approval of minutes for March 27, 2017 (Budget Hearing); April 3, 2017; May 1, 2017 (Joint); May 15, 2017; June 19, 2017; July 10, 2017; August 7, 2017 (Joint); August 21, 2017; December 11, 2017 (Joint); January 16, 2018; January 29, 2018 (Retreat); February 5, 2018; February 20, 2018; March 5, 2018; April 2, 2018 (Budget Hearing); April 9, 2018; August 6, 2018; August 20, 2018; September 17, 2018; October 1, 2018; October 15, 2018; March 18, 2019; March 25, 2019 (Budget Hearings); April 1, 2019; May 6, 2019; May 15, 2019 (Special); May 20, 2019; June 3, 2019; June 17, 2019; June 25, 2019 (Special); August 5, 2019; August 19, 2019; September 3, 2019; September 16, 2019; October 21, 2019; November 4, 2019; November 25, 2019 (Special); December 16, 2019; January 6, 2020; January 21, 2020 (Combined Regular and Retreat); February 3, 2020; March 2, 2020; March 19, 2020; April 6, 2020; April 14, 2020 (Special); April 20, 2020; May 4, 2020; June 15, 2020 (Joint); July 17, 2020 (Special Joint); July 20, 2020; August 17, 2020; August 20, 2020 (Special Meeting); September 8, 2020; September 21, 2020; September 30, 2020 (Special); October 5, 2020 (Special Joint Meeting); October 19, 2020; November 9, 2020; November 13, 2020 (Special Canvass); November 23, 2020; December 14, 2020; January 4, 2021; January 25, 2021 (Special Meeting); February 8, 2021; February 22, 2021 (Special Joint Meeting); February 22, 2021; March 22, 2021; March 29, 2021 (Budgets); April 8, 2021 (Special Meeting); June 21, 2021; July 19, 2021; August 9, 2021; August 12, 2021 (Special

Meeting); August 23, 2021; September 20, 2021; November 8, 2021; and November 22, 2021; January 3, 2022; January 24, 2022 (Commission Retreat), March 7, 2022, March 21, 2022; May 2, 2022; May 16, 2022; September 19, 2022 (Regular Meeting); November 7, 2022; November 21, 2022; December 12, 2022; February 21, 2023; March 20, 2023; March 27 & 28, 2023 (Budget Hearing); April 3, 2023; and April 17, 2023. Discussion and possible action.

4.A) Minutes - 040323 and 041723

[HCC040323unapprovedUNOFFICIAL.pdf](#)

[HCC041723unapprovedUNOFFICIAL.pdf](#)

5. APPROVAL OF EXPENDITURES FOR HUMBOLDT COUNTY FOR APRIL 17, 2023 THROUGH MAY 1, 2023 (FOR POSSIBLE ACTION)

6. EMERGENCY MANAGER : RESOLUTION FOR EMERGENCY FLOOD DECLARATION (FOR POSSIBLE ACTION)

Consideration, discussion and possible approval of a Resolution related to an Emergency Flood Declaration for Humboldt County, Nevada. Discussion and possible action.

6.A) Staff Memo - Emergency Flood Declaration [Staff](#)

[Memo - Flooding declaration_2023.pdf](#)

[Attachment - 2023 Flood declaration_draft1.pdf](#)

7. A PRESENTATION BY JAKE TIBBITTS REGARDING EUREKA COUNTY NATURAL RESOURCES ADVISORY COMMISSION (FOR INFORMATION ONLY)

Eureka County Natural Resources Manager Jake Tibbitts will provide a presentation regarding the history and evolution of the Eureka County Natural Resources Advisory Commission that was created November 1993 to help the County Commission with issues and involvement relating to public lands and natural resources, including water quantity and quality, air space and air quality, wild horses, wildlife, grazing allotments, mining, and recreation. The Humboldt County Board of Commissioners have approved the formation of a similar advisory Commission, and this is the kickoff of the effort to form said Commission. Information only.

7.A) Draft Natural Resource Management Advisory Commission

[Natural_Resource_Management_Advisory_Commission_DRAFT.pdf](#)

8. FORMATION OF THE HUMBOLDT COUNTY NATURAL RESOURCE ADVISORY COMMISSION (FOR POSSIBLE ACTION)

Consideration, discussion and possible approval of draft by-laws for the Humboldt County Natural Resources Advisory Commission to assist the County Commission with issues and involvement relating to public lands and natural resources, including water quantity and quality, air space and air quality, wild horses, wildlife, grazing allotments, mining, and recreation. Discussion and possible action.

8.A) Agenda Request - Natural Resources Commission Formation

[Agenda Request Natural Resources Commission Formation 05-01-2023.pdf](#)

9. REQUEST TO SUPPORT ELKO COUNTY'S COMMON SENSE LANDS ACT (DISCUSSION AND POSSIBLE ACTION)

Consideration, discussion and possible approval to support the "Elko County Common Sense Lands Act" through a Resolution. Discussion and possible action.

9.A) Elko County Common Sense Lands Act

[Agenda Request Support for Revised Elko County Common Sense Land Bill 05-01-2023.pdf](#)
[Evatz Humboldt County Common Sense Lands Bill Letter.pdf](#)
[Revised Elko County's Common Sense Land Act.pdf](#)
[Common Sense Land Act Resolution 2023_draft1.pdf](#)

10. NEVADA DIVISION OF FORESTRY: WILDLAND FIRE PROTECTION PROGRAM INTERLOCAL CONTRACT AND OPERATING PLAN (FOR POSSIBLE ACTION)

Consideration, discussion and possible approval of the 2023-2025 Wildland Fire Protection Program Interlocal Contract and the 2023-2025 Operating Plan between the State of Nevada, Division of Forestry and Humboldt County to provide fire protection services at a cost of \$157,707.00 for State Fiscal Year 2024 and \$157,707.00 for State Fiscal Year 2025, not to exceed \$315,414.00 pending review and approval of the District Attorney's Office. Discussion and possible action.

10.A) Staff Memo - WFPP Agreement and Plan

[Staff Agenda Request - Wildland Fire Protection Program - 2023-2025.pdf](#)
[Humboldt County Interlocal Contract_rev_2023 - 2025.pdf](#)
[WFPP Scope of Work Summary of changes.pdf](#)

11. REGIONAL LANDFILL: APPROVAL OF DELONG CONSTRUCTION EXTENSION TO CONTINUE OPERATION OF THE HUMBOLDT COUNTY REGIONAL LANDFILL (FOR POSSIBLE ACTION)

Consideration, discussion and possible approval to accept DeLong Construction's intent to continue to operate the Regional Landfill for an additional five-year term, as per Section 9 of the 2018 agreement with a revised base amount of \$804,000 annual for Year 1 of the renewal term beginning on September 1, 2023, and to continue to use CPI as the adjustment factor in the renewal term. The maximum CPI each year will be 7.5%. Pending review by the District Attorney's office. Discussion and possible action.

11.A) Staff Memo - DeLong Construction

[agreement Staff Memo - DeLong.pdf](#)
[Delong Construction Landfill Agreement 2018.pdf](#)
[DeLong Renewal Ltr_2023.pdf](#)
[DeLong_04-17-2023.pdf](#)

12. AMENDMENT OF SCHROEDER LAW ENGAGEMENT AGREEMENT FOR FINAL WORK ON GOLD COUNTRY WATER ACQUISITION (POSSIBLE ACTION)

Consideration, discussion and possible approval of an amendment to the legal services agreement between Humboldt County and Schroeder Law to increase the "not to exceed" amount by \$7,500 (to \$27,500) pending review by the District Attorney's office to cover the additional expenses to coordinate activity with the Public Utilities Commission of Nevada for the conveyance of the Gold Country Water System to Humboldt County. The current "not to exceed" is \$20,000. Discussion and possible action.

12.A) Schroeder Law Amendment

[Agenda Request Schroeder Law Amended Agreement 05-01-2023.pdf](#)
[SLO to Humboldt County re Second Addendum to Legal Services Contract.pdf](#)

13. STAR CITY WATER : WATER AND SEWER ASSISTANCE PROGRAM
VENDOR AGREEMENT (POSSIBLE ACTION)

Consideration, discussion and possible approval of a Water and Sewer Assistance Program Vendor Agreement between Star City Water and the State of Nevada Department of Health and Human Services Division of Welfare and Supportive Services (DWSS) Energy Assistance Program-Water and Sewer Assistance Program (EAP-WSAP). Discussion and possible action.

13.A) Staff Memo - WASP Agreement with Star City

[GID Staff Memo - WASP Star City Agreement.pdf](#)
[WSAP Vendor Agreement -Star City.pdf](#)

14. COMPTROLLER: FISCAL YEAR 2023-2024 BUDGET WORKSHOPS (FOR POSSIBLE ACTION)

This meeting is the second public hearing on the fiscal year 2023-2024 budgets for the following departments. The budget workshop may include the presentation, review, and discussion of revenues, expenditures, and transfers to and from county funds, and specific funding requests including, but not limited to, additions or deletions to personnel, equipment, supplies, and services used or received. The Board of County Commissioners may take action for tentative approval of the proposed budget, all budgets are subject to final approval and action at the time final budgets are submitted.

- A. Humboldt County Comptroller Gina Rackley will provide an overview of revenue and expenditure projections that were used to prepare the Tentative Budget that was submitted to the State of Nevada, Department of Taxation by April 15, 2023 (Information Only)
- B. Assessor (For possible action)
- C. Computer Systems (For possible action)
- D. Sheriff - Patrol Division (For possible action)
- E. Child Support (For possible action)
- F. Building Reserve Fund (For possible action)
- G. Capital Projects Fund (For possible action)
- H. Public Works - Road Fund (For possible action)

14.A) TSD - Budget Summary-2022-2023

[FY 23-24 - TSD Budget Summary and edited detail - ITCOM.pdf](#)

15. COMPTROLLER: FINANCIAL REPORT (INFORMATIONAL ONLY)

Humboldt County Comptroller Gina Rackley will provide an overview of current conditions with respect to Humboldt County revenues and expenditures for fiscal year 2023 (July 1, 2022 through June 30, 2023), including an update on the American Rescue Plan Act (ARPA) and other funding available to the County. Information Only.

16. PUBLIC WORKS DEPARTMENT: APPROVAL FOR TRUCK PURCHASE / SHOP DOOR REPLACEMENT / REQUEST TO APPROVE TO DISPOSE COUNTY PROPERTY BY AUCTION (FOR POSSIBLE ACTION) AND GENERAL ROAD PROJECTS (FOR INFORMATION ONLY)

- A. Consideration, discussion and possible approval to purchase a used 2003 Freightliner medium duty truck to replace aging snow plows in an amount not to exceed \$25,000. Discussion and possible action.
- B. Consideration, discussion and possible approval to replace the Public Works Equipment Shop door from Elko Overhead Door in an amount not to exceed \$36,000. Discussion and possible action.
- C. Consideration, discussion and possible approval to dispose of County property which Public Works no longer uses, is obsolete or beyond repair by auction per NRS 332.185. Discussion and possible action.
- D. A presentation by Humboldt County Public Works Director Don Kalkoske to update the Board on Road projects within Humboldt County, however, no action may be taken on a matter raised until the matter itself has been specifically included on the agenda as an item upon which action may be taken.

16.A) Staff Memo - Truck Purchase and Door Replacement

[Staff Report - Purchase Medium Duty Truck.pdf](#)
[Staff Report Package - PW Shop Doors - 05012023.pdf](#)
[Staff Report PW Auction Spring 2023.pdf](#)

17. TECH SERVICES DEPARTMENT: REQUEST TO APPROVE TO ADD CONTRACT WITH ALLIANCE DOCUMENT TECHNOLOGIES (DISCUSSION AND POSSIBLE ACTION)

Consideration, discussion and possible approval of a request to add additions to the 48-month contract with Alliance Document Technologies for print devices for the Human Services, Planning, Denio Library Branch, McDermitt Library Branch, Sheriff Cardenas, Sixth Judicial District Court and Treasurer Offices and for the Chairman or his designee to sign the related Order and Pool Plan documents in an approximate amount of \$979.14 per month which results in an increased total monthly amount of \$6,660.75. Discussion and possible action.

17.A) Staff Memo - Alliance Contract Additions

[Staff Memo - TSD Request to Add to Contract with Alliance.pdf](#)
[Humboldt SSO 001 wu 730177 pool.pdf](#)
[Humboldt SSO 001 wu 730177.pdf](#)
[Humboldt SSO 001 wu 735599.pdf](#)

18. FACILITIES MAINTENANCE: APPROVAL TO ACCEPT PROPOSAL TO REPAIR COUNTY PARKING LOTS / TO PURCHASE A FORD UTILITY VAN AND APPROVAL TO INSTALL A SECOND BACK-UP GENERATOR FOR THE DISPATCH BUILDING (FOR POSSIBLE ACTION)

- A. Consideration, discussion and possible approval to accept a proposal from Superior Services, Inc. to seal coat, seal cracks, and stripe the parking lots of county properties in an amount not to exceed \$61,359.00. Three proposals were received for this project. One was the old proposal from Hunewill Construction in an amount of \$61,360.00. Two recent proposals were received from Superior Services, Inc in an amount of \$61,359.00 and Sierra Nevada Construction, Inc in an amount of \$86,120.00. Hunewill has opted out of this project which left us with the two most recent proposals. Discussion and possible action.
- B. Consideration, discussion and possible approval to purchase a 2018 Ford Transit Van from Utah Tank & Trailer in an amount not to exceed \$57,890.00. This van is fully equipped to be used as a utility vehicle. Discussion and possible action.
- C. Consideration, discussion and possible approval to move forward with the second back-up generator for the Dispatch Building project, in an amount not to exceed \$241,804.00. This purchase includes the generator from Cummins, transfer switch, WP enclosure, fuel tank, construction documents for installation and connection(s) to the new generator, transfer switch, MDP-B and remote annunciator panel. The generator has a delivery date between 40-52 weeks. While the stated amount includes a projected cost of installation and electrical work, Facility Operations will have to issue an RFP for the installation and electrical portion of this project once the delivery date is known. Discussion and possible action.

18.A) Staff Memo - Parking Lot Repairs and Van Purchase [Staff](#)

[Report - County Parking Lots Fill and Proposals.pdf](#)

[Staff Report - 2018 Ford Transit Van Purchase and Documents.pdf](#)

[Staff Report - Dispatch Secondary Back-Up Generator and Proposals_rev_4-21-23.pdf](#)

19. SHERIFF: LIQUOR BOARD

Sheriff Cardenas is requesting that the Humboldt County Liquor Board be convened. of the following:

- A. Special Event Liquor License on behalf of Brian Ford, Back Burner Smoke Haus for the Winnemucca Trap Club's Annual Spring Fling on April 22, 2023. Discussion and possible action.

19.A) Sheriff Staff Memo - Liquor Board

[Special Event Liquor License.pdf](#)

20. TREASURER: THE RETURN OF SALE RESOLUTION (FOR POSSIBLE ACTION) AND QUARTERLY FINANCIAL REPORTS (INFORMATION ONLY)

- A. Consideration, discussion and possible approval of the Return of Sale Resolution and Auction Results based on the results of the public auction held on April 14,

2023. The described real property held by Rhona Lecumberry, as County Treasurer and Ex-Officio Tax Receiver of Humboldt County, Nevada was sold to the persons or entities listed for the total of \$272,250.00. After taxes, penalties and fees, the total amount of excess proceeds eligible for claim is \$229,477.76. Discussion and possible action.

- B. Humboldt County Treasurer Rhona Lecumberry will present the Quarterly Financial Report for 3rd quarter of Fiscal Year 2023. Information only.

20.A) Staff Memo - Return of Sale

[Staff Report - Return of Sale Resolution.pdf](#)
[2023 Return of Sale Resolution 361.pdf](#)
[2023 Auction Results.pdf](#)
[Staff Report - 3Q23.pdf](#)
[Quarterly Financial Report - 3-31-23.pdf](#)

21. WINNEMUCCA EVENTS COMPLEX: REQUEST TO UPDATE THE COMPLEX'S HANDBOOK (FOR POSSIBLE ACTION)

Consideration, discussion and possible approval to update the Complex's Handbook related to updated rules, regulations, and fees in place effective with the new Fiscal Year, July 1, 2023. Discussion and possible action.

21.A) Staff Memo - WEC Handbook Update

[WEC Proposed Update - Rules Regs Fees.pdf](#)

22. OPIOID SETTLEMENT: APPROVAL OF THE SETTLEMENTS WITH ALLERGAN AND CVS IN THE PENDING OPIOD LITIGATION (FOR POSSIBLE ACTION)

Consideration, discussion and possible approval of the settlements with Allergan and CVS through the One Nevada Agreement in regards to the ongoing opioids litigation throughout the State of Nevada, as well as pending in the Sixth Judicial District Court of Humboldt County, Nevada in CV-0022306 against various defendants including drug manufacturers, wholesale distributors, detailers, pharmacies, health care providers, and other unnamed defendants, and to authorize County Manager Dave Mendiola to sign the Allergan release form and the CVS release form. Discussion and possible action.

22.A) Allergan Exhibit K and CVS Exhibit A

[CVS-Nevada Settlement Agreement \(Term Sheet and Exhibits\) - Final.pdf](#)
[CVS Settlement Allocation.pdf](#)
[CVS Exhibit A.pdf](#)
[Allergan-Nevada Opioid Settlement \(Term Sheet and Exhibits\) - Final.pdf](#)
[Allergan Settlement Allocation.pdf](#)
[Allergan Exhibit K.pdf](#)

23. APPROVAL OF THE CENTRAL NEVADA REGIONAL WATER AUTHORITY MEMBERSHIP ASSESSMENT (POSSIBLE ACTION)

Consideration, discussion and possible approval of the Central Nevada Regional Water Authority Fiscal Year 2023-2024 membership assessment in an amount not to exceed \$7,500. Discussion and possible action.

23.A) Staff Memo - CNRWA Annual Membership Assessment
[Staff Memo - CNRWA Assessment.pdf](#)
[CNRWA FY24 assessment letter HU.pdf](#)

24. 2023-2024 WATER BUDGET APPROVALS FOR HUMBOLDT COUNTY (FOR POSSIBLE ACTION)

Consideration, discussion, and possible approval of the 2023-2024 Season Water Budgets as submitted by the State Engineer. Pursuant to NRS 533.280, each year the State Engineer is responsible for preparing budgets estimating the amount of money necessary to pay the expenses of various stream systems throughout the state. The budgets are then submitted to each Board of County Commissioners for certification as required by NRS 533.285. The levy must be charged against each water user who has a permit to appropriate water or a perfected water right, and the charge against each water user must be based upon the proportion which their water right bears to the aggregate water rights in the subject hydrographic basin. Discussion and possible action.

24.A) Staff Memo - Water Budget 2023-2024 FY
[Staff Memo - Water Budget for 2023-2024 Season.pdf](#)
[Water Budget_2023-2024.pdf](#)

25. REVIEW OF LEGISLATIVE BILLS AND BILL DRAFT REQUESTS (BDR) THAT WILL BE TAKEN UP IN THE 2023 NEVADA LEGISLATURE (INFORMATION ONLY)

Updates regarding Senate and House Bills as well as Bill Draft Requests (BDR's) that could impact Humboldt County financially or otherwise that the County would like to be involved and heard on during the legislative session. Information only.

26. COUNTY MANAGER: DISCUSSION REGARDING THE RECRUITMENT FOR COUNTY MANAGER DAVE MENDIOLA'S REPLACEMENT IN MARCH 2024. (FOR POSSIBLE ACTION)

Consideration, discussion and possible action to establish a process and timeframe for the recruitment of a replacement for County Manager Dave Mendiola's retirement in late March 2024, Discussion and possible action.

26.A) Staff Report for County Manager Recruitment Options and Other Considerations
[20230425 Staff Report for County Manager Recruitment Options and Other Considerations.pdf](#)

27. MISCELLANEOUS REPORTS AND CORRESPONDENCE

1. Other information and upcoming meetings

May 9, 2023 Winnemucca City Council Meeting

May 11, 2023 Regional Planning Committee Meeting

May 15, 2023 Humboldt County Board of Commissioners Meeting

May 23, 2023 Winnemucca City Council Meeting

May 29, 2023 Memorial Day (County offices will be closed)

2. Reports from Commissioners regarding other Boards and Committees on which they serve, including POOL/PACT Board, National Wild Horse & Burro Advisory Board, Nevada Association of Counties (NACO), Regional Airport Board, Humboldt River Basin Water Authority (HRBWA), Western Interstate Region (WIR), Legislative Interim Land Council, Humboldt Development Authority (HDA), Winnemucca Visitors & Convention Authority (WCVA), Hospital Board, Humboldt Foundation, Northeastern Nevada Regional Development District (NNRDA), Humboldt County Elk Planning Steering Committee, Paradise Conservation District and the State Land Use Planning Advisory Council (SLUPAC).

28. FUTURE AGENDA ITEMS

Whether an item will be placed on a future agenda will be subject to the chairman and/or legal counsel's determination.

29. PUBLIC COMMENT:

Public Comments: General public comment is designated for discussion only. The public has the opportunity to address the Commission on any matter not appearing on this agenda; however, no action may be taken on a matter raised until the matter itself has been specifically included on the agenda as an item upon which action may be taken.

30. FACILITY OPERATIONS DEPARTMENT WALK-THROUGH (INFORMATION ONLY)

The Board of Commissioners will walk through the Facility Operations Department and potential sites at Sage Heights with CTA to assess the possibility of constructing a new building for this department. Information only.

31. ADJOURNMENT

32. NOTICE:

The County Commission may close the meeting to receive information from legal counsel pursuant to Nevada Revised Statutes 241.015.

The public is welcome to attend the meeting electronically via Microsoft Teams or by appearing in person at the Humboldt County Courthouse Meeting Room 201 50 West Fifth Street, Winnemucca, Nevada 89445 at the time and date listed on the top of the

agenda. There will be a physical location for the meeting; however, the meeting may be accessed electronically through an internet connection at Microsoft Teams link located on the first page of this agenda.

Members of the public may make a public comment at the meeting without being physically present by emailing publiccomment@humboldtcountynv.gov prior to 8:00 a.m. on the day of the meeting and messages received will be transcribed for entry into the record and provided to the Board for review. Members of the public may also make a public comment at the meeting without being physically present by accessing the meeting through the internet connection at Microsoft Teams link above.

Staff reports and supporting material posted for the meeting are available on the Humboldt County website at <https://www.humboldtcountynv.gov/> (click on the "Government" link on the home page) if that information was available when the agenda was posted. If the supporting material/ staff report is not included in the agenda packet, it is available to the general public at the same time the materials are provided to the Board. The administrative assistant at the County Manager's Office located at 50 West 5th Street, Winnemucca, Nevada, telephone number 775- 623-6300 is the designated person from whom a member of the public may request the supporting material for this meeting and the County Manager's Office is the location where the supporting material is available to the public.

CERTIFICATE OF POSTING

PLACES POSTED: Humboldt Co. Courthouse, 50 W. 5th St.: Rooms 201, 205, & 207 at 9:00 A.M. By: MC

Humboldt County Website: <https://www.humboldtcountynv.gov> at _____ A.M. By: _____

State of Nevada Website: www.notice.nv.gov. _____ A.M. By: _____

MEETING DATE: May 1, 2023
DATE POSTED: April 26, 2023 POSTED BY: MICHELLE COOK

NOTE FOR SUPPORTING MATERIAL: A copy of the supporting material for the meeting may be obtained at Commissioner meeting/agendas on the Humboldt County website: www.hcnv.us or by contacting the County Manager's Office, at 50 W. Fifth Street, Winnemucca, Nevada 89445, (775) 623-6300.

NOTICE TO PERSONS WITH DISABILITIES - Reasonable efforts will be made to assist and accommodate physically disabled persons desiring

to attend the meeting. Please call the Humboldt County Administrator's Office at 623-6300 in advance so that arrangements may be conveniently made.

EQUAL OPPORTUNITY NOTICE - Humboldt County is an Equal Opportunity Employer and will not discriminate against employees or applicants for employment or services in an unlawful manner.

NON-DISCRIMINATION STATEMENT - In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its Agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, religion, sex, gender identity (including gender expression), sexual orientation, disability, age, marital status, family/parental status, income derived from a public assistance program, political beliefs, or reprisal or retaliation for prior civil rights activity, in any program or activity conducted or funded by USDA (not all bases apply to all programs). Remedies and complaint filing deadlines vary by program or incident.

Persons with disabilities who require alternative means of communication for program information (e.g., Braille, large print, audiotape, American Sign Language, etc.) should Contact the responsible Agency or USDA's TARGET Center at (202) 720-2600 (voice and TTY) or contact USDA through the Federal Relay Service at (800) 877-9339. Additionally, program information may be made available in languages other than English.

To file a program discrimination complaint, complete the USDA Program Discrimination Complaint Form, AD-3027, found online at http://www.ascr.usda.gov/complaint_filing_cust.html and at any USDA office or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by:

(1) Mail: U.S. Department of Agriculture

Office of the Assistant Secretary for Civil Rights

1400 Independence Avenue, SW

Washington, D.C. 20250-9410;
fax: (202) 690-7422; or
email: intake@usda.gov

USDA is an equal opportunity provider, employer, and lender.

2023

HUMBOLDT COUNTY DELINQUENT TAX AUCTION

Date Deed Recorded: May 15, 2023

<i>Parcel #</i>	<i>Location</i>	<i>Previous Owner</i>	<i>Successful Bidder</i>	<i>Minimum Sale Price</i>	<i>Actual Sale price</i>	<i>Excess Proceeds</i>
05-0272-07	Lot 7 S17 T37N R34E	Calixte, Abdias	Delong Ranches Inc.	700.00	6,100.00	4,663.04
05-0361-06	Within S1 T36N R36E	West Coast Mines inc.	Kent Taylor	2,800.00	75,500.00	71,493.74
05-0441-01	Within S6 T35N R35E	Rabineau, Kalvin & Anita, Trustees	Kent Taylor	900.00	13,250.00	11,147.11
05-0496-02	Lot 2 S29 T35N R36E	Holt, David Harold	Reese Properties LLC	900.00	10,250.00	8,204.38
05-0496-03	Lot 3 S29 T35N R36E	Holt, David H	Western States Investment	800.00	8,600.00	6,795.33
05-0591-17	Within S35 T35N R36E	Mayo, Richard A. & Beth Janet	David E. Weitzel	600.00	15,000.00	13,102.66
05-0684-14	Constitution Rd.	Cabansag, Joseph / Estrella / Isaiah I.	Kay Metsker	800.00	13,750.00	11,690.37
06-0126-06	Within S11 T39N R38E	Osborg, Wayne R. & Pamela M.	Todd VanDehey	900.00	8,750.00	6,830.08
06-0156-08	Paradise Valley Est #1	Daniels, Mary Ross	Kent Taylor	1,000.00	15,500.00	13,234.10
06-0181-32	Paradise Valley Est #1	Regan, Lester C. & Bertha M.	Julius King	1,100.00	13,750.00	11,386.06
06-0498-31	Beretta Dr.	Atimba LLC	Todd VanDehey	900.00	9,250.00	7,519.49
07-0314-14	Lot 14 S7 T36N R44E	Aurora Motviews Hts Ltd Prt	Pete Sciallo	700.00	9,750.00	7,888.75
07-0421-17	Within S20 T34N R44E	Rabineau, Kalvin & Anita, Trustees	Reese Properties LLC	900.00	6,500.00	4,854.99
07-0421-19	Within S20 T34N R44E	Rabineau, Kalvin & Anita, Trustees	Gianna McMaster	900.00	6,750.00	5,079.99
07-0691-05	Lot 5 S27N T33N R42E	Holt, David Harold	Kent Taylor	700.00	9,500.00	7,704.17
08-0072-13	N Farren Ave., Golconda	Garwood, Mariko	Erica Gillis	600.00	950.00	133.17
08-0073-16	N Adelaide Ave., Golconda	Andrade, Alberto & Huendy	*** Did not sell ***	1,600.00	-	-
08-0113-20	Golconda	Sabesky, Grant	*** Did not sell ***	1,100.00	-	-
08-0113-23	N Adelaide Ave., Golconda	Sabesky, Grant	*** Did not sell ***	1,200.00	-	-
08-0131-01	Golconda	Mikyas, Abayneh	Erica Gillis	600.00	600.00	-
14-0022-07	Tule Way	McCarthy, Francis J. & Patricia M., Trustees	Shelly Vanosdall	900.00	6,500.00	4,813.91
14-0242-15	Moose Dr.	Orgel, Lee & Leatrice / Chaine, Sam & Barbara	William Lott	1,000.00	9,000.00	6,952.09
14-0242-16	Grass Valley Ranchos #3	Orgel, Lee & Leatrice / Chaine, Sam & Barbara	Vic S. Jimenez	1,000.00	11,000.00	8,752.09
14-0281-14	Roma Dr.	Lavoie, Mike L.	Mike Kincade	700.00	6,000.00	4,541.08
14-0284-04	Ann Dr.	Sharfman, Irving Harold, Trustee	Jason Papillon	700.00	8,000.00	6,341.08
14-0284-10	10930 Stakel Dr.	Stone, Krystal	Janet Austin	700.00	8,000.00	6,350.08
						-



HUMBOLDT COUNTY

50 W. 5th Street
Winnemucca, Nevada 89445
www.hcnv.us

STAFF REPORT

BOARD MEETNG: May 1, 2023

DATE: Monday, April 24, 2023
TO: Humboldt County Board of Commissioners
FROM: Don Kalkoske, Public Works Director
SUBJECT: Disposal of County Property

SUMMARY

The Public Works Department has acquired a collection of items and vehicles from various Departments including Public Works that are no longer of use, obsolete or beyond repair. We request to dispose of the property Per NRS 332.185 by auction.

PREVIOUS ACTION

Purchase approvals.

BACKGROUND

The Public Works Department periodically disposes of surplus, no longer needed for public use items. Since the last disposal auction in February 2022, other Departments and Public Works have identified several items that are no longer required, are un-repairable, or obsolete.

As of the date of this memo, below is a list of items proposed for disposal:

- 1997 Chev. Tahoe (GW1), Golconda GID, Unk Mileage, Numerous Electrical issues, Doors don't work, Windows don't work.
- 1993 Ford Ranger, Mosquito Control, ~150,000 Miles, Significant bed damage.
- 1997 Ford F250, Mosquito Control, ~250,000 Miles, Runs rough, needs work.
- Miscellaneous office furniture. Offered to other Departments and some was dispersed.
- Miscellaneous obsolete equipment parts.

FISCAL IMPACT

Unknown

RECOMMENDATION

Public Works staff recommend disposal of the above noted items as the items are no longer utilized by Humboldt County. If during final inspection and preparation for auction, any of the vehicles are determined to be reliable for transportation, Public Works will solicit other Departments that may be able to utilize the vehicle(s) and will then be transferred appropriately.

POSSIBLE MOTION Should the Board agree with Staff's recommendation; a possible motion would be: "move to approve disposal of surplus County property by auction as detailed in the staff report dated April 24, 2023."

AGENDA ITEM #

Rebecca Azurmendi

From: J Blatzheim <jblatzheim@humboldtford.com>
Sent: Friday, April 28, 2023 3:21 PM
To: Rebecca Azurmendi
Cc: Michelle Cipra
Subject: Cargo Van

Hello Rebecca-

Per your request I am providing the county with a quote on a 2019-2020 T-250 (low roof or mid roof) Transit cargo van. For a unit with basic equipment and somewhere between 60-75K miles the county's price would be approximately \$38000 plus \$425 doc and \$28.25 title fee. Please understand that it's difficult to give more exact details on the year/miles since used vehicles vary from one to the next.

I wish that we could provide the county with a quote on a new Transit because the prices for used Transit vans are quite high right now....but the reason they are so high is because Ford can't meet demand for new Transit vans. The last 5 or 6 Transits we have ordered for customers we have not been able to get Ford to build. The new vans are in short supply nationwide.

Best Regards,

Jason Blatzheim
Sales Manager
Humboldt Ford
775.621.5006
jblatzheim@humboldtford.com

*\$38,453.85 Total est.
Not in stock now*



HUMBOLDT COUNTY

50 W. 5th Street
Winnemucca, Nevada 89445
www.humboldtcountynev.gov

AGENDA REQUEST FORM

DATE: April 21, 2023
TO: County Commission
FROM: County Manager's Office
SUBJECT: Water Distribution Budgets for 2023-2024 Season
REQUESTED AGENDA DATE: **May 1, 2023**

SUMMARY AND BACKGROUND:

Each fiscal year, the County must levy an assessment on the water users in the Groundwater Basins within Humboldt County, and must be based on the proportion which the water right of that water user bears to the aggregate water rights in the stream system, for the distribution of the waters of the Quinn River, Little Humboldt River, and the Humboldt River.

WHY ARE YOU BRINGING THIS BEFORE THE BOARD NOW:

Nevada statute requires the State Engineer to submit budgets to each Board of County Commissioners for certification per NRS 533.280, 533.85 and 533.290. The amount of \$307,132.45 for the Fiscal Year 2022-2023 will be required for the payment necessary expenses incurred for supervision over distribution of the decreed water and include, but not limited to salaries of the water commissioners, special studies, water measurements, crop inventories, field investigations, associated data collection and management.

PREVIOUS ACTION:

The Commissioners approved the Water Distribution Budgets for 2021-2022.

HAS DISTRICT ATTORNEY REVIEWED AGREEMENT/CONTRACT IF APPLICABLE:

N/A

FISCAL IMPACT IF APPLICABLE:

The amount of \$307,132.45 for the Fiscal Year 2023-2024 will be required for the payment. The following budgets have been submitted for the 2023-2024 season:

<u>Black Rock Desert Valley Groundwater Basin #28 :</u>	\$4,709.16
\$32.12 decrease from the 22-23 season	
<u>Buffalo Valley #131</u>	\$ 786.00
\$18.00 increase from the 22-23 season	

<u>Clovers Area Groundwater Basin:</u>	\$ 12,048.31
\$1,654.91 increase from the 22-23 season	
<u>Desert Valley Groundwater Basin #31:</u>	\$ 8,110.02
\$9.77 decrease from the 22-23 season	
<u>Grass Valley Groundwater Basin #71:</u>	\$ 9,692.49
\$346.01 decrease from the 21-22 season	
<u>Humboldt River Distribution:</u>	
\$131.54 decrease from the 22-23 season	\$30,303.31
<u>Kelly Creek Area Groundwater Basin #66:</u>	\$32,866.47
No change from the 22-23 season	
<u>Kings River Valley Groundwater Basin #30 A & 30B:</u>	\$ 14,945.30
\$2,989.95 increase from the 22-23 season	
<u>Little Humboldt River Distribution:</u>	\$64,733.83
No change from the 21-22 season	
<u>Little Humboldt Valley Groundwater Basin #67:</u>	\$ 6,016.65
No change from the 22-23 season	
<u>Paradise Valley Groundwater Basin #69:</u>	
\$1,096.71 increase from the 22-23 season	\$ 55,273.91
<u>Pine Forest Valley Groundwater Basin #29:</u>	\$ 6,821.52
\$486.01 decrease from the 22-23 season	
<u>Pumpnickel Valley Groundwater Basin #65:</u>	\$11,455.80
No change from the 22-23 season	
<u>Quinn River Distribution:</u>	
\$112.03 decrease from the 22-23 season	\$3,984.57
<u>Quinn River Valley Groundwater Basin Distribution #33A & 33B:</u>	
\$191.57 decrease from the 22-23 season	\$17,913.96
<u>Silver State Valley Groundwater Basin #32:</u>	
No change from the 22-23 season	\$3,969.34
<u>Winnemucca Segment Groundwater Basin #70:</u>	\$23,501.81
\$2.13 decrease from the 22-23 season	

RECOMMENDATION:

Pursuant to NRS 533.285, "... the Board of County Commissioners shall certify the respective charges contained therein to the County Assessor. The County Assessor shall enter the amount of such charge or charges on the assessment roll against the claimants and the property or acreage served."

The Board is, therefore, requested to certify the charges and authorize the County Clerk to sign the certification attached to each budget. Copies of each budget will then be provided to the Assessor for inclusion on the assessment roll and to the State Division of Water Resources.

It is recommended that the Board approve the surface water assessment fees for Fiscal Year 2023-2024 in the amount not to exceed \$307,132.45.

LIST SUPPORTING DOCUMENTS IF APPLICABLE:

Division of Water Resources Documents

POSSIBLE MOTION:

Motion to approve the Fiscal Year 2023-2024 surface water assessments for water basins within the Humboldt County in an amount not to exceed \$307,132.45.