

Humboldt County

LIBRARY

Humboldt County Library
Board of Trustees
Board Minutes
May 21, 2024
Humboldt County Library- Meeting Room, Teleconference or Video Conference

Attendance:

Board Members present: Georgette Olsen, Andrea Bryant, Rick McComb
Staff Present: Jessica Anderson, Elizabeth Robinson
Public Present: Thresia Mortensen

Meeting Notice Report: The Director reported that the meeting notice had been duly posted at the Humboldt County Courthouse, Humboldt County Library, and Humboldt County Website.

1. **Call to Order:** Trustee McComb called the meeting to order at 5:00 pm.
2. **Public Comments:** No public comment at this time.
3. **Consent Agenda:**
 - a. **Minutes from April 16th, 2024, meeting:**
 - b. **Routine Expenditures for April 2024:**
 - c. **Current Budget Report for April:**

Trustee McComb asked why the Amazon bill was so high and if that was normal, Director Anderson explained that it was higher than normal because there were SLP purchases, and it was two different vouchers combined. Trustee Olsen moved to approve the consent agenda as presented. All voted aye and the motion carried.

4. **DIRECTOR'S REPORT: (FOR INFORMATION ONLY) – Information on Current Library News/updates.** – Director Anderson let the trustees know that there were two new staff members, Letty and Nate and that they were working out great so far. Director Anderson also talked about attending the brain conference and presenting the library's stay sharp kits. The library hosted an Author Fest which brought in 12 local authors who set up tables that some of the authors took time to really personalize. Director Anderson explained that the children's author Chana Steifel would be in the library this week as well as the local elementary schools. The library was able to bring Chana here by utilizing a LSTA grant.
5. **The Humboldt County Library System's 5-Year Strategic Plan, Updates and Changes for the 2025-2030 Time Period: (FOR DISCUSSION AND POSSIBLE ACTION)** – Director Anderson stated that she had reworked the format of the strategic plan. She wants it to be more of a to do list that they could check items off of for the next five years. She already has a couple things she will be adding after she had talked to the staff during a staff meeting. Some requested items from staff for collection development were Tonies boxes, translation devices and something like Rosetta Stone. Director Anderson went through Programming, Collaborative Partnerships, Staff Development Training, Funding and Grants, and Outreach and Advertising. The strategic plan once updated will be uploaded to the website.
6. **Short Takes for Trustees: (FOR INFORMATION ONLY)** - Trustees watched a short video on Strategic Planning, offered through ALA.
7. **Future Agenda Items and Meeting Dates. Discussion and Possible Action.** The board will next meet on June 25th, 2024, at 5:00 pm.
8. **Public Comments:** No public comment at this time.
9. **Adjournment.** The Board adjourned at 6:16 pm.