



Humboldt County Board of Commissioners
Monday, February 6, 2023
Meeting Minutes

Those present were Chairman Ken Tipton, Commissioners Ron Cerri, Jesse Hill, Tom Hoss and Mark Evatz, Deputy District Attorney Wendy Maddox, County Manager Dave Mendiola and Clerk of the Board Tami Rae Spero.

CALL TO ORDER: Chairman Tipton called the regular meeting to order at 8:31 a.m. in the regular place of meeting at the County Meeting Room #201, Courthouse, Winnemucca, Nevada.

PLEDGE OF ALLEGIANCE: All in attendance recited the Pledge of Allegiance.

PUBLIC COMMENT: Chairman Tipton asked for public comment; none offered.

APPROVAL OF MINUTES: Discussion and action on correction/approval of minutes for discussion and action on correction/approval of minutes for March 27, 2017 (Budget Hearing); April 3, 2017; May 1, 2017 (Joint); May 15, 2017; June 19, 2017; July 10, 2017; August 7, 2017 (Joint); August 21, 2017; December 11, 2017 (Joint); January 16, 2018; January 29, 2018 (Retreat); February 5, 2018; February 20, 2018; March 5, 2018; April 2, 2018 (Budget Hearing); April 9, 2018; August 6, 2018; August 20, 2018; September 17, 2018; October 1, 2018; October 15, 2018; March 18, 2019; March 25, 2019 (Budget Hearings); April 1, 2019; May 6, 2019; May 15, 2019 (Special); May 20, 2019; June 3, 2019; June 17, 2019; June 25, 2019 (Special); August 5, 2019; August 19, 2019; September 3, 2019; September 16, 2019; October 21, 2019; November 4, 2019; November 25, 2019 (Special); December 16, 2019; January 6, 2020; January 21, 2020 (Combined Regular and Retreat); February 3, 2020; March 2, 2020; March 19, 2020; April 6, 2020; April 14, 2020 (Special); April 20, 2020; May 4, 2020; June 15, 2020 (Joint); July 17, 2020 (Special Joint); July 20, 2020; August 17, 2020; August 20, 2020 (Special Meeting); September 8, 2020; September 21, 2020; September 30, 2020 (Special); October 5, 2020 (Special Joint Meeting); October 19, 2020; November 9, 2020; November 13, 2020 (Special Canvass); November 23, 2020; December 14, 2020; January 4, 2021; January 25, 2021 (Special Meeting); February 8, 2021; February 22, 2021 (Special Joint Meeting); February 22, 2021; March 22, 2021; March 29, 2021 (Budgets); April 8, 2021 (Special Meeting); June 21, 2021; July 19, 2021; August 9, 2021; August 12, 2021 (Special Meeting); August 23, 2021; September 20, 2021; November 8, 2021; November 22, 2021; January 3, 2022; January 24, 2022 (Commission Retreat), March 7, 2022, March 21, 2022; May 2, 2022; May 16, 2022; September 19, 2022 (Regular Meeting); November 7, 2022; November 21, 2022; December 12, 2022; January 17, 2023; and January 30, 2023 (Retreat). No minutes submitted for consideration.

APPROVAL OF EXPENDITURES FOR HUMBOLDT COUNTY FOR JANUARY 17, 2023 THROUGH FEBRUARY 6, 2023:

Commissioner Hoss disclosed for the record that he had an item included in the expenditures so he would be abstaining from action on that item. Commissioner Hill asked about the county's use of the GSA rate and discussion ensued. The following motion was made by Commissioner Evatz and passed unanimously:

To approve the expenditures for Humboldt County for the period of January 17th through February 6, 2023 as

presented.

911 SURCHARGE COMMITTEE BOARD MEMBER REAPPOINTMENT: Consideration, discussion and possible approval pursuant to Humboldt County Code 8.44.030 to reappoint Torrey Sheen and to nominate Sean Cooney to the Humboldt County 911 Surcharge Advisory Committee Board for terms that have expired or are about to expire.

The following motion was made by Commissioner Hill and passed unanimously:

To re-appoint Torrey Sheen and to appoint Sean Cooney as read into the record.

CEO MOLLY WALT OF THE NEVADA RURAL COUNTIES RSVP PROGRAM WILL PROVIDE AN UPDATE: Molly Walt, CEO of the Nevada Rural Counties RSVP Program will provide an update. Molly Walt, CEO for the Nevada Rural Counties RSVP Program and Dayzell Brown, Service Coordinator for Humboldt County appeared before the Commission. Ms. Walt presented a power point presentation including who RSVP is, what they do, programs provided, hours served and miles driven by volunteers in 2022, grants received, impact on Humboldt County including volunteer hours served and driven and clients served, expenses in Humboldt County, wait list for programs, the opportunities in the community including additional funding needed, the increase in marketing expenditures and the growing demand for the programs. Craig "Skip" Becker, an RSVP volunteer appeared before the Commission and stated the need for additional transportation and home makers. Coordinator Brown offered comment on the program and its needs. Ms. Walt commented on the need for companionship for the program participants. Chairman Tipton thanked the group for what they provide and noted his understanding of the need in the community. Commissioner Evatz asked what type of requirements are needed for volunteers and who to contact about volunteering. Ms. Walt explained what is required such as back ground checks and confirmed that Ms. Brown would be the one to contact. Commissioner Hoss thanked the group for the presentation and asked how funding for the program is obtained. Ms. Walt responded. Discussion ensued regarding funding. Commissioner Hoss asked if this program competes with the local senior center for funding. Ms. Walt responded. Commissioner Hill commented on the selflessness of the volunteerism Mr. Becker provided. Mr. Becker responded. Commissioner Hill stated his appreciation of these presentations. Ms. Walt offered comment. Commissioner Cerri offered his thanks and stated his support for this program.

Chairman Tipton recessed the meeting at 9:10 a.m. reconvening at 9:15 a.m. Chairman Tipton stated the Commission would skip to item 13 on the agenda.

UPDATE OF CAPITAL PROJECTS AT HUMBOLDT COUNTY: County Manager Dave Mendiola and County Owners' Representative Mike Sheppard will provide an update on current projects underway as part of the county Capital Projects that were approved for funding in Fiscal Year 2023:

Library ADA Bathroom Renovation: Manager Mendiola stated that this project is almost complete noting an issue with the ADA compliant ramp and how that will be addressed. Commissioner Hill asked what the problem was with

the ramp. Manager Mendiola stated it was a design flaw and that CTA is addressing it. Commissioner Hill responded that it was good that they were owning the problem and addressing it.

Facilities Management Shop: Manager Mendiola stated that he would be bringing information on the property being looked at hopefully at the next Commission meeting.

Justice/District Court Expansion Plan: Manager Mendiola noted that this matter had been discussed previously, meetings that have occurred and ideas that are being considered; he stated that he would like to have a special meeting about the issue including discussion with the Judges before the budget meeting.

COMPTROLLER: Comptroller Gina Rackley appeared before the Commission (via Teams).

FISCAL YEAR 2023-2024 PROPERTY TAX RATE: Consideration, discussion, and possible action to approve the current Humboldt County Tax Rate Levy, currently .7512 per \$100 Assessed Valuation, or to change the rate for the 2023- 2024 fiscal year. Comptroller Rackley reviewed the request for the Commission. Commissioners Hill and Hoss stated that they would not be interested in changing the rate. Commissioner Evatz agreed that he is not interested in changing the rates but asked, if there is a need for movement of the rates between entities, can that be done. Comptroller Rackley responded. Commissioner Hill asked that information be provided as to the individual rates for budget discussion. Comptroller Rackley stated that data would be provided before the final budget is adopted. Commissioner Cerri noted that we have one of the lowest rates in the State and have had this rate for 18 years but he questioned, with the increase in costs and inflation, how much longer the county can continue without increasing the rate but offered that he believed we would be okay for another year. Chairman Tipton concurred with Commissioner Cerri's comments but noted concern as to whether we would be okay for another year. The following motion was made by Commissioner Cerri and passed unanimously:

To approve the current Humboldt County tax rate levy which is currently .7512 per \$100 assessed valuation for the 2023-2024 fiscal year.

FINANCIAL REPORT: Humboldt County Comptroller Gina Rackley will provide an overview of current conditions with respect to Humboldt County revenues and expenditures for fiscal year 2023 (July 1, 2022 through June 30, 2023), including an update on the American Rescue Plan Act (ARPA) and other funding available to the County. Comptroller Rackley reviewed the CTX received for January, the quarterly report provided, ARPA fund spending, BDR training and the upcoming audit presentation. Clerk Spero noted reimbursement that will be received from the State on election costs. Commissioner Cerri asked about the funding provided to Paradise for playground equipment. Comptroller Rackley responded.

TREASURER: Treasurer Rhona Lecumberry appeared before the Commission.

QUARTERTLY FINANCIAL INVESTMENT REPORT FOR PERIOD ENDING 12/31/22: Consideration, discussion, and possible action to accept the 3rd quarter fiscal year 2022- 23 investment report from Humboldt County Treasurer

Rhona Lecumberry. Treasurer Lecumberry reviewed the second quarter investment report for the Commission. Commissioner Cerri asked about gas taxes and the Net Proceeds figure provided. Treasurer Lecumberry responded. Commissioner Hoss asked how the cost of housing here will impact us. Treasurer Lecumberry responded.

REQUEST PERMISSION TO ISSUE A CREDIT CARD TO SHERIFF ANGEL CARDENAS AND DISTRICT ATTORNEY KEVIN PASQUALE: Consideration, discussion and possible approval granting permission to issue a WellsOne Commercial Credit Card to Sheriff Angel Cardenas with a limit of \$5,000, and to District Attorney Kevin Pasquale with a limit of \$1,000. Treasurer Lecumberry reviewed the request for the Commission explaining how she determined the limits including that District Attorney Pasquale has agreed turn in the \$1,000.00 bank account that his Office maintains and replace it with the credit card. The following motion was made by Commissioner Evatz and passed unanimously:

To approve the Treasurer's request to issue a credit card to Sheriff Cardenas with a limit of \$5,000.00 and to District Attorney Pasquale with a limit of \$1,000.00 contingent on turning in the checking account.

ASSESSOR: Assessor Andy Heiser appeared before the Commission.

REQUEST TO APPROVE TO RENEW CONTRACT WITH MARK STAFFORD FOR APPRAISAL SERVICES: Consideration, discussion and possible approval to renew the contract with Mark Stafford for appraisal services in an amount not to exceed \$18,000 and set to expire December 31, 2023. Assessor Heiser reviewed the request for the Commission explaining what Mr. Stafford assists with in his Office. After discussion the following motion was made by Commissioner Cerri and passed unanimously:

To approve the renewal of the contract with Mark Stafford for appraisal services in an amount not to exceed \$18,000.00 to expire December 31, 2023.

Commissioner Hoss asked about the impact on the tax revenue with houses in the community selling for more than their appraisals.

Deputy District Attorney Maddox stated that she has no issues with one Commissioner asking a question and the Assessor responding but that it cannot become discussion as that would be a violation of the Open Meeting Law.

Commissioner Evatz asked about the difference between market and assessed value.

Assessor Heiser responded to both questions.

Chairman Tipton stated that the Commission would proceed to item 15 as it is time for the public hearings scheduled.

REQUEST TO APPROVE TO CONTRACT TRUE LINE BUILDERS TO INSTALL PLAYGROUND AND PICNIC EQUIPMENT IN FRONT OF THE DENIO COMMUNITY HALL: Consideration, discussion and possible approval to contract True Builders to install playground and picnic equipment in the area in front of the Denio Community Hall, in an amount

not to exceed \$5,790.10. Funds will come from the American Rescue Plan. David Reis appeared before the Commission representing the Denio Community Club. Chairman Tipton noted that True Line Builders does not show as having an active contractor's license. Deputy District Attorney Maddox commented on what is required and suggested that Mr. Reis follow up with the company on that. Clerk Spero noted that the need for a county business license for this project and indicated that a valid contractor's license will be part of that process. Deputy District Attorney Maddox commented on what is allowed for accepting or rejecting bids and offered comment on things that must be complied with for proposals provided by members of this Board noting that a bid was received by Stoney Basin which is owned by Commissioner Hill; she stated that he had informed her that he had nothing to do with preparing the bid submitted by Stoney Basin but that he also noticed that it had been altered in the packet by someone in the community club to reflect -\$13,000.00 for work that had been completed but Stoney Basin did not complete this work, it was done by a member of the community club. Mr. Reis offered comment on what had occurred with this bid noting a local individual is with True Line Builders and what is being looked at for the project. Discussion ensued. Commissioner Hill stated that he would be abstaining from discussion and action on this item as his company Stoney Basin had submitted a proposal. Commissioner Hoss thanked Mr. Reis for taking on this project. Commissioner Evatz offered comment in support of the project but noted the need for any contractors to be in compliance with licensing requirements. Clerk Spero commented that it did not appear that True Line has a current business license. Based on question from Chairman Tipton, Deputy District Attorney Maddox stated that the Commission could table or approve based on the need to obtain the required licensing. Comptroller Rackley offered comment on what is required for the use of the American Rescue Plan funds noting that monitoring will occur. Commissioner Evatz asked to know when the project occurs as he may be able to find people to assist. The following motion was made by Commissioner Evatz:

To approve the request for the contract with True Line Builders contingent on their contract license being in good standing to install playground and picnic equipment in the area in front of the Denio Community Hall, in an amount not to exceed \$5,790.10 taking note of the items identified by the Comptroller.

Chairman Tipton asked if Commissioner Evatz would amend his motion to include the need to have a county business license in good standing as well. The following amended motion was made by Commissioner Evatz:

To approve the request for the contract with True Line Builders contingent on their contract license being in good standing to install playground and picnic equipment in the area in front of the Denio Community Hall, in an amount not to exceed \$5,790.10 taking note of the items identified by the Comptroller and to include that the county business license also be in good standing.

Discussion ensued regarding ownership of the property. Deputy District Attorney Maddox noted that she did not

understand that this was county property but she is okay with moving forward as long as the licenses are in good standing as noted. Commissioner Hoss asked if Commissioner Evatz would further amend his motion to include the county ownership language.

The following second amended motion was made by Commissioner Evatz and passed unanimously:

To approve the request for the contract with True Line Builders contingent on their contract license being in good standing to install playground and picnic equipment in the area in front of the Denio Community Hall, in an amount not to exceed \$5,790.10 taking note of the items identified by the Comptroller and to include that the county business license also be in good standing; that the property is under county ownership.

Chairman Tipton stated that the Commission would now return to item 8 on the agenda

HUMBOLDT SHOOTING PARK:

APPROVAL FOR RON'S SPRAY TO PROVIDE SERVICES TO MITIGATE WEEDS AT THE SHOOTING PARK: Consideration, discussion and possible approval for Ron's Spray to provide service to mitigate weeds at the Shooting Park, in an amount not to exceed \$3,750 for 2023. Manager Mendiola reviewed the request for the Commission. After discussion the following motion was made by Commissioner Cerri and passed unanimously:

To approve for Ron's Spray to provide service to mitigate weeds at the Shooting Park in an amount not to exceed \$3,750.00 for the 2023 year.

Manager Mendiola offered comment on the conveyance of additional property from the BLM for expansion of the footprint for the shooting park.

PLANNING: Senior Planning Technician Betty Lawrence appeared before the Commission.

10:00 A.M. PUBLIC HEARINGS:

Consideration, discussion and possible approval of the following:

RH-22-23 - Zone change request submitted by Richard Schofield to change the RR-13 MH (Rural Ranchette 13,000 sf minimum lot size with mobile home overlay) zoning designation to GC (General Commercial) zoning designation. Subject property is located off Grass Valley Road between Valley Way and Dusty Way; assessor's parcel #10-0347-3. Included on the on-line agenda was a copy of the Notice of Public Hearing and the proposed Ordinance. Chairman Tipton read the title of the item set to public hearing. Mrs. Lawrence reviewed the request for the Commission noting that this had been recommended for approval by the RPC. Applicant Richard Schofield appeared before the Commission and answered questions provided by the Commission. Mrs. Lawrence offered comment on the Master Plan for the area and the size of parcels allowed currently and as proposed. Commissioner Cerri asked about those opposed to the request. Mrs. Lawrence responded. Commissioner Evatz asked about the hours of operation for the facility. Mr. Schofield responded. Commissioner Evatz suggested that the hours be restricted due to the proximity to the trailer park and other residences in the area. Mr. Schofield responded that could be considered. Commissioner Hill

echoed Commissioner Evatz comments as to the hours of operation. Chairman Tipton asked for public comment. Tami Rae Spero, a resident at 3100 Valley Way, offered public comment in support of this request. No further public comment offered. The following motion was made by Commissioner Hill and passed unanimously:

To accept the zone change RH-22-23 as previously read into the record.

(Ordinance 02-06-23)

RH-22-24 - Zone change request submitted by Regional Planning Commission on behalf of T Quarter Circle Ranches, Inc. to change the C/CH (Commercial/Highway Commercial) zoning designation to AG-5/CH (General Agriculture 5-acre minimum lot size/Highway Commercial) zoning designation. Subject property is located N of I-80; assessor's parcel #13-0061-13. Included on the on-line agenda was a copy of the Notice of Public Hearing and the proposed Ordinance. Chairman Tipton read the title of the item set to public hearing. Mrs. Lawrence reviewed the request for the Commission noting that the RPC had recommended approval. Commissioner Cerri asked if this would impact the taxable value and if the property owner was okay with the change. Mrs. Lawrence responded. Chairman Tipton disclosed for the record that that this is his brother's property but that he would not be abstaining from discussion and action on the item as it does not impact him. Chairman Tipton asked for public comment; none offered. After discussion the following motion was made by Commissioner Hoss and passed unanimously:

That RH-22-24 zone change request be accepted as read into the record.

(Ordinance No. 02-06-23a)

RH-22-25 – Zone change request submitted by Regional Planning Commission on behalf of Pilot Travel Centers, LLC to change the C (Commercial) zoning designation to CH (Highway Commercial) zoning designation. Subject property is located at 5625 West Winnemucca Boulevard/I-80 Interchange; assessor's parcel #13-0081-04. Included on the on-line agenda was a copy of the Notice of Public Hearing and the proposed Ordinance. Chairman Tipton read the title of the item set to public hearing. Mrs. Lawrence reviewed the request for the Commission noting that the RPC had recommended approval. Chairman Tipton asked for public comment; none offered. The following motion was made by Commissioner Hill and passed unanimously:

To approve RH-22-25 as previously read into the record.

(Ordinance No. 02-06-23b)

Chairman Tipton stated that the Commissioner would now return to item 14 on the agenda.

PUBLIC WORKS DEPARTMENT: Public Works Director Don Kalkoske appeared before the Commission.

APPROVAL FOR A LETTER TO JAMES BUELL REQUESTING LOCKS BE REMOVED ON PUBLIC ROADS: Consideration, discussion and approval regarding a letter to Mr. James Buell requesting he remove locks on gates on public access right-of-ways in the Kings River Ranch area. Director Kalkoske reviewed the request for the Commission noting that information had been provided by both the Sheriff's Office and sportsmen about the locking of these

gates as well as that this is a 2477 road; he noted his understanding that the lock have been removed now but he would like to make sure that access continues going forward both by the current owner and future owners. Commissioner Cerri commented that he contacted the ranch manager who claims that the road is not a public road but goes back to pivots and fields. Director Kalkoske stated that is a different road and explained. Discussion ensued with Commissioner Cerri who noted concerns provided by the property owners as to vandalism and such and suggesting that, if the gate is not locked, we should let sleeping dogs lie. Deputy District Attorney Maddox offered comment as to the purpose of the letter which is to help alleviate the confusion as to the roads as well as to notify of the need for access. Based on a question from Chairman Tipton, Director Kalkoske commented on the 2477 designation. Commissioner Cerri asked if there is additional access to the public lands other than this point. Director Kalkoske responded. Commissioner Cerri asked if we are certain about the access. Director Kalkoske noted the maps reviewed. Deputy District Attorney Maddox noted that she had viewed the maps as well and she is comfortable with the determination; she continued noting that the Sheriff's Office has also witnessed the situation and, because of that, she did not choose to just send a letter from legal, as she did not want the Office to have to conflict out if there were further issues. A copy of the letter with a map was provided to the Commission as it had not been attached to the agenda. Director Kalkoske stated his preference that the letter come from the Commission as opposed to him and explained. Further discussion occurred as to the location of the locked gates on the road with the note that they are not locked currently but had been recently. Discussion ensued regarding whether the letter is clear as to which road is being discussed. Commissioner Hoss stated his support of the letter to include as much information as possible to let them know that they cannot lock the road. Commissioner Hill wondered if there is a better way to approach this rather than a letter perhaps by doing it in person. Director Kalkoske noted his concern with doing that with a potential sale of the property. Commissioner Hill noted his concern that the letter may be construed as threatening and may create bad blood. Commissioner Cerri offered to reach out and speak to a representative of the owner as to the situation. Commissioner Evatz noted the removal of the locks and stated that while he understands the preemptive strike for new ownership, nothing has been done by new owners, so questioned the need for a letter at this time. Chairman Tipton commented on the concerns of Commissioners Cerri and Hill but agreed that this road needs to remain open for access and public safety; he stated that he would reach out as well. Commissioner Hill stated for the record that he would like to see more conversation prior to any letter being sent. Commissioner Cerri indicated that he would reach out again and report back to the Commission. Chairman Tipton stated that no action is being taken on this item.

NEVADA DEPARTMENT OF TRANSPORTATION RESOLUTION TO RELINQUISH EDEN VALLEY ROAD AND BRIDGE TO THE COUNTY: Consideration, discussion and possible approval of a Nevada Department of Transportation

resolution for the relinquishment of Eden Valley Road and bridge and for the County to assume ownership and maintenance of the properties and structures. Director Kalkoske reviewed the request for the Commission noting his support for the action. Discussion ensued regarding that the proposed resolution was not attached to the on-line agenda. Commissioner Hill asked if the item should be read into the record. Deputy District Attorney Maddox indicated that would be an option if the Commission wishes to. Commissioner Evatz read the proposed resolution/agreement into the record (see attached). Lorne Lyon, offered public comment, noting that the County cannot afford to replace this type of bridge and asked if the Commission is aware of those costs as that is a main access in the area. Chairman Tipton noted that this was part of the agreement made previously and noted that this is the second bridge at the site. The following motion was made by Commissioner Hill and passed unanimously:

To approve the Nevada Department of Transportation Resolution for the relinquishment of Eden Valley Road and bridge and for the County to assume ownership and maintenance of the properties and structures.

GENERAL ROAD PROJECTS: A presentation by Humboldt County Public Works Director Don Kalkoske to update the Board on Road projects within Humboldt County, however, no action may be taken on a matter raised until the matter itself has been specifically included on the agenda as an item upon which action may be taken. Director Kalkoske reported that the SCATS inspection has been completed and that everything that had been identified had been corrected; he continued reporting on a meeting with the USFS related to a MOU as to the Forest Service roads above Hinkey Summit which they will be preparing and getting to us; he commented on what the agreement would address and which roads are included; he continued discussing what he had found out about a fuel system upgrade based on a question from Commissioner Hill and discussion ensued. Director Kalkoske reported that they would begin their motor grader training and explained. Commissioner Evatz offered comment on the SCATS inspection noting that there were serious hazards identified and suggested that a regimented plan and evaluation process on all your facilities to make sure those issues don't reoccur; he further requested that as a future agenda item a report occur to the Board that what has been learned has been shared with other departments in the County's infrastructure that may have the same potential for those hazards to exist. Director Kalkoske stated he would be happy to do that. Lorne Lyon offered public comment on the training referenced. Director Kalkoske provided a handout to the Commission related to the Little Humboldt area in relation to the repair/replacement of the bridge on Lambert Drive and reviewed the crossings and what he is proposing to address the issue with the installation of pipe and explained what is planned to minimize the closing of the road. Mr. Lyon stated his support of the plan as it is the most cost-effective method and asked for clarification on some items. Director Kalkoske responded. Discussion ensued regarding the plan. Director Kalkoske continued reporting on road work in the Grass Valley area, Kings River, Orovada, Paradise Valley and Golconda.

Public comment was offered by Lorne Lyon regarding information provided by the United States Department of Transportation related to slopes on gravel roads and offered comment on the slope currently on the road. Mr. Lyon continued commenting on the petition he had submitted regarding mag chloride on Lambert and asked why that had not been included on the agenda and offered comment on the graveling of the road and issues with the product used; he informed the Commission about his training and knowledge of road maintenance. Deputy District Attorney Maddox addressed Mr. Lyon informing him that public comment is scheduled for the beginning and end of the meeting and while, Chairman Tipton has been very gracious, in the future she is requesting that he offer any comment during those periods. Mr. Lyon again noted his request regarding the application of mag chloride for Lambert Drive and the bridge and asked that it be on the next agenda.

Chairman Tipton recessed the meeting at 11:11 a.m. reconvening at 11:17 a.m.

TECH SERVICES DEPARTMENT: Tech Services Department Director Ric Grantham appeared before the Commission (via Teams).

REQUEST APPROVAL TO PURCHASE SECURITY CAMERAS AND CLOUD STORAGE: Consideration, discussion and possible approval to purchase security cameras and cloud storage from ConvergeOne, in an amount not to exceed \$92,279.78. This request was approved in the Department's fiscal year 2022-2023 special projects budget, in the amount of \$76,520.00. Due to an increase in costs of the cameras since the time the fiscal year 2022-2023 budget was approved and cloud storage costs not anticipated at that time, an additional cost of \$15,759.78 is being requested to move forward and complete this project. This project will replace the aging security camera system for the Courthouse, that recently failed, in addition to other county facilities. Chairman Tipton asked why, when amounts are included in budgets, do we wait until half way through the year to proceed with purchase. Director Grantham explained. Commissioner Hoss noted that IT has one of the largest budgets in the county's system and questioned what can be reduced in the current budget to offset this increase in cost; he noted his concern with what was mentioned by Chairman Tipton and noted the need to look closely at the upcoming budget. Director Grantham responded. Commissioner Evatz asked how much of what is being requested is services and how much is hardware. Director Grantham responded. Commissioner Cerri asked what other county facilities are being included. Director Grantham responded. Commissioner Cerri asked if the additional locations can wait until the next budget cycle. Director Grantham responded he could, noting that the increase is related to the cloud storage which they could wait on also. Commissioner Evatz suggested that the cloud storage be pursued with a delay on additional cameras to equal the additional cost. Manager Mendiola asked for clarification on the project as originally proposed. Director Grantham responded offering comment on the storage as originally proposed. Manager Mendiola offered comment. Commissioner Cerri stated that his goal is to stay within the budget however that may be accomplished. Commissioner Hill supports staying within the budget but asked if this would

work for now. Director Grantham agreed but noted the need to understand that the data would be written over and not stored for long periods of time; he noted that this overage will not cause his budget to go over due to savings in other areas. Commissioner Evatz clarified that what is being asked is that this item stay within the budget. Chairman Tipton asked what the number of cameras are with this request as opposed to the original request. Director Grantham responded that he had reduced the number from his original request. The following motion was made by Commissioner Cerri:

To not approve the cloud storage costs but to approve the original project amount of \$76,520.00.

Discussion ensued regarding the number of cameras and the length of time the images are stored with Director Grantham noting that currently a lot of space is being taken up on the Sheriff's system due to the storage and that the new system will not work the same as the old system for storage as it is a cloud-based system. Commissioner Evatz noted that while he likes Commissioner Cerri's motion he does not believe the scope of this project was very well defined as he would like to know where the new cameras are going, who requested them and what the justification is for them as it would appear that if the additional cameras were eliminated you might be able to come up with sufficient funding for the cloud storage too; he further noted that for the scope of this type of project, which totals almost \$100,000.00, the information provided needs to be much tighter in his opinion. Commissioner Hill concurred with Commissioner Evatz's comments but suggested that it might be better to either approve the entire amount or bring it back in the next budget cycle with a tighter plan. Director Grantham clarified that the current system is down to fifteen working cameras, that the current system does not use cloud storage but the time for storage is reduced and relies on the Sheriff's system for that storage which impacts that Office, that the new system would be cloud based and that the additional requests for cameras came from the District Attorney's Office, the Child Support Office and the Library for security purposes; he continued explaining that the proposed system was chosen to better assist the departments as to locations and for the Tech Department to be able to utilize one system instead of multiple systems; he addressed a question from Commissioner Cerri agreeing that he could reduce the number of cameras to be able to fit the cloud storage within the current budgeted amount but noted that may result in less coverage; he offered to take another look at the request to see if the original fifteen cameras can be purchased along with the cloud storage for the current budgeted amount. After discussion about continuing this item and the time frame for the quotes received, Director Grantham suggested that due to the confusion that the Commission hold off on this item and wait until the next meeting though he is not sure it is feasible for that meeting but that he will do his best. Commissioner Cerri withdrew his motion as offered. The following motion was made by Commissioner Hill and passed unanimously:

To table this item until the next meeting.

APPROVAL FOR RENEWAL OF THE KNPB LEASE AGREEMENT: Consideration, discussion and possible approval to renew a Telecommunication Site Lease Agreement between KNPB Public Television and Humboldt County and for the chairman or his designee to sign said agreement in an amount not to exceed \$1.00 per year for a period of five years. Director Grantham reviewed the request for the Commission. The following motion was made by Commissioner Cerri and passed unanimously:

To approve the renewal of the telecommunication site lease agreement between KNPB Public Television and Humboldt County in an amount not to exceed \$1.00 per year for a period of five-years.

SHERIFF: Sheriff Angel Cardenas and Captain Jeremy Peters appeared before the Commission.

DETENTION: APPROVAL FOR CENTER NURSE CONTRACT: Consideration, discussion and possible approval for a contract with Jenny Setzer, R.N. to provide medical services to detainees within the Humboldt County Detention Center with a contract rate of \$50.00 per hour with a weekly maximum of 40 hours. The contract is pending final approval of the District Attorney's Office. Captain Peters reviewed the request for the Commission. Based on a question from Chairman Tipton, Deputy District Attorney Maddox explained that this is for two two-year terms but noted the ways that the contract can be terminated; she stated that she has reviewed and approved the contract with minor changes that were accepted. After discussion the following motion was made by Commissioner Cerri and passed unanimously:

To approve a contract with Jenny Setzer, R.N. to provide medical services to detainees within the Humboldt County Detention Center with a contract rate of \$50.00 per hour with a weekly maximum of 40 hours.

LIQUOR BOARD: Sheriff Cardenas convened the Liquor Board at 11:56 a.m. and reviewed a first quarter approval request for a new liquor license for William Firth for Waterhole #1 and one change of ownership for Gurjot Singh for BJ Market LLC; he recommended approval noting that he had approved a temporary 90-day license for the Waterhole due to hardship. The following motion was made by Commissioner Tipton, was seconded and passed unanimously:

To approve the new liquor license for William Firth for Waterhole Number One and a change of ownership for Gurjot Singh for BJ Market, LLC.

Sheriff Cardenas adjourned the Liquor Board at 11:58 a.m.

WINNEMUCCA CONVENTION & VISITORS AUTHORITY: WCVA Director Kim Petersen and WCVA Chairman Brian Stone appeared before the Commission.

REQUEST FOR THE COUNTY'S SUPPORT FOR THE NEVADA STATE HIGH SCHOOL RODEO ASSOCIATION: Consideration, discussion and possible approval for the Humboldt County Commissioners' support to sponsor the Nevada State High School Rodeo Association State Finals for the years 2024, 2025, and 2026 for \$5,000 per year, in an amount not to exceed \$15,000. Director Petersen reviewed the request for the Commission. Chairman Stone stated his support for the request. Commissioner Hill agreed with the proposal but asked if there is anything else

that could be offered to make the five-year agreement more enticing. Director Petersen responded offering additional information as to what the WCVA is offering. Based on a question from Commissioner Hoss, Director Petersen explained how the funding is handled and where it goes. Discussion ensued regarding other facilities that can compete with this proposal. Commissioner Cerri offered comment supporting the request. Chairman Tipton stated his support for the request. The following motion was made by Commissioner Hill and passed unanimously:

To approve the Humboldt County Commissioners' support to sponsor the Nevada State High School Rodeo Association State Finals for the years 2024, 2025 and 2026 for \$5,000.00 per year, in an amount not to exceed \$15,000.00.

APPROVAL OF LETTER OF SUPPORT FOR THE BLM PRELIMINARY ENVIRONMENT ASSESSMENT FOR THE PROPOSED WATER CANYON RECREATION AREA PROJECT: Consideration, discussion and possible approval regarding the BLM's Preliminary Environmental Assessment for the proposed trail improvement project at Water Canyon Recreation Area. Manager Mendiola reviewed the request for the Commission and reviewing the language included in the staff report included on the on-line agenda. Commissioner Cerri noted that this does not cost the county anything and he supports any improvements in the area they will do. Commissioner Hoss suggested that a negotiation happen as the BLM wants the County to sign this, so we should request a signature on the shooting range request. The following motion was made by Commissioner Cerri and passed unanimously:

To approve a letter of support for the BLM's Preliminary Environmental Assessment for the proposed trail improvement project at Water Canyon Recreation Area.

APPROVAL OF A LETTER CONSENTING TO THE TRANSFER OF AGREEMENTS BETWEEN HUMBOLDT COUNTY AND FARR WEST ENGINEERING TO DOWL LLC: Consideration, discussion and possible approval of a letter consenting to transfer agreements between the County and Farr West Engineering to DOWL LLC. Effective January 1, 2023, DOWL LLC (DOWL) and Farr West Engineering (Farr West) will complete a transition to effectively merge Farr West into DOWL. Effective January 1, 2023, Farr West wishes to transfer and novate its existing agreements to DOWL. Farr West provides a variety of services to the County, including plan reviews, feasibility studies, surveying, construction management. Manager Mendiola reviewed the request for the Commission. After discussion the following motion was made by Commissioner Cerri and passed unanimously:

To approve a letter consenting to the transfer of agreements between Humboldt County and Farr West Engineering to Dowl LLC effective January 1, 2023.

MISCELLANEOUS REPORTS AND CORRESPONDENCE:

Other information and upcoming meetings: Chairman Tipton noted the upcoming meetings - February 7, 2023 Winnemucca City Council Meeting, February 9, 20223 Regional Planning Commission Meeting, February 13, 2023

302
(county)

Ptn. of APNs: 08-0041-01 and 08-0643-04
Control Section: Off-System (Eden Valley Rd.)
Project: BR-0013(23)
E.A.: 73701
All of Parcels: Parcel 1 and Parcel 2PE1
Surplus No.: REL 22-08
Surplus Parcels: Parcel 1 XS1 and Parcel 2PE1 XS1

RESOLUTION CONSENTING TO RELINQUISHMENT
AND LAND TRANSFER AGREEMENT

WHEREAS, the State of Nevada, Department of Transportation, hereinafter called the Department, desires to relinquish portions of Eden Valley Road lying within the County of Humboldt, State of Nevada, extending from Highway Engineer's Station "EVB2" 2+60.67 P.O.T. to Highway Engineer's Station "EVB2" 26+94.17 P.O.T., a distance of 0.46 miles, said right-of-way is delineated and identified as Parcel 1 XS1 and Parcel 2PE1 XS1 on the LOCATION MAP attached hereto and made a part hereof; and

WHEREAS, the Board of County Commissioners of the County of Humboldt, State of Nevada, desires that the aforesaid portions of said highway be relinquished to the County of Humboldt; and

WHEREAS, the County of Humboldt has requested the relinquishment of aforesaid portions of highway for the purpose of a transportation facility; and

WHEREAS, the County of Humboldt has agreed to accept the relinquishment of said right-of-way for the aforesaid portions of Eden Valley Road together with any and all revocable leases and licenses entered into between the Department and the adjoining owners for the multiple use of the right-of-way.

NOW THEREFORE be it resolved that the Board of County Commissioners of the County of Humboldt, does in consideration of the actions of the Department as set forth herein, hereby consent to the State of Nevada, Department of Transportation, Board of Directors, relinquishing to the County of Humboldt, those portions of Eden Valley Road lying within the County of Humboldt, State of Nevada, extending from Highway Engineer's Station "EVB2" 2+60.67 P.O.T. to Highway Engineer's Station "EVB2" 26+94.17 P.O.T., a distance of 0.46 miles, said right-of-way is delineated and identified as Parcel 1 XS1 and Parcel 2PE1 XS1 on the LOCATION MAP attached hereto and made a part hereof.

The parties acknowledge that no relinquishment can occur until the Department of Transportation, Board of Directors approves of this relinquishment.

IN WITNESS WHEREOF the parties hereto have executed this agreement dated this 16th day of February, 2023.

ATTEST:
[Signature]
Clerk

BOARD OF COUNTY COMMISSIONERS
[Signature] Chairman
[Signature] Vice Chairman
[Signature] Commissioner
[Signature] Commissioner
[Signature] Commissioner

REVIEWED AND RECOMMENDED BY:
Craig Reynoldson, Chief Right-of-Way Agent

APPROVED FOR LEGALITY AND FORM:
Shane Chesney, Deputy Attorney General

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STATE OF NEVADA acting by and through its
Department of Transportation
Darin Tedford, Deputy Director, Project Delivery

STATE OF NEVADA
CARSON CITY

On this _____ day of _____, 20____, personally appeared before me, the undersigned, a Notary Public in and for Carson City, State of Nevada, _____ personally known (or proved) to me to be the _____ Director of the Department of Transportation of the State of Nevada who subscribed to the above instrument for the Nevada Department of Transportation under authorization of Nevada Revised Statutes, Chapter 408.205; that he/she affirms that the seal affixed to said instrument is the seal of said Department; and that said instrument was executed for the Nevada Department of Transportation freely and voluntarily and for the uses and purposes therein mentioned.

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IN WITNESS WHEREOF I have hereunto set my hand and affixed my official seal the day and year in this certificate first above written.

Notice of Public Meeting
Humboldt County Board of Commissioners Regular Meeting
Monday, February 6, 2023
8:30 AM

Humboldt County Courthouse Meeting Room 201
50 West Fifth Street, Winnemucca, Nevada 89445

Click here to join the meeting:

[JOIN](#)

Or by phone: +1 775-446-0241, ID: 617 041 069#

All times on this agenda are approximate. Consideration of items may require more or less time than is scheduled. Items on the agenda may be taken out of order; the public body may combine two or more agenda items for consideration; and the public body may remove an item from the agenda or delay discussion relating to an item on the agenda at any time. Public comment is designated for discussion only. The public has the opportunity to address the Commission on any matter not appearing on the agenda; however, no action may be taken on Matter raised until the matter itself has been specifically included on the agenda as an item upon which action may be taken. Additionally, public comment may be heard on any item listed on the Agenda. Persons are invited to submit comments in writing and/or attend and make comments on any agenda item at the Commission meeting. All public comment may be limited to three (3) minutes per person, at the discretion of the Commission.

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. PUBLIC COMMENT:

General public comment is designated for discussion only. The public has the opportunity to address the Commission on any matter not appearing on this agenda; however, no action may be taken on a matter raised until the matter itself has been specifically included on the agenda as an item upon which action may be taken.

4. APPROVAL OF MINUTES (FOR POSSIBLE ACTION)

Discussion and action on correction/approval of minutes for discussion and action on correction/approval of minutes for March 27, 2017 (Budget Hearing); April 3, 2017; May 1, 2017 (Joint); May 15, 2017; June 19, 2017; July 10, 2017; August 7, 2017 (Joint); August 21, 2017; December 11, 2017 (Joint); January 16, 2018; January 29, 2018 (Retreat); February 5, 2018; February 20, 2018; March 5, 2018; April 2, 2018 (Budget Hearing); April 9, 2018; August 6, 2018; August 20, 2018; September 17, 2018; October 1, 2018; October 15, 2018; March 18, 2019; March 25, 2019 (Budget Hearings); April 1, 2019; May 6, 2019; May 15, 2019 (Special); May 20, 2019; June 3, 2019; June 17, 2019; June 25, 2019 (Special); August 5, 2019; August 19, 2019; September 3, 2019; September 16, 2019; October 21, 2019; November 4, 2019; November 25, 2019 (Special); December 16, 2019; January 6, 2020; January 21, 2020 (Combined Regular and Retreat); February 3, 2020; March 2, 2020; March 19, 2020; April 6, 2020; April 14, 2020 (Special); April 20, 2020; May 4, 2020; June 15, 2020

(Joint); July 17, 2020 (Special Joint); July 20, 2020; August 17, 2020; August 20, 2020 (Special Meeting); September 8, 2020; September 21, 2020; September 30, 2020 (Special); October 5, 2020 (Special Joint Meeting); October 19, 2020; November 9, 2020; November 13, 2020 (Special Canvass); November 23, 2020; December 14, 2020; January 4, 2021; January 25, 2021 (Special Meeting); February 8, 2021; February 22, 2021 (Special Joint Meeting); February 22, 2021; March 22, 2021; March 29, 2021 (Budgets); April 8, 2021 (Special Meeting); June 21, 2021; July 19, 2021; August 9, 2021; August 12, 2021 (Special Meeting); August 23, 2021; September 20, 2021; November 8, 2021; and November 22, 2021; January 3, 2022; January 24, 2022 (Commission Retreat), March 7, 2022, March 21, 2022; May 2, 2022; May 16, 2022; September 19, 2022 (Regular Meeting); November 7, 2022; November 21, 2022; December 12, 2022; January 17, 2023; and January 30, 2023 (Retreat). Discussion and possible action.

5. APPROVAL OF EXPENDITURES FOR HUMBOLDT COUNTY FOR JANUARY 17, 2023 THROUGH FEBRUARY 6, 2023 (FOR POSSIBLE ACTION)
6. 911 SURCHARGE COMMITTEE BOARD MEMBER REAPPOINTMENT (FOR POSSIBLE ACTION)

Consideration, discussion and possible approval pursuant to Humboldt County Code 8.44.030 to reappoint Torrey Sheen and to nominate Sean Cooney to the Humboldt County 911 Surcharge Advisory Committee Board for terms that have expired or are about to expire. Discussion and possible action.

6.A) Staff Memo - Sheen and Cooney appointments

[Staff Memo 911 Board Reappointments II.pdf](#)

7. CEO MOLLY WALT OF THE NEVADA RURAL COUNTIES RSVP PROGRAM WILL PROVIDE AN UPDATE (FOR INFORMATION ONLY)

Molly Walt, CEO of the Nevada Rural Counties RSVP Program will provide an update. Information only.

7.A) Staff Memo - RSVP Update

[Humboldt County Commission Meeting Agenda Item 2.6.23.pdf](#)

8. UPDATE OF CAPITAL PROJECTS AT HUMBOLDT COUNTY (FOR INFORMATION ONLY)

County Manager Dave Mendiola and County Owners Representative Mike Sheppard will provide an update on current projects underway as part of the county Capital Projects that were approved for funding in Fiscal Year 2023:

- Library ADA Bathroom Renovation (Informational Only)
- Facilities Management (Buildings & Grounds) Shop (Informational Only)
- Justice/District Court Expansion Plan (Informational Only)

9. COMPTROLLER: FISCAL YEAR 2023-2024 PROPERTY TAX RATE (FOR POSSIBLE ACTION) AND FINANCIAL REPORT (INFORMATIONAL ONLY)

- A. Consideration, discussion, and possible action to approve the current Humboldt County Tax Rate Levy, currently .7512 per \$100 Assessed Valuation, or to change the rate for the 2023- 2024 fiscal year. Discussion and possible action.
- B. Humboldt County Comptroller Gina Rackley will provide an overview of current conditions with respect to Humboldt County revenues and expenditures for fiscal year 2023 (July 1, 2022 through June 30, 2023), including an update on the American Rescue Plan Act (ARPA) and other funding available to the County. Information Only.

9.A) Staff Memo - Tax Rate Changes

[Staff Report Tax Rate.pdf](#)
[2023-1-23 Memo Tax rate changes.pdf](#)

10. TREASURER: QUARTERLY FINANCIAL INVESTMENT REPORT FOR PERIOD ENDING 12/31/22 (FOR INFORMATION ONLY)

Consideration, discussion, and possible action to accept the 3rd quarter fiscal year 2022-23 investment report from Humboldt County Treasurer Rhona Lecumberry. Information only.

10.A) Staff Memo - Treasurer's Quarterly Report

[Staff Memo - Qrtly Report.pdf](#) Quarterly
[Financial Report - 12-31-22.pdf](#)

11. TREASURER: REQUEST PERMISSION TO ISSUE A CREDIT CARD TO SHERIFF ANGEL CARDENAS AND DISTRICT ATTORNEY KEVIN PASQUALE (FOR POSSIBLE ACTION)

Consideration, discussion and possible approval granting permission to issue a WellsOne Commercial Credit Card to Sheriff Angel Cardenas with a limit of \$5,000, and to District Attorney Kevin Pasquale with a limit of \$1,000. Discussion and possible action.

11.A) Staff Memo - Credit Card for Sheriff and DA

[Staff Report Template - Sheriff and DA.pdf](#)

12. ASSESSOR'S REQUEST TO APPROVE TO RENEW CONTRACT WITH MARK STAFFORD FOR APPRAISAL SERVICES (FOR POSSIBLE ACTION)

Consideration, discussion and possible approval to renew the contract with Mark Stafford for appraisal services in an amount not to exceed \$18,000 and set to expire December 31, 2023. Discussion and possible action.

12.A) Assessor - Renew Mark Stafford Contract

[Staff Report - Mark Stafford Contract.pdf](#)
[Stafford Appraisal Contract 2023.pdf](#)

13. REQUEST TO APPROVE TO CONTRACT TRUE LINE BUILDERS TO INSTALL PLAYGROUND AND PICNIC EQUIPMENT IN FRONT OF THE DENIO COMMUNITY HALL (FOR POSSIBLE ACTION)

Consideration, discussion and possible approval to contract True Builders to install playground and picnic equipment in the area in front of the Denio Community Hall, in an amount not to exceed \$5,790.10. Funds will come from the American Rescue Plan. Discussion and possible action.

- 13.A) Staff Memo - Denio Community Hall playground equipment [Playground - Staff Report.pdf](#)
[Play Ground 8.5 X 11.pdf](#)
[Stoney Basin LLC - Bid Proposal.pdf](#)
[True Line Builders - Bid Proposal.pdf](#)

14. HUMBOLDT SHOOTING PARK: APPROVAL FOR RON'S SPRAY TO PROVIDE SERVICES TO MITIGATE WEEDS AT THE SHOOTING PARK (DISCUSSION AND POSSIBLE ACTION)

Consideration, discussion and possible approval for Ron's Spray to provide service to mitigate weeds at the Shooting Park, in an amount not to exceed \$3,750 for 2023. Discussion and possible action.

- 14.A) Staff Memo - Shooting Park Weed Control and Land Conveyance Update
[Staff Memo - Shooting Park Weed Spraying.pdf](#)

14.B) Staff Memo - Shooting Park - Weed Control

15. 10:00 A.M. PUBLIC HEARING: (FOR POSSIBLE ACTION)

Consideration, discussion and possible approval of the following:

RH-22-23 - Zone change request submitted by Richard Schofield to change the RR-13 MH (Rural Ranchette 13,000 sf minimum lot size with mobile home overlay) zoning designation to GC (General Commercial) zoning designation. Subject property is located off Grass Valley Road between Valley Way and Dusty Way; assessor's parcel #10-0347-3. Discussion and possible action.

RH- 22-24 - Zone change request submitted by Regional Planning Commission on behalf of T Quarter Circle Ranches, Inc. to change the C/CH (Commercial/Highway Commercial) zoning designation to AG-5/CH (General Agriculture 5-acre minimum lot size/Highway Commercial) zoning designation. Subject property is located N of I-80; assessor's parcel #13-0061-13. Discussion and possible action.

RH-22- 25 – Zone change request submitted by Regional Planning Commission on behalf of Pilot Travel Centers, LLC to change the C (Commercial) zoning designation to CH (Highway Commercial) zoning designation. Subject property is located at 5625 West Winnemucca Boulevard/I-80 Interchange; assessor's parcel #13-0081-04. Discussion and possible action.

- 15.A) Staff Memo - County Clerk
 - [HCC Ordinances_02-06-2023.pdf](#)
 - [RH-22-23 Status Report.pdf](#)
 - [RH-22-24 Status Report.pdf](#)
 - [RH-22-25 Status Report.pdf](#)

16. PUBLIC WORKS DEPARTMENT: APPROVAL FOR A LETTER TO JAMES BUELL REQUESTING LOCKS BE REMOVED ON PUBLIC ROADS, NDOT RESOLUTION TO RELINQUISH EDEN VALLEY ROAD AND BRIDGE TO THE COUNTY (FOR POSSIBLE ACTION) AND GENERAL ROAD PROJECTS (FOR INFORMATION ONLY)

- A. Consideration, discussion and approval regarding a letter to Mr. James Buell requesting he remove locks on gates on public access right-of-ways in the Kings River Ranch area. Discussion and possible action.
- B. Consideration, discussion and possible approval of a Nevada Department of Transportation resolution for the relinquishment of Eden Valley Road and bridge and for the County to assume ownership and maintenance of the properties and structures. Discussion and possible action.
- C. A presentation by Humboldt County Public Works Director Don Kalkoske to update the Board on Road projects within Humboldt County, however, no action may be taken on a matter raised until the matter itself has been specifically included on the agenda as an item upon which action may be taken.

17. TECH SERVICES DEPARTMENT: REQUEST APPROVAL TO PURCHASE SECURITY CAMERAS AND CLOUD STORAGE AND APPROVAL FOR RENEWAL OF THE KNPB LEASE AGREEMENT (FOR POSSIBLE ACTION)

- A. Consideration, discussion and possible approval to purchase security cameras and cloud storage from ConvergeOne, in an amount not to exceed \$92,279.78. This request was approved in the Department's fiscal year 2022-2023 special projects budget, in the amount of \$76,520.00. Due to an increase in costs of the cameras since the time the fiscal year 2022-2023 budget was approved and cloud storage costs not anticipated at that time, an additional cost of \$15,759.78 is being requested to move forward and complete this project. This project will replace the aging security camera system for the Courthouse, that recently failed, in addition to other county facilities. Discussion and possible action.
- B. Consideration, discussion and possible approval to renew a Telecommunication Site Lease Agreement between KNPB Public Television and Humboldt County and for the chairman or his designee to sign said agreement in an amount not to exceed \$1.00 per year for a period of five years. Discussion and possible action.

- 17.A) Staff Memo - Cameras and cloud storage request
 - [Staff Memo-2023-TSD Special Project - Security Cameras.pdf](#)
 - [ConvergeOne Quote - Humboldt County - MV Cameras - 3YR.pdf](#)
 - [ConvergeOne Quote - Humboldt County - 30 day Cloud Archive - 3 year.pdf](#)
 - [Agenda Request Form Template_2023 - TSD - KNPB Lease Agreement.pdf](#)
 - [Communications Site Lease Agreement - KNPB - signed by KNPB.pdf](#)
 - [PBS Signed Contract 2017.pdf](#)

18. DETENTION: APPROVAL FOR CENTER NURSE CONTRACT (FOR POSSIBLE

ACTION)

Consideration, discussion and possible approval for a contract with Jenny Setzer, R.N. to provide medical services to detainees within the Humboldt County Detention Center with a contract rate of \$50.00 per hour with a weekly maximum of 40 hours. The contract is pending final approval of the District Attorney's Office. Discussion and possible action.

18.A) Staff Memo - Detention Center Nurse Contract

[Staff Memo - Detention Center Nurse.pdf](#)
[Detention_Jenny Setzer Nurse Contract.pdf](#)

19. SHERIFF: LIQUOR BOARD

Sheriff Cardenas is requesting that the Humboldt County Liquor Board be convened for consideration, discussion and possible approval of the following:

A) Sheriff Cardenas is requesting 1st quarter approval for

- a. One new liquor license for William Firth Waterhole #1
- b. One change in ownership for Gurjot Singh BJ Market LLC

19.A) Sheriff Liquor Board

[Liquor License - Agenda 02.06.23.pdf](#)

20. WINNEMUCCA CONVENTION & VISITORS AUTHORITY REQUEST FOR THE COUNTY'S SUPPORT FOR THE NEVADA STATE HIGH SCHOOL RODEO ASSOCIATION (FOR POSSIBLE ACTION)

Consideration, discussion and possible approval for the Humboldt County Commissioners' support to sponsor the Nevada State High School Rodeo Association State Finals for the years 2024, 2025, and 2026 for \$5,000 per year, in an amount not to exceed \$15,000. Discussion and possible action.

20.A) Staff Memo - WVCA Support request

[Staff Memo_2023 NSHSRA Finals.pdf](#)
[WCVA - Support Request.pdf](#)

21. APPROVAL OF LETTER OF SUPPORT FOR THE BLM PRELIMINARY ENVIRONMENT ASSESSMENT FOR THE PROPOSED WATER CANYON RECREATION AREA PROJECT (FOR POSSIBLE ACTION)

Consideration, discussion and possible approval regarding the BLM's Preliminary Environmental Assessment for the proposed trail improvement project at Water Canyon Recreation Area. Discussion and possible action.

21.A) Staff Memo - Water Canyon Project Support

[Letter Staff Memo - Water Canyon Support ltr.pdf](#)
[BLM ltr and Preliminary EA_Water Canyon.pdf](#)

22. APPROVAL OF A LETTER CONSENTING TO THE TRANSFER OF AGREEMENTS BETWEEN HUMBOLDT COUNTY AND FARR WEST ENGINEERING TO DOWL LLC (FOR POSSIBLE ACTION)

Consideration, discussion and possible approval of a letter consenting to transfer agreements between the County and Farr West Engineering to DOWL LLC. Effective January 1, 2023, DOWL LLC (DOWL) and Farr West Engineering (Farr West) will complete a transition to effectively merge Farr West into DOWL. Effective January 1, 2023, Farr West wishes to transfer and novate its existing agreements to DOWL. Farr West provides a variety of services to the County, including plan reviews, feasibility studies, surveying, construction management. Discussion and possible action.

22.A) Staff Memo - Farr West/DOWL agreements

[Staff Memo - Farr West-DOWL_2023.pdf](#)

[Farr West - DOWL_Consent Ltr.pdf](#)

23. MISCELLANEOUS REPORTS AND CORRESPONDENCE

1. Other information and upcoming meetings

February 7, 2023 Winnemucca City Council Meeting
February 9, 2023 Regional Planning Commission Meeting
February 13, 2023 Winnemucca Regional Airport Meeting
February 21, 2023 Humboldt County Commission Meeting
February 28, 2023 Humboldt General Hospital Meeting

2. Reports from Commissioners regarding other Boards and Committees on which they serve, including POOL/PACT Board, National Wild Horse & Burro Advisory Board, Nevada Association of Counties (NACO), Regional Airport Board, Humboldt River Basin Water Authority (HRBWA), Western Interstate Region (WIR), Legislative Interim Land Council, Humboldt Development Authority (HDA), Winnemucca Visitors & Convention Authority (WCVA), Hospital Board, Humboldt Foundation, Northeastern Nevada Regional Development District (NNRDA), Humboldt County Elk Planning Steering Committee, Paradise Conservation District and the State Land Use Planning Advisory Council (SLUPAC).

24. FUTURE AGENDA ITEMS

Whether an item will be placed on a future agenda will be subject to the chairman and/or legal counsel's determination.

25. PUBLIC COMMENT:

Public Comments: General public comment is designated for discussion only. The public has the opportunity to address the Commission on any matter not appearing on this

agenda; however, no action may be taken on a matter raised until the matter itself has been specifically included on the agenda as an item upon which action may be taken.

26. ADJOURNMENT

27. NOTICE:

The public is welcome to attend the meeting electronically via Microsoft Teams or by appearing in person at the Humboldt County Courthouse Meeting Room 201 50 West Fifth Street, Winnemucca, Nevada 89445 at the time and date listed on the top of the agenda. There will be a physical location for the meeting; however, the meeting may be accessed electronically through an internet connection at Microsoft Teams link located on the first page of this agenda.

Members of the public may make a public comment at the meeting without being physically present by emailing publiccomment@humboldtcountynv.gov prior to 8:00 a.m. on the day of the meeting and messages received will be transcribed for entry into the record and provided to the Board for review. Members of the public may also make a public comment at the meeting without being physically present by accessing the meeting through the internet connection at Microsoft Teams link above.

Staff reports and supporting material posted for the meeting are available on the Humboldt County website at <https://www.humboldtcountynv.gov/> (click on the "Government" link on the home page) if that information was available when the agenda was posted. If the supporting material/ staff report is not included in the agenda packet, it is available to the general public at the same time the materials are provided to the Board. The administrative assistant at the County Manager's Office located at 50 West 5th Street, Winnemucca, Nevada, telephone number 775- 623-6300 is the designated person from whom a member of the public may request the supporting material for this meeting and the County Manager's Office is the location where the supporting material is available to the public.

CERTIFICATE OF POSTING

PLACES POSTED: Humboldt Co. Courthouse, 50 W. 5th St.: Rooms 201, 205, & 207 at 9:00 A.M. By: MC
Humboldt County Website: <https://www.humboldtcountynv.gov> at _____ A.M. By: _____
State of Nevada Website: www.notice.nv.gov. _____ A.M. By: _____

MEETING DATE: February 6, 2023
DATE POSTED: February 1, 2023 POSTED BY: MICHELLE COOK

NOTE FOR SUPPORTING MATERIAL: A copy of the supporting material for the meeting may be obtained at Commissioner meeting/agendas on the Humboldt County website: www.hcnv.us or by contacting the County Manager's Office, at 50 W. Fifth Street, Winnemucca, Nevada 89445, (775) 623-6300.

NOTICE TO PERSONS WITH DISABILITIES - Reasonable efforts will be made to assist and accommodate physically disabled persons desiring to attend the meeting. Please call the Humboldt County Administrator's Office at 623-6300 in advance so that arrangements may be conveniently made.
EQUAL OPPORTUNITY NOTICE - Humboldt County is an Equal Opportunity Employer and will not discriminate against employees or applicants for employment or services in an unlawful manner.

NON-DISCRIMINATION STATEMENT - In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its Agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, religion, sex, gender identity (including gender expression), sexual orientation, disability, age, marital status, family/parental status, income derived from a public assistance program, political beliefs, or reprisal or retaliation for prior civil rights activity, in any program or activity conducted or funded by USDA (not all bases apply to all programs). Remedies and complaint filing deadlines vary by program or incident.

Persons with disabilities who require alternative means of communication for program information (e.g., Braille, large print, audiotape, American Sign Language, etc.) should Contact the responsible Agency or USDA's TARGET Center at (202) 720-2600 (voice and TTY) or contact USDA through the Federal Relay Service at (800) 877-9339. Additionally, program information may be made available in languages other than English.

To file a program discrimination complaint, complete the USDA Program Discrimination Complaint Form, AD-3027, found online at http://www.ascr.usda.gov/complaint_filing_cust.html and at any USDA office or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by:

(1) Mail: U.S. Department of Agriculture
Office of the Assistant Secretary for Civil Rights
1400 Independence Avenue, SW
Washington, D.C. 20250-9410;
fax: (202) 590-7422; or
email: intake@usda.gov

USDA is an equal opportunity provider, employer, and lender.