

# Humboldt County

## LIBRARY

Humboldt County Library  
Board of Trustees  
Board Minutes  
June 9, 2020  
Humboldt County Library- Teleconference or Video Conference

### Attendance:

**Board Members present:** Georgette Olsen, Rick McComb, Lesley Haas

**Staff Present:** Elizabeth Robinson

**Legal Counsel present:** Wendy Maddox

**Other:** Abel del Real-Nava

**Meeting Notice Report:** Director reported that the meeting notice had been duly posted at the Humboldt County Courthouse, Humboldt County Library, County Annex, Winnemucca City Hall, and Humboldt County Website.

1. **Call to Order:** The meeting was called to order at 5:01 pm.
2. **Public Comments:** No public comment at this time.
3. **Consent Agenda:**
  - a. **Minutes from May 12th, 2020 meeting:** Trustee Haas motioned to approve the minutes from May 12th. All voted aye and the motion carried.
  - b. **Budget Reports:** Trustee Haas motioned to approve May budget reports. All voted aye and the motion carried.
  - c. **Routine Expenditures for May 1, 2020 - May 31, 2020:** Trustee Haas motioned to approve the routine expenditures for May. All voted aye and the motion carried.
4. **Discussion and Possible Action on the approval of the Director's Report for the month of May 2020:**

Trustee McComb stated that he liked to see the picture of the completed Denio Annex building. Trustee Haas asked what the money from the Grow with Google Grant can be used for. Assistant Director Robinson stated that the money could be used for anything the library needs. Discussion on if there needs to be specific programming planned when applying for the Google Grant. Assistant Director Robinson stated that yes, staff member Maria Arroyo has specific programming planned for the Google Grant. Trustee Olsen moved to approve the Director's report for the month of May. All voted aye and the motion carried.
5. **Information only on the 2021 LSTA Competitive Grant award letter for the Humboldt County Library Teen Space. Information only.** Discussion on receiving the award letter and that the library received the full amount that was requested, which was \$ 33,452.00. This money will be designated for use in the teen space which will be located downstairs off of the children's area. Trustee Olsen asked how long we have for this project. Assistant Director stated the project would go until June of 2021. Trustee Olsen asked if there would need to be any major remodeling done. Assistant Director Robinson explained that this grant only covers items that are not permanent, such as shelving, desks, and partitions for walls. Discussion on plans for the teen space which included when programming which will start once there has been input from the targeted audience for this space.

- 6. Information on the Library's new and continuing actions during the COVID-19 situation. For Information Only.** Discussion on how the Humboldt County Library started appointment only entry into the library starting on June 1<sup>st</sup>, 2020. There will 5 people allowed into the building an hour for the first 2 weeks, then 10 people an hour for the last 2 weeks of the month. Discussion on hopefully being able to open the doors to the public starting in July.
- 7. Information only on the Library Budget. Information Only:** Discussion on the CTX tax coming in higher than anticipated for the month of March. A portion of CTX tax money goes to the library. The library has not been asked to make any additional cuts to their budget at this time. Trustee Olsen asked if the library was saving money on the Summer Learning Program this year. Assistant Director Robinson stated that yes, this year the library is saving money due to keeping prizes to a minimum and using items the library had stored in the garage for craft projects.
- 8. Future Agenda Items and Meeting Dates:** The Board will next meet on July 7th, 2020 at 5pm.
- 9. Public Comments:** No public comment at this time.
- 10. Adjournment.** The Board adjourned at 5:18 pm.