

Humboldt County

LIBRARY

Humboldt County Library
Board of Trustees
Board Minutes
May 14, 2019
Meeting Room

Attendance:

Board Members present: Georgette Olsen, Rick McComb, Mary Agnes Boni, Lesley Haas, and Susan Putnam

Staff Members present: Jessica Anderson

Legal Counsel present: Anthony Gordon

Other: Abel del Real-Nava, Humboldt County Assistant County Manager/Human Resources Director

Meeting Notice Report: Director reported that the meeting notice had been duly posted at the Humboldt County Courthouse, Humboldt County Library, County Annex, Winnemucca City Hall, and Humboldt County Website.

1. **Call to order:** The meeting was called to order at 5:02 pm
2. **Public Comment and Discussion:** There was no public comment at this time.
3. **Consent Agenda:** Trustee Haas motioned to approve items b & d, while a, c, & e was brought down for discussion. The motion carried.
 - a. Minutes from April 16, 2019 meeting: Discussion about including the upcoming Co-Op Strategic plan from the agenda in the minutes. Trustee Olsen motioned to approve the minutes with changes and the motion carried.
 - b. Minutes from April 30, 2019 Special Meeting
 - c. Budget Report: Discussion on the budget report, and the misc. income line item. Trustee Olsen motioned to approve and the motion carried.
 - d. Routine Expenditures for April 11, 2019 – May 8, 2019
 - e. Director's Report: Discussion on the switching of Book Vendors and collection inventory. Trustee Olsen motioned to approve the Director's Report as presented and the motion carried.
4. Discussion and possible action regarding recommendation to the commissioners of the altered Library budget based on Comptroller Rackley's recommendations to the Board

of Trustees: Discussion on the positions that had been cut and the options we would have after the beginning of the fiscal year to augment the budget to include the cut positions if we had the need to. Trustee McComb motioned to approve the budget with Comptroller Rackley's recommended changes, with the knowledge that if we can prove the need for those cut positions and get approval we can augment the budget after the start of the fiscal year. The motion carried.

5. Discussion and Possible Action regarding recommendation to the commissioners on the architectural proposal for the Denio Annex building from R6Studio in the amount of \$9,850: Tabled
6. Discussion and Possible Action on adopting the proposed Library Board of Trustees Policy Manual: Discussion on the policy for Investigation of the Library Director with HR Director Abel del Real-Nava, with emphasis on the County's and the Trustee's authority while being able to move as quickly as possible and staying within Open-Meeting. Discussion on adding page numbers and clarifying steps in keeping the board notified. No final decisions made, Tabled.
7. Discussion and Possible Action of the Library Board's possibilities and options in appointing or reopening the interview and application process for a Library Director appointing: After discussion of the options available Trustee Boni motioned to reopen the position for Library Director for 1 week internally and then open it to the public for 5 weeks using the County's applicant tracking system to be updated on applicants at the next meeting. The motion carried.
8. Consideration, Discussion and Possible Approval on the list of possible topics/ideas for library advocacy, trainings, or programs including, but not limited to:
 - a. Hosting a community conversation on children's literacy with the Reading Coalition from United Way of Northern Nevada and the Sierras.
 - b. Offering First Aid/AED training to staff
 - c. Offering Assist and Safe Talk training to staff
9. Future agenda items and meeting dates: The Board will next meet on June 11th at 5pm.
10. **Public Comments:** No comments at this time.
11. **Adjournment.** The Board adjourned at 5:52 pm

Respectfully Submitted