

Humboldt County

LIBRARY

Humboldt County Library
Board of Trustees
Board Minutes
October 17, 2023
Humboldt County Library- Meeting Room, Teleconference or Video Conference

Attendance:

Board Members present: Georgette Olsen, Andrea Bryant, Rick McComb, Andrea Fetterly, Becca Fitzgerald

Staff Present: Jessica Anderson, Elizabeth Robinson

Legal Counsel: Mike Macdonald

Meeting Notice Report: The Director reported that the meeting notice had been duly posted at the Humboldt County Courthouse, Humboldt County Library, and Humboldt County Website.

1. **Call to Order:** The meeting was called to order at 5:00 pm.
2. **Public Comments:** Trustee McComb noted that the Solar Bench was up in front of the library and wanted to know if there were any cameras that monitored it. Director Anderson stated that there was one across the street on the Child Support building that covered the area.
3. **Consent Agenda:**
 - a. **Minutes from September 19th, 2023, meeting:**
 - b. **Routine Expenditures for September 2023:**
 - c. **Current Budget Report for September:**

Trustee McComb moved to approve the consent agenda, all voted aye, and the motion carried.

4. **Budget Overview for Fiscal Year 2023 & Information on How the Budget Is Tracked (FOR INFORMATION AND DISCUSSION ONLY)** – Director Anderson explained how she gets her numbers for the budget reports presented to the board, and how the numbers can change over the course of each month. Director Anderson also explained that the reports she gives to the board are used to track how much the library has spent in each area using the percentage number on the sides of the reports. Trustee McComb asked when the net proceeds would be a solid number in the reports. Legal Counsel Mike MacDonald stated that those numbers are solid in about May or June. Director Anderson explained that the reason some expenditures aren't reflected in the budget report yet is because those expenditures must go through a commissioner meeting first and get approved before they will show up in the reports.
5. **DIRECTOR'S REPORT: (FOR INFORMATION ONLY) – Information on Current Library News/updates.** – Director Anderson let the trustees know that all except one of the memorial scholarships have been given out. Director Anderson stated that there has been a lot of public participation in the passive puzzle program. Trustee Bryant asked about the Bookmobile Internet. Director Anderson stated that because the internet is cellular internet it doesn't work in some places, so in the future, we would like to go to satellite internet. Director Anderson talked about how popular the puppy yoga program was and that so many people signed up that there ended up being two different classes instead of the original one.
6. **Consideration, Discussion, and Possible Action on Electing a New Chairperson and Vice Chairperson for The Library Board of Trustees (FOR CONSIDERATION, DISCUSSION, AND POSSIBLE ACTION)** – Trustee McComb volunteered to be Vice Chair

again, and Trustee Bryant volunteered to stay the Chairperson. Trustee Olsen moved to keep both Chair positions the same for the time being. All voted aye and the motion carried.

- 7. LHS Common Scholarship Guide for Humboldt County Library Memorial Scholarship: (FOR DISCUSSION AND POSSIBLE ACTION)** – Trustees discussed if they would like any changes to the requirements of the scholarship. The trustees decided not to change anything this year. Trustee Fitzgerald moved to keep the LHS Common Scholarship Guide the same. All voted aye and the motion carried.
- 8. Short Takes for Trustees: (FOR INFORMATION ONLY)** – Trustees watched a short video offered through ALA.
- 9. Future Agenda Items and Meeting Dates. Discussion and Possible Action.** The board will next meet on November 21st, 2023, at 5:00 pm.
- 10. Public Comments:** No public comment at this time.
- 11. Adjournment.** The Board adjourned at 5:58 pm.