

Humboldt County

LIBRARY

Humboldt County Library

Board of Trustees

Board Minutes

April 19, 2016

Humboldt County Library Nevada Room

Attendance:

Board Members present: Susan Putnam, Debbie Stone, Mary Beene, and Barbara Duncan

Board Members absent: Dale Mentaberry

Staff Members present: Jessica Dyk and Cynthia O

Other Attendees: Nate Blanton

Meeting Notice Report: Cyndi O reported that the meeting notice had been duly posted at the Humboldt County Courthouse, Humboldt County Library, County Annex, Winnemucca City Hall, Humboldt County Website.

1. **Call to order:** The meeting was called to order at 5:04 p.m. by Mary Beene.
2. **Public Comment and Discussion:** No public comment at this time.
3. **Minutes:** Susan Putnam made a motion to approve March 22, 2016 minutes. Barbara Duncan provided a second to that motion. All voted aye. Barbara Duncan made a motion to approve March 30, 2016 minutes. Susan Putnam provided a second to that motion. All voted aye.
4. **Expenditures:** The expenditures were reviewed and discussed.
5. **Budget:** The current financial standing of the library was discussed.
6. **Front Area Remodel and Memorial:** Nate provided an update on the front area remodel. Barbara Duncan made a motion to have Nate purchase the necessary products and send the invoice to Cyndi O. Susan Putnam provided a second. All voted aye.

7. **Denio Library Expansion:** An update on the Denio Library Expansion was provided.
8. **Future Library Use of Adjacent Properties:** There was discussion of possible library uses for the property adjacent to the library. The board decided to do more research into the benefits of having the adjacent property. Barbara Duncan made a motion to have Cyndi O proceed with the investigation of the benefits of the adjacent property. Susan Putnam provided a second to that motion. All voted aye.
9. **Library Strategic Plan:** Discussion of feedback on the library strategic plan was discussed. The library board collectively agreed that the library should be closed the last Friday and Saturday of April in order to rearrange the library.
10. **Library Logo:** The library board reviewed the possible logo options. Susan Putnam made a motion to allow the staff to choose their logo and any other social media images. Debbie Stone provided a second to that motion. All voted aye.
11. **Safety Rail Installation:** Barbara Duncan made a motion to have a contractor come in and install a safety rail. Susan Putnam provided a second to that motion. All voted aye.
12. **E-rate:** Requirements to be eligible for E-rate were discussed. Debbie Stone made a motion to instruct Cyndi O to move forward with the actions regarding the E-rate and public computer filtering. Susan Putnam provided a second to that motion. All voted aye.
13. **Public Comments:** There was no public comment at this time.
14. **May Board Meetings:** The next library board meeting will be held on May 17, 2016 at 5:00 p.m.
15. **Adjournment:** The Board adjourned at 6:15 p.m.

Respectfully Submitted