

Humboldt County LIBRARY

Humboldt County Library
Board of Trustees
Board Minutes
June 25, 2024
Humboldt County Library- Meeting Room, Teleconference or Video Conference

Attendance:

Board Members present: Georgette Olsen, Andrea Bryant, Becca Fitzgerald
Staff Present: Jessica Anderson, Elizabeth Robinson
Public Present: Macie Dendary

Meeting Notice Report: The Director reported that the meeting notice had been duly posted at the Humboldt County Library, and Humboldt County Website.

1. **Call to Order:** Trustee Bryant called the meeting to order at 5:00 pm.
2. **Public Comments:** No public comment at this time.
3. **Consent Agenda:**
 - a. **Minutes from May 21st, 2024, meeting:**
 - b. **Routine Expenditures for May 2024:**
 - c. **Current Budget Report for May:**

Trustee Olsen moved to approve the consent agenda as presented. All voted aye and the motion carried.

4. **Introduction of New Library Trustees (Beginning July 1st, 2024): (FOR INFORMATION ONLY)** – Trustee Bryant introduced Debbie Ames for a 3-year term and Macie Dendary for a 4-year term. Debbie Ames couldn't make this meeting, but Macie Dendary introduced herself to the trustees. She is an avid bookworm and teaches Kindergarten at Sonoma Heights.
5. **DIRECTOR'S REPORT: (FOR INFORMATION ONLY) – Information on Current Library News/updates.** – Director Anderson let the trustees know that herself and Assistant Director Robinson went to the Directors Summit in Tahoe, where she was on a panel to represent rural libraries. She also let the trustees know that staff member Tanner Ames was accepted into the Leadership Academy that ARSL does. The ARSL conference this year will be held in Springfield, MA. Staff member Jayme Wells had her second baby, a daughter named Carter Wells. Stay Smart Kits went out at the Respite Daycare at the Senior Center. Summer Learning is going great, as of June 17th there have been 277 children signed up and 135 adults. These numbers were just for the main branch, the branch stats haven't been received yet. Director Anderson stated that Denio held an art program offered for free at the library but that could be attended virtually from home for a small price. Director Anderson stated that we were still trying to fill the part time position out in McDermitt. She also told the trustees that she and Assistant Director Robinson had done a full inventory of every item that was on the bookmobile with the new system (Koha) and that it was much easier to use than the previous system (Polaris). She explained that we wouldn't know exactly what was missing until we had a full inventory of the whole library system.
6. **LSTA Grant Preapplication Requirements & Eligibility Paperwork for FY2024** – Director Anderson stated that every year she submitted paperwork that must be filled out to be eligible to apply for LSTA grants. The paperwork included an Application Certification for a specific LSTA Mini Grant, which is the Artist in Residence Program. This grant would bring a local artist into the library to teach art classes and put on two art shows. The artist she will be talking to for this grant is Matt Hilbish. Along with this paperwork she will need to send a copy of the county's last audit. Trustee Olsen asked if the audit for the whole county had to be sent and Director Anderson stated that yes, the whole audit had to be sent because the library was part of the county. Trustee Olsen moved to approve the LSTA Grant Preapplication Requirements & Eligibility Paperwork for FY2024. All voted aye and the motion carried.

7. **Short Takes for Trustees: (FOR INFORMATION ONLY)** - Trustees were supposed to watch a short video on Working with Friends and Foundations but due to technical difficulties this video will be moved to the next meeting.
8. **Future Agenda Items and Meeting Dates. Discussion and Possible Action.** The board will next meet on July 23rd, 2024, at 5:00 pm.
9. **Public Comments:** No public comment at this time.
10. **Adjournment.** The Board adjourned at 5:49 pm.