

Humboldt County

LIBRARY

Humboldt County Library
Board of Trustees
Special Meeting
Board Minutes
April 30, 2019
Meeting Room

Attendance:

Board Members present: Georgette Olsen, Rick McComb, Mary Agnes Boni, Lesley Haas, and Susan Putnam

Staff Members present: Jessica Anderson and Sherry Ranf

Legal Counsel present: Wendy Maddox

Other: Michelle Cook, Winnemucca Publishers and Gina Rackley, Humboldt County Comptroller

Meeting Notice Report: Director reported that the meeting notice had been duly posted at the Humboldt County Courthouse, Humboldt County Library, County Annex, Winnemucca City Hall, and Humboldt County Website.

1. **Call to order:** The meeting was called to order at 5 pm
2. **Public Comment and Discussion:** There was no public comment at this time.
3. **Discussion and possible action regarding recommendation to the commissioners of the quotes received from Michael Clay Construction regarding the repair to the Denio Annex Building for siding, in the amount of \$36,523.41, and columns, in the amount of \$6,923.07, to be put out to bid:** Discussion on the quotes being over \$25K and the recommendation from legal council that they be put out to bid since we do not have a 2nd quote. Rick motioned to submit the information about the quotes to the County Commissioners, and the motion carried.
4. **Discussion and possible action on whether to replace the water system or set a quarterly schedule to monitor the water for the first year; discussion and possible action on the results from the last three months of well water tests from the Denio Branch Library location. Discussion will focus on if the need to get quotes and replace the water system still exists or if the samples are acceptable – less than 0.6 mg/L iron and less than 15 color units – the water system will not need to be replaced but**

monitoring will need to be put on a quarterly schedule for iron and color for 1 year. After a year of no issue, Denio can go on triennial sampling for iron and color, along with the secondary inorganic chemical monitoring routine required: All three samples came back within range, Mary motioned that the Denio Library set a quarterly schedule for iron and color testing for the next year, and the motion carried.

5. **Discussion and possible action on the recommendation to the commissioners for approval of the four year cooperative agreement contract, effective July 1, 2019 through June 30, 2023, between the State of Nevada acting by and through its Nevada Library Cooperative and the Humboldt County Library:** Lesley motioned to present a recommendation to the Commissioners for approval regarding the four year Cooperative contract subject to the D.A.'s approval, and the motion carried.

6. **Information on upcoming combined meeting between the Board of Trustees and Board of Commissioners to discuss Library budget and placement on the tax roll:** A combined meeting was requested by one of the Commissioners as the budget was not balanced and Gina came with some recommendations. Gina recommended the following solutions to the board regarding the <\$570,989> deficit fund balance.
 - a. Add the Library onto the tax roll at a rate of .0265 cents (reassigned .0065 cents from the Co-Op Ext and .0200 from 6th Judicial) for an increase in revenue to the Library Fund in the amount of \$272,959
 - b. Removing the Salaries & Benefits for the Vacant Asst. Library Director (\$133,154) and Asst. Bookmobile Driver (\$64,523) positions for reduced expenditures from the Library Fund in the amount of \$197,677.
 - c. Reducing Services & Supplies and Books & Publications each by \$5,000 for reduced expenditures from the Library Fund in the amount of \$10,000.
 - d. Remaining shortfall of <\$90,353> resolved with a Transfer In from PILT.

7. **Public Comments:** No comments at this time.

8. **Adjournment.** The Board adjourned at 5:57 pm

Respectfully Submitted