

Humboldt County

LIBRARY

Humboldt County Library
Board of Trustees
Board Minutes
July 16, 2019
Nevada Room

Attendance:

Board Members present: Georgette Olsen, Rick McComb, Mary Agnes Boni, Lesley Haas and Susan Putnam

Staff Members present: Jessica Anderson and Sherry Ranf

Legal Counsel present: Wendy Maddox

Other: Abel del Real-Nava, Humboldt County Assistant County Manager/Human Resources Director, and Michelle Cook, Winnemucca Publishing

Meeting Notice Report: Director reported that the meeting notice had been duly posted at the Humboldt County Courthouse, Humboldt County Library, County Annex, Winnemucca City Hall, and Humboldt County Website.

1. **Call to order:** The meeting was called to order at 5:02 pm
2. **Public Comment and Discussion:** There was no public comment at this time.
3. **Consent Agenda: Any items appearing on the consent agenda can be pulled down and discussed in detail (for possible action):** Trustee McComb motioned to bring the consent items A, C, & D down for discussion and approve item B with minor fix. Motion carried.
 - a. **Minutes from May 14, 2019 meeting:** Trustee Olsen made a motion to approve the minutes as corrected. Motion carried.
 - b. **Minutes from June 11, 2019 meeting:**
 - c. **Budget Report:** Trustee Boni motioned to approve after some discussion and clarification about budget line items. Motion carried.
 - d. **Routine Expenditures for June 6, 2019 – July 10, 2019:** Trustee Olsen motioned to approve after some discussion and clarification about expenditures. Motion carried.

4. **Consideration, Discussion and Possible Action on the Director's Report for the month of July:** Discussion of the upcoming NLA conference, recently submitted grants for the 2020FY, improving advertising and marketing on library programs, Future of the Denio Library/Annex and staffing, and the Reading Coalition's work on the Little Libraries. Trustee Haas motioned to approve the Director's Report as presented, and the motion carried.
5. **Consideration, Discussion and Possible Action on the applications received for the position of Library Director and the decision to interview and/or appoint a Library Director from the applicants submitted according to the powers and duties of trustees in NRS 379.025(b):** Trustee Olsen read a letter of recommendation for Jessica Anderson received from Betty Lawrence of the Humboldt County Planning Department. Discussion on the two applicants. Trustee Olsen made a motion to conclude the recruitment with these applicants and go forward with interviews for both candidates, and the motion carried. Trustee Boni made a motion to nominate Trustees Putnam and Trustee Olsen to work with H.R. Director Abel del Real-Nava on interview questions, and the motion carried.
6. **Discussion and Possible Action to adopt the Library Board of Trustees Policy manual and possible action to recommend presentation of manual to the Board of County Commissioners for adoption:** Discussion on the need for Trustee Policies 1-7, and the changes needed for the Policy on the Library Director Investigation. Trustee Olsen motioned to table the policy on the Library Director Investigation until the next meeting and directed Interim Library Director Anderson to e-mail the Board the updated version of the policy with the changes discussed to review. The motion carried. Trustee McComb then made a motion to table the Trustee Policy Manual from items #1 - #7, indefinitely. The motion carried.
7. **Future agenda items and meeting dates:** The Board will next meet on July 16th at 5pm.
8. **Public Comments:**
9. **Adjournment.** The Board adjourned at 6:17 pm

Respectfully Submitted