



**Humboldt County Board of Commissioners**  
**Tuesday, January 3, 2023**  
**Meeting Minutes**

Those present were Chairman Ken Tipton, Commissioners Ron Cerri, Jesse Hill, Tom Hoss and Mark Evatz, Deputy District Attorney Wendy Maddox, County Manager Dave Mendiola and Clerk of the Board Tami Rae Spero.

CALL TO ORDER: Chairman Tipton called the regular meeting to order at 8:54 a.m. in the regular place of meeting at the County Meeting Room #201, Courthouse, Winnemucca, Nevada.

PLEDGE OF ALLEGIANCE: All in attendance recited the Pledge of Allegiance.

PUBLIC COMMENT: Chairman Tipton asked for public comment; none offered.

FIX THE TERM OF THE CHAIR AND THE VICE-CHAIR, NOMINATE AND ELECT CHAIR AND VICE-CHAIR: Consideration, discussion and possible approval to set the term of the office of Chairman and Vice Chairman of the Board for the Humboldt County commission and to include nomination and election of chairman and vice chairman of the board pursuant to NRS 244.070. The following motion was made by Commissioner Cerri and passed unanimously:

*To nominate Ken Tipton for Chair for the Commission for 2023.*

The following motion was made by Commissioner Cerri and passed unanimously:

*To nominate Jesse Hill for Vice-Chair for the County Commission for 2023.*

The following motion was made by Commissioner Cerri and passed unanimously:

*To set the term of the Chair and Vice-Chair to one year.*

DETERMINATION OF COMMISSION ASSIGNMENTS FOR 2023: Consideration, discussion and possible approval of specific assignments for individual Commissioners regarding other Boards and Committees on which they serve, including Nevada Association of Counties (NACO), Regional Airport Board, Central Nevada Water Authority (CNWA), Humboldt River Basin Water Authority (HRBWA), Western Interstate Region (WIR), Legislative Interim Land Council, Humboldt Development Authority (HDA), Winnemucca Convention & Visitors Authority (WCVA), Hospital Board, Humboldt Foundation, Northeastern Nevada Regional Development Authority (NNRDA), and Humboldt County Elk Planning Steering Committee, Nevada Works Board and the State Land Use Planning Advisory Council (SLUPAC) and other boards of which Commissioners have historically served on. Manager Mendiola explained that there a couple of appointments that the Chairman has in his column that are national appointments specifically the Public Lands Steering Committee and Western Interstate Regional which are put forward to that level by the Nevada Association of County Officials so the status of those appointments won't be known until the end of January and at that time the Commission can make additional adjustments if Chairman Tipton is not appointed. Discussion ensued regarding the appointment of former Commission French to the National Wild Horse & Burro committee and a change to the NV Works appointment to be the County Manager. The Commission indicated that they were good with the assignments as presented. The following motion was

made by Commissioner Hill and passed unanimously:

*To set the committee assignments as per the assignment sheet as given to the Board by the County Manager.*

CHAIRMAN'S DESIGNATION FOR CHAIRMAN OF THE COUNTY BOARD OF EQUALIZATION: Consideration, discussion and possible designation of Ron Cerri to serve as the Chairman of the County Board of Equalization per NRS 361.340(4) by the Chairman of the Humboldt County Board of Commissioners. The following motion was made by Chairman Tipton and passed unanimously:

*To nominate Commissioner Cerri as the Chair for the County Board of Equalization.*

APPROVAL OF MINUTES: Discussion and action on correction/approval of minutes for discussion and action on correction/approval of minutes for March 27, 2017 (Budget Hearing); April 3, 2017; May 1, 2017 (Joint); May 15, 2017; June 19, 2017; July 10, 2017; August 7, 2017 (Joint); August 21, 2017; December 11, 2017 (Joint); January 16, 2018; January 29, 2018 (Retreat); February 5, 2018; February 20, 2018; March 5, 2018; April 2, 2018 (Budget Hearing); April 9, 2018; August 6, 2018; August 20, 2018; September 17, 2018; October 1, 2018; October 15, 2018; March 18, 2019; March 25, 2019 (Budget Hearings); April 1, 2019; May 6, 2019; May 15, 2019 (Special); May 20, 2019; June 3, 2019; June 17, 2019; June 25, 2019 (Special); August 5, 2019; August 19, 2019; September 3, 2019; September 16, 2019; October 21, 2019; November 4, 2019; November 25, 2019 (Special); December 16, 2019; January 6, 2020; January 21, 2020 (Combined Regular and Retreat); February 3, 2020; March 2, 2020; March 19, 2020; April 6, 2020; April 14, 2020 (Special); April 20, 2020; May 4, 2020; June 15, 2020 (Joint); July 17, 2020 (Special Joint); July 20, 2020; August 17, 2020; August 20, 2020 (Special Meeting); September 8, 2020; September 21, 2020; September 30, 2020 (Special); October 5, 2020 (Special Joint Meeting); October 19, 2020; November 9, 2020; November 13, 2020 (Special Canvass); November 23, 2020; December 14, 2020; January 4, 2021; January 25, 2021 (Special Meeting); February 8, 2021; February 22, 2021 (Special Joint Meeting); February 22, 2021; March 22, 2021; March 29, 2021 (Budgets); April 8, 2021 (Special Meeting); June 21, 2021; July 19, 2021; August 9, 2021; August 12, 2021 (Special Meeting); August 23, 2021; September 20, 2021; November 8, 2021; and November 22, 2021; January 3, 2022; January 24, 2022 (Commission Retreat), March 7, 2022, March 21, 2022; May 2, 2022; May 16, 2022; September 19, 2022 (Regular Meeting); November 7, 2022; November 21, 2022; and December 12, 2022. No minutes submitted for consideration.

APPROVAL OF EXPENDITURES FOR HUMBOLDT COUNTY FOR DECEMBER 12, 2022 THROUGH JANUARY 3, 2023: Commissioner Hill asked about expenditures for a PERS buy-out and an Indigent Fund expenditure; Comptroller Rackley responded. The following motion was made by Commissioner Hill and passed unanimously:

*To approve the expenditures for December 12, 2022 through January 3, 2023.*

REAPPOINTMENT AND/OR APPOINTMENT OF MEMBERS TO SPECIAL DISTRICTS AND BOARDS:

Consideration, discussion and possible approval of the following board reappointments/appointments:

McDermitt Fire District Board - Hank Kershner – Reappoint to Seat B with term to expire January 6, 2025 and

Fortino Alvarez – Appoint to Seat C with term to expire January 6, 2025. The following motion was made by Commissioner Cerri and passed unanimously:

*To appoint Hank Kershner and Fortino Alvarez to the McDermitt Fire District Seats B and C terms to expire on January 6, 2025.*

Kings River General Improvement District - Pat Morris – Reappoint to Seat A with term to expire January 6, 2025, Diana Lopez - Reappoint to Seat B with term to expire January 6, 2025, Danica Lopez – Reappoint to Seat D with term to expire January 6, 2025, Martha Lopez – Reappoint to Seat C with term to expire January 6, 2025 and Seat E – Vacant. The following motion was made by Commissioner Hill and passed unanimously:

*To appoint the Kings River GID folks as just read into the record to their seats with the terms to expire January 6, 2025.*

Pueblo Fire District - Josh Dufurrena – Reappoint to Seat A with term to expire January 6, 2025, John Peter - Reappoint to Seat B with term to expire January 6, 2025, Michael Jeffries – Reappoint to Seat D with term to expire January 6, 2025, Henry “Hank” Dufurrena – Reappoint to Seat C with term to expire January 6, 2025 and Stephen Egger – Reappoint to Seat E with a term expire January 6, 2025. The following motion was made by Commissioner Hill and passed unanimously:

*To reappoint the Pueblo Fire District five names as read into the record to the seats with terms to expire January 6, 2025.*

COMPTROLLER: Comptroller Gina Rackley appeared before the Commission.

FINANCIAL REPORT: Humboldt County Comptroller Gina Rackley will provide an overview of current conditions with respect to Humboldt County revenues and expenditures for fiscal year 2023 (July 1, 2022 through June 30, 2023), including an update on the American Rescue Plan Act (ARPA) and other funding available to the County. Comptroller Rackley reported on the October CTX report and noted an extension related to the audit with it hopefully being presented at the beginning of the Commission Retreat. She offered comment on the Paradise Fireman’s Park playground improvement project.

CLOUD SEEDING GRANT WITH HUMBOLDT RIVER BASIN WATER AUTHORITY: Consideration, discussion and possible approval of grant in the amount of \$3,500 as part of a cloud seeding project sponsored by the Humboldt River Basin Water Authority (HRBWA) in partnership with members of the HRBWA, local mining interests and other non-governmental agencies in northern Nevada. Commissioner Cerri reviewed the request for the Commission. After discussion the following motion was made by Commissioner Cerri and passed unanimously:

*To provide a grant in the amount of \$3,500.00 as part of a cloud seeding project sponsored by the Humboldt River Basin Water Authority in partnership with members of the HRBWA, local mining interests and other non-governmental agencies in northern Nevada.*

CLERK’S OFFICE: County Clerk Tami Rae Spero appeared before the Commission.

REQUEST TO WAIVE THE ATTRITION POLICY: Consideration, discussion and possible approval of a request to waive the attrition policy to hire for the position of Administrative Clerk I, II, III. The position became vacant due to the resignation of an employee effective December 23, 2022. County Clerk Spero reviewed the request for the Commission. Commissioner Cerri noted the need for the position due to the size of the Office. The following motion was made by Commissioner Cerri and passed unanimously:

*To approve the waiver of the attrition policy for the Administrative Clerk I, II, III for a position that became vacant as of December 23, 2022.*

SHERIFF'S OFFICE: Sheriff Angel Cardenas and Captain Sean Wilkin appeared before the Commission.

REQUEST FOR WAIVER OF THE ATTRITION POLICY FOR ONE ADMINISTRATIVE CLERK IV AND THREE DEPUTY SHERIFF POSITIONS: Consideration, discussion, and possible approval or a request from the Sheriff's Office for a waiver of the attrition policy for one Administrative Clerk IV position to fill a clerical vacancy left following a promotion of a staff member to Office Manager and three Deputy Sheriff positions following a Deputy taking office as Sheriff and the promotion of two other Deputies to command staff positions. Sheriff Cardenas reviewed the request for the Commission. The following motion was made by Commissioner Hoss and passed unanimously:

*To approve the request from the Sheriff's Office for a waiver to the attrition policy for one Administrative Clerk IV position and three Deputy Sheriff positions.*

PUBLIC WORKS DEPARTMENT: Public Works Director Don Kalkoske appeared before the Commission.

REQUEST TO WAIVE ATTRITION POLICY: Consideration, discussion and possible approval to waive the attrition policy to fill a Road Maintenance Equipment Operator position that will become vacant in January 2023 due to retirement. Director Kalkoske reviewed the request for the Commission. After discussion the following motion was made by Commissioner Hill and passed unanimously:

*To waive the attrition policy for the County Road Department and to allow them to hire an equipment operator.*

GENERAL ROAD PROJECTS: A presentation by Humboldt County Public Works Director Don Kalkoske to update the Board on Road projects within Humboldt County, however, no action may be taken on a matter raised until the matter itself has been specifically included on the agenda as an item upon which action may be taken. Director Kalkoske reported on road work throughout the County and the status of the SCATS review. Commissioner Hill asked about the sand and salt supply. Director Kalkoske confirmed there is sufficient supply. Commissioner Evatz commented on the importance of staying on top of the OSHA/SCATS process as it is very important. Commissioner Hill asked about consideration of an upgrade to the fuel system due to a question from a Fire Department. Director Kalkoske responded.

FACILITY OPERATIONS: Mitch Mauk, Facility Supervisor, appeared before the Commission.

REQUEST TO REPLACE CMA DISHWASHER: Consideration, discussion and possible approval for the following: To replace the CMA dishwasher in the Humboldt County Detention Center kitchen in an amount not to exceed

\$8,387.34 by T.L. Snyder Enterprises or an approximate amount of \$5,700 by Burney's Commercial Service. Copies of the proposals submitted were included on the on-line agenda for review. Supervisor Mauk reviewed the request for the Commission noting that there are additional costs associated with Burney's Commercial Service to come and look at the unit plus mileage costs and then installation mileage costs; he reviewed what is involved in the Snyder quote. Discussion ensued. Based on a question from Commissioner Cerri, Deputy District Attorney Maddox agreed that either quote could be accepted. The following motion was made by Commissioner Hill and passed unanimously:

*To award the bid for \$8,387.34 to T.L. Snyder Enterprises to replace the CMA dishwasher in the Detention Center kitchen.*

Commissioner Hoss about the status of the plumbing in the maximum-security shower area. Supervisor Mauk responded

APPROVAL TO CONTRACT WITH ADVANCE INSTALLATIONS TO CONDUCT ASBESTOS ABATEMENT: Consideration, discussion and possible approval for the following: To contract Advance Installations, Inc. to conduct the asbestos abatement at the residence located at 543 Melarkey Street in an amount not to exceed \$13,928. A copy of the proposal was included on the on-line agenda for review. Chairman Tipton reviewed the request. Discussion ensued what the next steps would be. The following motion was made by Commissioner Hill and passed unanimously:

*To award a contract to Advance Installations for the asbestos abatement at 543 Melarkey Street in an amount not to exceed \$13,298.00.*

MEMORANDUM OF UNDERSTANDING BETWEEN BLM AND HUMBOLDT COUNTY REGARDING SOLDIER MEADOWS ROAD REROUTE ENVIRONMENTAL ASSESSMENT: Consideration, discussion and possible approval of a Memorandum of Understanding (MOU) between the Bureau of Land Management (BLM) and Humboldt County regarding the Soldier Meadows ACEC Road Reroute Environmental Assessment for cooperating agency status, and to authorize County Manager Dave Mendiola to sign the MOU. A copy of the proposed Memorandum of Understanding was included on the on-line agenda for review. Public Works Director Don Kalkoske appeared before the Commission and reviewed the request noting the need for the County to be involved to protect the long-term access in the area. Manager Mendiola noted the need to have a representative or two to be involved in the process with Director Kalkoske being one of the representatives. After discussion the following motion was made by Commissioner Evatz and passed unanimously:

*To approve the memorandum of understanding between the BLM and Humboldt County regarding Soldier Meadows Road Reroute Environmental Assessment.*

Chairman Tipton recessed the meeting for a break beginning at 9:56 a.m. and reconvening at 10:00 a.m.

APPROVAL OF COMMENTS FOR SANTA ROSA RANGELAND MANAGEMENT PROJECT (SRRMP): Consideration,

discussion and possible approval of a letter of comments from Humboldt County to the United States Forest Service (USFS) for its Environmental Assessment and Draft Decision of Notice and Finding of No Significant Impact (DN/FONSI) for the Santa Rose Management Plan. A copy of the proposed letter containing comments was included on the on-line agenda for review. Commissioner Cerri reviewed the request for the Commission. Commissioners Hill and Hoss stated that they were in favor of this. Commissioner Evatz offered a proposed change to the language of the paragraph at the top of page three to change the word “prefer” to “recommends” to be consistent with the rest of the document and stated his support for the document. The following motion was made by Commissioner Cerri and passed unanimously:

*To approve the comments to the Santa Rosa Rangeland Management Project.*

#### MISCELLANEOUS REPORTS AND CORRESPONDENCE:

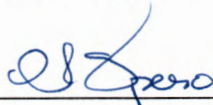
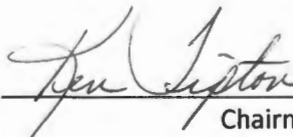
1) Other information and upcoming meetings – Chairman Tipton noted the following meetings - January 9, 2023 Winnemucca Regional Airport Meeting, January 10, 2023 Winnemucca City Council Meeting, January 12, 2023 Regional Planning Commission, January 17, 2023 Humboldt County Commission Meeting and January 30 & 31, 2023 Humboldt County Commission Retreat; he noted that there will be a Hospital Board meeting at the end of the month. Manager Mendiola noted a special joint meeting with the City Council to meet with Senator Hansen and Assemblyperson Hansen to discuss the upcoming Legislative Session on January 24, 2023, at 10:00 a.m.

Reports from Commissioners regarding other Boards and Committees on which they serve: Commissioner Cerri offered no report as he had not attended any meetings other than the meetings related to the Santa Rosa Rangeland Management Project as previously discussed. Commissioner Hoss reported on a Museum Board meeting and noted the special Commission meeting on the 29th. Commissioner Hill offered no report but noted a change in the meeting schedule for the opioid committee. Chairman Tipton reported on a Hospital Board meeting and noted changes by the President which may result in action needed by this Commission.

FUTURE AGENDA ITEMS: Whether an item will be placed on a future agenda will be subject to the chairman and/or legal counsel's determination. Manager Mendiola commented that there are two days planned for the Commission retreat and that what is being proposed will be discussed at the 17<sup>th</sup> meeting; a Lithium Nevada update on January 17th; a West Coast Salmon update; the assembling of certain committees; quotes on new chairs for Commission; a Lambert Road review; the demolition plan for the buildings previously discussed once the quotes are back; that the Employee Service Awards will occur on the 17<sup>th</sup> and that he will follow up on the President's Order. Commissioner Evatz noted the need for the bridge on Lambert be looked at by someone who has bridge knowledge. Commissioner Hoss commented on the Lambert situation and what needs to be looked at and noted the need to determine the water movement through the location to determine what needs to be done. Commissioner Hill echoed Commissioner Evatz's comments regarding having someone with bridge expertise review.

PUBLIC COMMENT: Chairman Tipton asked for public comment. Melissa Murphy appeared before the Commission identifying herself as an angry resident of the Grass Valley area and offered comment regarding the purchase of the Gold Country water system commenting that while she understands that the Commission believes this should be done, she does not believe the Commission has done their due diligence, that in her opinion this has been pushed by a commission member who is a good buddy of the current system which, in her opinion has created a conflict of interest; that she is tired of hand shake deals, the good old boy system, as all of this is affecting everyone that lives out there through their tax dollars, the finances, everything. She continued stating that she understands that something needs to be done with the situation out there but she feels that no one is taking any of the compromises into account that could save the taxpayers money; she asked why there has not been discussion with the residents about updating their septic systems as most can, they just choose not to but those that can't afford to could be provided with grants by the County which would have been better spent money; she continued stating that in her opinion there has been no proof that this nitrate system problem did not come from the potato farm, that the wells that samples are being taken from are not true monitoring wells so she suspects that there is a bigger issue here; she stated that there are alternative solutions that could help lower the cost; that she does not disagree that it may be necessary to purchase this water system eventually but that she does not believe that it needs to be done in such a big hurry that the research that needs to be done is being pushed to the side to get it done quickly which is an expenditure that the constituents are having to shoulder; that it does not appear that the Commission has considered the people that are going to be impacted the most by this decision; that she will remember and inform people that a change needs to happen in the upcoming election cycle. No further public comment offered.

ADJOURNMENT: Chairman Tipton adjourned the meeting at 10:26 a.m.

ATTEST:  Clerk      APPROVED:  Chairman

(Minutes approved by the Commission and signed by the Chairman on 1/17/2023)

**HUMBOLDT COUNTY BOARD OF COMMISSIONERS  
2023 APPOINTMENTS/COMMITTEE ASSIGNMENTS**

<b>Jesse Hill</b> County Commission Seat A	<b>Tom Hoss</b> County Commission Seat B	<b>Ron Cerri</b> County Commission Seat C	<b>Ken Tipton</b> County Commission Seat D	<b>Mark Evatz</b> County Commission Seat E
Debt Management Commission	Local Emergency Planning Committee	Winnemucca Convention & Visitors Authority		State Land Use Planning Committee (SLUPAC)
Humboldt Development Authority	Landfill Committee (quarterly)	The Humboldt Foundation	Public Lands Steering Committee	Landfill Committee (quarterly)
Paradise Valley/Sonoma Conservation District Board - 2 yr. term	Airport Board	Humboldt River Basin Water Authority	Welfare and Indigent Services Committee (Not currently meeting as of 01/05/2022) [HCC 8.36.030]	State Hospital Indigent Board
ATV Advisory Board	Humboldt Museum Board	Elk Management Committee (Coordination Oversight Team)	Humboldt River Basin Water Authority (Alternate)	Indigent Accident Fund (IAF-NACO)
NACO Board of Directors <i>(alternate)</i>	NACO Board of Directors <i>(alternate)</i>	NACO Board of Directors <i>(alternate)</i>	NACO Board of Directors <b>(primary)</b>	NACO Board of Directors <b>(alternate #1)</b>
Broadband Action Committee		Regional Transportation Commission	Western Interstate Region (WIR-NaCo) Commission	Regional Transportation
Central NV Water Authority (Alt.)	Central NV Water Authority	Board of Equalization	Hospital Board	National & State Public Lands and Natural Resources Steering Committees
Opioid Committee	Pool/PACT	Budget and Expense Review Committee	WNDD	
** Building Board of Appeals [HCC 15.04.160] Humboldt County Fire Protection District Board of Health Liquor Board McDermitt GID Paradise Valley Sewer Board	** Building Board of Appeals [HCC 15.04.160] Humboldt County Fire Protection District Board of Health Liquor Board McDermitt GID Paradise Valley Sewer Board	** Building Board of Appeals [HCC 15.04.160] Humboldt County Fire Protection District Board of Health Liquor Board McDermitt GID Paradise Valley Sewer Board	** Building Board of Appeals [HCC 15.04.160] Humboldt County Fire Protection District Board of Health Liquor Board McDermitt GID Paradise Valley Sewer Board	** Building Board of Appeals [HCC 15.04.160] Humboldt County Fire Protection District Board of Health Liquor Board McDermitt GID Paradise Valley Sewer Board

**NOTES:**

\* Chairman and Vice Chairman elected by Board of Commissioners to one-year terms

\*\* All five Commissioners serve on these Boards

Dave Mendiola, County Manager, will be the County's representative for the NevadaWorks Board

Gina Rackley, Comptroller, will be the County's representative for the POOL/PACT Executive Committee

Jim French will serve on the Wild Horse and Burro National Board

Notice of Public Meeting  
Humboldt County Board of Commissioners Regular Meeting  
**Tuesday, January 3, 2023**  
**8:45 AM**

Humboldt County Courthouse Meeting Room 201  
50 West Fifth Street, Winnemucca, Nevada 89445

***Join Meeting Online***

***Meeting ID: 225 041 991 106***

***Passcode: nfMVPG***

***Join Meeting by Phone***

***775-446-0241***

***Phone Conference ID: 380 709 5#***

All times on this agenda are approximate. Consideration of items may require more or less time than is scheduled. Items on the agenda may be taken out of order; the public body may combine two or more agenda items for consideration; and the public body may remove an item from the agenda or delay discussion relating to an item on the agenda at any time. Public comment is designated for discussion only. The public has the opportunity to address the Commission on any matter not appearing on the agenda; however, no action may be taken on Matter raised until the matter itself has been specifically included on the agenda as an item upon which action may be taken. Additionally, public comment may be heard on any item listed on the Agenda. Persons are invited to submit comments in writing and/or attend and make comments on any agenda item at the Commission meeting. All public comment may be limited to three (3) minutes per person, at the discretion of the Commission.

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. PUBLIC COMMENT:

General public comment is designated for discussion only. The public has the opportunity to address the Commission on any matter not appearing on this agenda; however, no action may be taken on a matter raised until the matter itself has been specifically included on the agenda as an item upon which action may be taken.

4. FIX THE TERM OF THE CHAIR AND THE VICE-CHAIR, NOMINATE AND ELECT CHAIR AND VICE-CHAIR (FOR POSSIBLE ACTION)

Consideration, discussion and possible approval to set the term of the office of Chairman and Vice Chairman of the Board for the Humboldt County commission and to include nomination and election of chairman and vice chairman of the board pursuant to NRS 244.070. Discussion and Possible action.

5. DETERMINATION OF COMMISSION ASSIGNMENTS FOR 2023, INCLUDING THE CHAIRMAN'S DESIGNATION FOR CHAIRMAN OF THE COUNTY BOARD OF EQUALIZATION (FOR POSSIBLE ACTION)

a. Consideration, discussion and possible approval of specific assignments for individual Commissioners regarding other Boards and Committees on which they serve, including Nevada Association of Counties (NACO), Regional Airport Board, Central Nevada Water Authority (CNWA), Humboldt River Basin Water Authority (HRBWA), Western Interstate Region (WIR), Legislative Interim Land Council, Humboldt Development Authority (HDA), Winnemucca Convention & Visitors Authority (WCVA), Hospital Board, Humboldt Foundation, Northeastern Nevada Regional Development Authority (NNRDA), and Humboldt County Elk Planning Steering Committee, Nevada Works Board and the State Land Use Planning Advisory Council (SLUPAC) and other boards of which Commissioners have historically served on. Discussion and possible action.

b. Consideration, discussion and possible designation of Ron Cerri to serve as the Chairman of the County Board of Equalization per NRS 361.340(4) by the Chairman of the Humboldt County Board of Commissioners. Discussion and possible action.

#### 5.A) Board Assignments

[Staff Agenda Report BOE Appts.pdf](#)

[COMMISSIONERS\\_APPOINTMENTS\\_agenda\\_12-12-2022.pdf](#)

#### 6. APPROVAL OF MINUTES (FOR POSSIBLE ACTION)

Discussion and action on correction/approval of minutes for discussion and action on correction/approval of minutes for March 27, 2017 (Budget Hearing); April 3, 2017; May 1, 2017 (Joint); May 15, 2017; June 19, 2017; July 10, 2017; August 7, 2017 (Joint); August 21, 2017; December 11, 2017 (Joint); January 16, 2018; January 29, 2018 (Retreat); February 5, 2018; February 20, 2018; March 5, 2018; April 2, 2018 (Budget Hearing); April 9, 2018; August 6, 2018; August 20, 2018; September 17, 2018; October 1, 2018; October 15, 2018; March 18, 2019; March 25, 2019 (Budget Hearings); April 1, 2019; May 6, 2019; May 15, 2019 (Special); May 20, 2019; June 3, 2019; June 17, 2019; June 25, 2019 (Special); August 5, 2019; August 19, 2019; September 3, 2019; September 16, 2019; October 21, 2019; November 4, 2019; November 25, 2019 (Special); December 16, 2019; January 6, 2020; January 21, 2020 (Combined Regular and Retreat); February 3, 2020; March 2, 2020; March 19, 2020; April 6, 2020; April 14, 2020 (Special); April 20, 2020; May 4, 2020; June 15, 2020 (Joint); July 17, 2020 (Special Joint); July 20, 2020; August 17, 2020; August 20, 2020 (Special Meeting); September 8, 2020; September 21, 2020; September 30, 2020 (Special); October 5, 2020 (Special Joint Meeting); October 19, 2020; November 9, 2020; November 13, 2020 (Special Canvass); November 23, 2020; December 14, 2020; January 4, 2021; January 25, 2021 (Special Meeting); February 8, 2021; February 22, 2021 (Special Joint Meeting); February 22, 2021; March 22, 2021; March 29, 2021 (Budgets); April 8, 2021 (Special Meeting); June 21, 2021; July 19, 2021; August 9, 2021; August 12, 2021 (Special Meeting); August 23, 2021; September 20, 2021; November 8, 2021; and November 22, 2021; January 3, 2022; January 24, 2022 (Commission Retreat), March 7, 2022, March 21, 2022; May 2, 2022; May 16, 2022; September 19, 2022 (Regular Meeting); November 7, 2022; November 21, 2022; and December 12, 2022. Discussion and possible action.

7. APPROVAL OF EXPENDITURES FOR HUMBOLDT COUNTY FOR DECEMBER 12, 2022 THROUGH JANUARY 3, 2023 (FOR POSSIBLE ACTION)
8. REAPPOINTMENT AND/OR APPOINTMENT OF MEMBERS TO SPECIAL DISTRICTS AND BOARDS (FOR POSSIBLE ACTION)

Consideration, discussion and possible approval of the following board reappointments/appointments:

**McDermitt FD**

Hank Kershner – Reappoint to Seat B with term to expire January 6, 2025

Fortino Alvarez – Appoint to Seat C with term to expire January 6, 2025

**Kings River GID**

Pat Morris – Reappoint to Seat A with term to expire January 6, 2025

Diana Lopez - Reappoint to Seat B with term to expire January 6, 2025

Danica Lopez – Reappoint to Seat D with term to expire January 6, 2025

Martha Lopez – Reappoint to Seat C with term to expire January 6, 2025

Seat E – Vacant

**Pueblo FD**

Josh Dufurrena – Reappoint to Seat A with term to expire January 6, 2025

John Peter - Reappoint to Seat B with term to expire January 6, 2025

Michael Jeffries – Reappoint to Seat D with term to expire January 6, 2025

Henry “Hank” Dufurrena – Reappoint to Seat C with term to expire January 6, 2025

Stephen Egger – Reappoint to Seat E with a term expire January 6, 2025

8.A) Staff Memo - Board Appointment/Reappointment  
[Staff Memo Board Reappointments.pdf](#)

9. COMPTROLLER: FINANCIAL REPORT (INFORMATIONAL ONLY)

Humboldt County Comptroller Gina Rackley will provide an overview of current conditions with respect to Humboldt County revenues and expenditures for fiscal year 2023 (July 1, 2022 through June 30, 2023), including an update on the American Rescue Plan Act (ARPA) and other funding available to the County. Information Only.

10. CLOUD SEEDING GRANT WITH HUMBOLDT RIVER BASIN WATER AUTHORITY (FOR POSSIBLE ACTION)

Consideration, discussion and possible approval of grant in the amount of \$3,500 as part of a cloud seeding project sponsored by the Humboldt River Basin Water Authority (HRBWA) in partnership with members of the HRBWA, local mining interests and other non-governmental agencies in northern Nevada. Discussion and possible action.

- 10.A) Staff Memo - Cloud Seeding Funding Request  
[Staff Memo - Cloud Seeding Funds Request.pdf](#)  
[Humboldt\\_WY22\\_final\\_report.pdf](#)  
[HRBWA County cloud seeding letter 12\\_22\\_22.pdf](#)

11. CLERK'S OFFICE: REQUEST TO WAIVE THE ATTRITION POLICY (FOR POSSIBLE ACTION)

Consideration, discussion and possible approval of a request to waive the attrition policy to hire for the position of Administrative Clerk I, II, III. The position became vacant due to the resignation of an employee effective December 23, 2022. Discussion and possible action.

- 11.A) Staff Memo - Clerk's Office - Waive Attrition Policy  
[Clerk - Staff Agenda Report Request for Waiver of Attrition Policy 010323.pdf](#)

12. SHERIFF'S OFFICE: REQUEST FOR WAIVER OF THE ATTRITION POLICY FOR ONE ADMINISTRATIVE CLERK IV AND THREE DEPUTY SHERIFF POSITIONS (FOR POSSIBLE APPROVAL)

Consideration, discussion, and possible approval or a request from the Sheriff's Office for a waiver of the attrition policy for one Administrative Clerk IV position to fill a clerical vacancy left following a promotion of a staff member to Office Manager and three Deputy Sheriff positions following a Deputy taking office as Sheriff and the promotion of two other Deputies to command staff positions. For possible approval.

- 12.A) Staff Memo - Sheriff's Office Waiver of Attrition [20221227](#)  
[Staff Report for Request for Sheriff's Office.pdf](#)

13. PUBLIC WORKS DEPARTMENT: REQUEST TO WAIVE ATTRITION POLICY (FOR POSSIBLE ACTION) AND GENERAL ROAD PROJECTS (FOR INFORMATION ONLY)

- a. Consideration, discussion and possible approval to waive the attrition policy to fill a Road Maintenance Equipment Operator position that will become vacant in January 2023 due to retirement. Discussion and possible action.
- b. A presentation by Humboldt County Public Works Director Don Kalkoske to update the Board on Road projects within Humboldt County, however, no action may be taken on a matter raised until the matter itself has been specifically included on the agenda as an item upon which action may be taken.

13.A) Staff Memo - Waiver of Attrition Policy  
[Staff Report Attrition Policy Waiver 12-13-2022.pdf](#)

14. FACILITY OPERATIONS: REQUEST TO REPLACE CMA DISHWASHER AND APPROVAL TO CONTRACT WITH ADVANCE INSTALLATIONS TO CONDUCT ASBESTOS ABATEMENT (FOR POSSIBLE ACTION) Consideration, discussion and possible approval for the following:

- a. To replace the CMA dishwasher in the Humboldt County Detention Center kitchen in an amount not to exceed \$8,387.34 by T.L. Snyder Enterprises or an approximate amount of \$5,700 by Burney's Commercial Service. Discussion and possible action.
- b. To contract Advance Installations, Inc. to conduct the asbestos abatement at the residence located at 543 Melarkey Street in an amount not to exceed \$13,928. Discussion and possible action.

14.A) Staff Memo - Dishwasher Replacement & Asbestos Abatement  
[Staff Report and Proposals- Detention Center Kitchen CMA Dishwasher Replacement.pdf](#)  
[Asbestos Abatement Staff Report and Proposal-543 Melarkey St.pdf](#)

15. MEMORANDUM OF UNDERSTANDING BETWEEN BLM AND HUMBOLDT COUNTY REGARDING SOLDIER MEADOWS ROAD REROUTE ENVIRONMENTAL ASSESSMENT (FOR POSSIBLE ACTION)  
Consideration, discussion and possible approval of a Memorandum of Understanding (MOU) between the Bureau of Land Management (BLM) and Humboldt County regarding the Soldier Meadows ACEC Road Reroute Environmental Assessment for cooperating agency status, and to authorize County Manager Dave Mendiola to sign the MOU. Discussion and possible action.

15.A) Staff Memo - Soldier Meadows MOU  
[Staff Agenda Request - Soldier Meadows Road Reroute\\_MOU.pdf 20221201\\_HUCO\\_MOU\\_draft.pdf](#)

16. APPROVAL OF COMMENTS FOR SANTA ROSA RANGELAND MANAGEMENT PROJECT (SRRMP) (FOR POSSIBLE ACTION)  
Consideration, discussion and possible approval of a letter of comments from Humboldt County to the United States Forest Service (USFS) for its Environmental Assessment and Draft Decision of Notice and Finding of No Significant Impact (DN/FONSI) for the Santa Rose Management Plan. Discussion and possible action.

16.A) FONSI Comments  
[2022-12-27 DRAFT Ltr HU Co Comments to Final SRRMP FLM 21-329.1 Humboldt l-jm L12-38.pdf](#)

17. MISCELLANEOUS REPORTS AND CORRESPONDENCE  
a. Other information and upcoming meetings  
January 9, 2023 Winnemucca Regional Airport Meeting

January 10, 2023 Winnemucca City Council Meeting

January 12, 2023 Regional Planning Commission

January 17, 2023 Humboldt County Commission Meeting

January 30 & 31, 2023 Humboldt County Commission Retreat

b. Reports from Commissioners regarding other Boards and Committees on which they serve, including POOL/PACT Board, National Wild Horse & Burro Advisory Board, Nevada Association of Counties (NACO), Regional Airport Board, Humboldt River Basin Water Authority (HRBWA), Western Interstate Region (WIR), Legislative Interim Land Council, Humboldt Development Authority (HDA), Winnemucca Visitors & Convention Authority (WCVA), Hospital Board, Humboldt Foundation, Northeastern Nevada Regional Development District (NNRDA), Humboldt County Elk Planning Steering Committee, Paradise Conservation District and the State Land Use Planning Advisory Council (SLUPAC).

**18. FUTURE AGENDA ITEMS**

Whether an item will be placed on a future agenda will be subject to the chairman and/or legal counsel's determination.

**19. PUBLIC COMMENT:**

Public Comments: General public comment is designated for discussion only. The public has the opportunity to address the Commission on any matter not appearing on this agenda; however, no action may be taken on a matter raised until the matter itself has been specifically included on the agenda as an item upon which action may be taken.

**20. ADJOURNMENT**

**21. NOTICE:**

The public is welcome to attend the meeting electronically via Microsoft Teams or by appearing in person at the Humboldt County Courthouse Meeting Room 201 50 West Fifth Street, Winnemucca, Nevada 89445 at the time and date listed on the top of the agenda. There will be a physical location for the meeting; however, the meeting may be accessed electronically through an internet connection at Microsoft Teams link located on the first page of this agenda.

Members of the public may make a public comment at the meeting without being physically present by emailing [publiccomment@humboldtcountynv.gov](mailto:publiccomment@humboldtcountynv.gov) prior to 8:00 a.m. on the day of the meeting and messages received will be transcribed for entry into the record and provided to the Board for review. Members of the public may also make a public comment at the meeting without being physically present by accessing the meeting through the internet connection at Microsoft Teams link above.

Staff reports and supporting material posted for the meeting are available on the Humboldt County website at <https://www.humboldtcountynv.gov/> (click on the "Government" link on the home page) if that information was available when the agenda was posted. If the supporting material/ staff report is not included in the agenda packet, it is available to

the general public at the same time the materials are provided to the Board. The administrative assistant at the County Manager's Office located at 50 West 5th Street, Winnemucca, Nevada, telephone number 775-623-6300 is the designated person from whom a member of the public may request the supporting material for this meeting and the County Manager's Office is the location where the supporting material is available to the public.

## CERTIFICATE OF POSTING

PLACES POSTED: Humboldt Co. Courthouse, 50 W. 5th St.: Rooms 201, 205, & 207 at \_\_\_\_\_ A.M. By: \_\_\_\_\_

Humboldt County Website: [www.hcnv.us](http://www.hcnv.us) at \_\_\_\_\_ A.M. By: \_\_\_\_\_

State of Nevada Website: [www.notice.nv.gov](http://www.notice.nv.gov). \_\_\_\_\_ A.M. By: \_\_\_\_\_

MEETING DATE: \_\_\_\_\_

POSTED BY: Dave Mendiola

DATE POSTED: \_\_\_\_\_

**NOTE FOR SUPPORTING MATERIAL:** A copy of the supporting material for the meeting may be obtained at Commissioner meeting/agendas on the Humboldt County website: [www.hcnv.us](http://www.hcnv.us) or by contacting the County Manager's Office, at 50 W. Fifth Street, Winnemucca, Nevada 89445, (775) 623-6300.

**NOTICE TO PERSONS WITH DISABILITIES** - Reasonable efforts will be made to assist and accommodate physically disabled persons desiring to attend the meeting. Please call the Humboldt County Administrator's Office at 623-6300 in advance so that arrangements may be conveniently made.

**EQUAL OPPORTUNITY NOTICE** - Humboldt County is an Equal Opportunity Employer and will not discriminate against employees or applicants for employment or services in an unlawful manner.

**NON-DISCRIMINATION STATEMENT** - In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its Agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, religion, sex, gender identity (including gender expression), sexual orientation, disability, age, marital status, family/parental status, income derived from a public assistance program, political beliefs, or reprisal or retaliation for prior civil rights activity, in any program or activity conducted or funded by USDA (not all bases apply to all programs). Remedies and complaint filing deadlines vary by program or incident.

Persons with disabilities who require alternative means of communication for program information (e.g., Braille, large print, audiotape, American Sign Language, etc.) should Contact the responsible Agency or USDA's TARGET Center at (202) 720-2600 (voice and TTY) or contact USDA through the Federal Relay Service at (800) 877-9339. Additionally, program information may be made available in languages other than English.

To file a program discrimination complaint, complete the USDA Program Discrimination Complaint Form, AD-3027, found online at [http://www.ascr.usda.gov/complaint\\_filing\\_cust.html](http://www.ascr.usda.gov/complaint_filing_cust.html) and at any USDA office or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by:

(1) Mail: U.S. Department of Agriculture

Office of the Assistant Secretary for Civil Rights

1400 Independence Avenue, SW

Washington, D.C. 20250-9410;

- fax: (202) 690-7422: or
- email: [intake@usda.gov](mailto:intake@usda.gov)

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