

Humboldt County

LIBRARY

Humboldt County Library

Board of Trustees

Board Minutes

March 22, 2016

Humboldt County Library Nevada Room

Attendance:

Board Members present: Susan Putnam, Debbie Stone, and Barbara Duncan

Board Members absent: Dale Mentaberry, Mary Beene

Staff Members present: Jessica Dyk, Sherry Ranf, and Cynthia O

Other Attendees: None

Meeting Notice Report: Cyndi O reported that the meeting notice had been duly posted at the Humboldt County Courthouse, Humboldt County Library, County Annex, Winnemucca City Hall, Humboldt County Website.

1. **Call to order:** The meeting was called to order at 5:05 p.m. by Susan Putnam.
2. **Public Comment and Discussion:** No public comment at this time.
3. **Minutes:** Barbara Duncan made a motion to approve February's minutes. Susan Putnam provided a second to that motion. All voted aye.
4. **Expenditures:** Debbie Stone made a motion to approve the budget as it stands. Barbara Duncan provided a second to that motion. All voted aye.
5. **Front Area Remodel and Memorial:** The idea of having a water fountain in the front area was discussed. Debbie Stone made a motion to table the discussion of the water fountain. Barbara Duncan provided a second. All voted aye.
6. **Memorial Within Library:** Possible options for the memorial within the library were discussed. Barbara Duncan made a motion to use the walnut plaque measuring 48 X 18 inches. Debbie Stone provided a second for that motion. All voted aye.

7. **Denio Library Expansion:** One appraisal for the Dunsmore property has been completed the second will be completed this week. This topic was tabled for future discussion.
8. **Future Library Use of Adjacent Properties:** There was discussion of possible library uses for the property adjacent to the library. This topic was tabled for later.
9. **Library Fee Schedule:** The library board reviewed the draft fee schedule. Barbara Duncan made a motion to approve the fee schedule as presented to us on March 22, 2016. Debbie Stone provided a second. All voted aye.
10. **Winnemucca Branch Hours:** Possible changes to open library hours were discussed. Debbie Stone provided a motion that the library change the hours to Monday 9:00 a.m. - 6:00 p.m., Tuesday and Wednesday 9:00 a.m.- 8:00 p.m., Thursday 9:00 a.m. - 6:00 p.m., Friday 9:00 a.m. - 5:00 p.m., and Saturday 10:00 a.m. - 4:00 p.m. and revisit the topic in the fall. Barabara Duncan provided a second. All voted aye.
11. **E-Rate:** The application process for e-rate was discussed. Barbara Duncan made a motion to have Cyndi apply for e-rate. Debbie Stone provided a second. All voted aye.
12. **Sale of Old Bookmobile:** The bookmobile contract was approved March 22, 2016.
13. **Unique Management Services:** Debbie Stone made a motion that Cyndi O use her discretion in regards to using Unique Management Services. Barbara Duncan provided a second to that motion. All voted aye.
14. **April Agenda Items:** Agenda items for April include Denio Library Expansion, properties adjacent to the library, and memorial remodel.
15. **Public Comments:** There was no public comment at this time.
16. **April Board Meetings:** The next library board meeting will be held on April 19, 2016 at 5:00 p.m.
17. **Adjournment:** The Board adjourned at 6:43 p.m.

Respectfully Submitted