

Humboldt County

LIBRARY

Humboldt County Library

Board of Trustees

Board Minutes

September 20, 2016

Humboldt County Library Nevada Room

Attendance:

Board Members present: Susan Putnam, Mary Beene, and Barbara Duncan

Board Members absent: Dale Mentaberry

Staff Members present: Cynthia O and Joy Holt

Other Attendees: Joyce Mendiola

Meeting Notice Report: Cyndi O reported that the meeting notice had been duly posted at the Humboldt County Courthouse, Humboldt County Library, County Annex, Winnemucca City Hall, Humboldt County Website.

1. **Call to order:** The meeting was called to order at 5:00 p.m. by Susan Putnam.
2. **Public Comment and Discussion:** No public comment at this time.
3. **Minutes:** Susan Putnam made a motion to move the minutes from the last meeting to the next meeting. Georgette Olsen provided a second to that motion. All voted aye.
4. **Expenditures:** Barbara Duncan made a motion to accept the routine voucher expenditures. Susan Putnam provided a second. All voted aye. The expenditures were reviewed and discussed.
5. **Budget:** Board reviewed Collections sheets provided. The current financial standing of the library was discussed.

6. **Sheri Allen Memorial:** Update on Sheri Allen Memorial was discussed. Joyce Mendiola was present for this discussion.
7. **Denio Library Expansion:** An update on the Denio Library Expansion was provided.
8. **Safety Rail Installation:** Project commencement was discussed,
9. **Update on Interview process for Library Assistant position.** Selected candidate was discussed.
10. **Future Library Reimbursement:** Possible future action regarding this matter was discussed.
11. **Future Agenda Items:** Further agenda items were discussed. Particularly, the Denio Library Expansion.
12. **Public Comments:** There were no public comments at this time.
13. **Future Board Meetings:** The next library board meeting will be a special meeting held on October 11, 2016 at 5:00 P.M.
14. **Adjournment:** The Board adjourned at 6:15 p.m.

Respectfully Submitted