

Notice of Public Meeting
HUMBOLDT COUNTY BOARD OF COMMISSIONERS REGULAR MEETING AND BUDGET HEARINGS
Humboldt County Board of Commissioners Special Meeting and Budget Hearings
Monday, April 04, 2022
8:30 AM:

Humboldt County Courthouse Meeting Room 201
50 West Fifth Street, Winnemucca, Nevada 89445

VIRTUAL AND IN PERSON
Commission Meeting Room is Open
(Limited Seating Due to Distancing Requirements)

FOR TELECONFERENCE OR VIDEO CONFERENCE ACCESS

Click here to join the meeting:
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Or by phone: +1 775-446-0241, Conference ID: 361 642 708#

All times on this agenda are approximate. Consideration of items may require more or less time than is scheduled. Items on the agenda may be taken out of order; the public body may combine two or more agenda items for consideration; and the public body may remove an item from the agenda or delay discussion relating to an item on the agenda at any time. Public comment is designated for discussion only. The public has the opportunity to address the Commission on any matter not appearing on the agenda; however, no action may be taken on Matter raised until the matter itself has been specifically included on the agenda as an item upon which action may be taken. Additionally, public comment may be heard on any item listed on the Agenda. Persons are invited to submit comments in writing and/or attend and make comments on any agenda item at the Commission meeting. All public comment may be limited to three (3) minutes per person, at the discretion of the Commission.

Agenda - Monday, April 4, 2022

1.CALL TO ORDER

2.PLEDGE OF ALLEGIANCE

3.PUBLIC COMMENT - General public comment is designated for discussion only. The public has the opportunity to address the Commission on any matter not appearing on this agenda; however, no action may be taken on a matter raised until the matter itself has been specifically included on the agenda as an item upon which action may be taken.

4.APPROVAL OF MINUTES (FOR POSSIBLE ACTION) - Discussion and action on correction/approval of minutes for discussion and action on correction/approval of minutes for March 27, 2017 (Budget

Hearing); April 3, 2017; May 1, 2017 (Joint); May 15, 2017; June 19, 2017; July 10, 2017; August 7, 2017 (Joint); August 21, 2017; December 11, 2017 (Joint); January 16, 2018; January 29, 2018 (Retreat); February 5, 2018; February 20, 2018; March 5, 2018; April 2, 2018 (Budget Hearing); April 9, 2018; August 6, 2018; August 20, 2018; September 17, 2018; October 1, 2018; October 15, 2018; March 18, 2019; March 25, 2019 (Budget Hearings); April 1, 2019; May 6, 2019; May 15, 2019 (Special); May 20, 2019; June 3, 2019; June 17, 2019; June 25, 2019 (Special); August 5, 2019; August 19, 2019; September 3, 2019; September 16, 2019; October 21, 2019; November 4, 2019; November 25, 2019 (Special); December 16, 2019; January 6, 2020; January 21, 2020 (Combined Regular and Retreat); February 3, 2020; March 2, 2020; March 19, 2020; April 6, 2020; April 14, 2020 (Special); April 20, 2020; May 4, 2020; June 15, 2020 (Joint); July 17, 2020 (Special Joint); July 20, 2020; August 17, 2020; August 20, 2020 (Special Meeting); September 8, 2020; September 9, 2020 (Special); September 21, 2020; September 30, 2020 (Special); October 5, 2020 (Special Joint Meeting); October 19, 2020; November 9, 2020; November 13, 2020 (Special Canvass); November 23, 2020; December 14, 2020; January 4, 2021; January 25, 2021 (Special Meeting); February 8, 2021; February 22, 2021 (Special Joint Meeting); February 22, 2021; March 8, 2021; March 22, 2021; March 29, 2021 (Budgets); April 8, 2021 (Special Meeting); June 21, 2021; July 19, 2021; August 9, 2021; August 12, 2021 (Special Meeting); August 23, 2021; September 7, 2021; September 20, 2021; November 8, 2021; and November 22, 2021; December 13, 2021; January 3, 2022; January 24, 2022 (Commission Retreat), March 7, 2022, and March 21, 2022. Discussion and possible action.

5. APPROVAL OF EXPENDITURES FOR HUMBOLDT COUNTY FOR MARCH 21, 2022 THROUGH APRIL 4, 2022 (FOR POSSIBLE ACTION)

6. HUMAN RESOURCES: APPOINTMENT OF DENNI BYRD AS HUMBOLDT COUNTY HUMAN SERVICES DIRECTOR (FOR POSSIBLE ACTION) - Consideration, discussion and possible appointment of Denni Byrd as Humboldt County Human Services Director with a starting salary of \$83,860.97 annually. Discussion and possible action.

Human Resources Staff Memo and Resume

[20220325 Staff Report for Appointment of Denni J. Byrd to Human Services Director Position.pdf](#)

[Resume for Byrd, Denni J. - Redacted.pdf](#)

7. SHERIFF: REQUEST TO ADD THE DONATE LIFE FLAG TO THE FLAG POLE LOCATED AT THE HUMBOLDT COUNTY COURT HOUSE (FOR POSSIBLE ACTION) - Consideration, discussion and possible approval to add the Donate Life Flag to the flag pole located at the Humboldt County Court House. The flag would be placed under the Nevada State Flag. Discussion and possible action.

Staff Memo - April 2022 National Donate Life Month Support Documents

[Staff Memo - Donate Life Month.pdf](#)

[2022-NDLM-Donation-and-Transplantation-Statistics-.pdf](#)

[DonateLifeMonth-GeneralPartners-Flyer.pdf](#)

8. REQUEST TO APPROVE HANSFORD CONSULTING APPRAISAL PROPOSAL (FOR POSSIBLE ACTION) - Consideration, discussion and possible approval of an appraisal proposal of Gold Country Water system from Hansford Consulting in an amount not to exceed \$12,000. Discussion and possible action.

Staff Memo - Hansford Consulting Appraisal of Gold Country Water

[Staff Agenda - Hansford Consulting Appraisal of Gold Country Water.pdf](#)

[200337 HEC Proposal - Gold Country.pdf](#)

9.FISCAL YEAR 2022-23 BUDGET WORKSHOP (FOR POSSIBLE ACTION) - This meeting is the first public hearing on the fiscal year 2022-23 budgets. The Board of County Commissioners is required to hold budget hearings in accordance with NRS 354.596. The county offices, departments, and boards will present and discuss their fiscal year 2022-23 budget proposals with the Board of County Commissioners during the budget workshops. The budget workshops may include the presentation, review, and discussion of revenues, expenditures, and transfers to and from county funds, and specific funding requests including, but not limited to, additions or deletions to personnel, equipment, supplies, and services used or received. The Board of County Commissioners may take action for tentative approval of the proposed budget, but all budgets are subject to final approval and action at the time final budgets are submitted.

NOTE: Miscellaneous General Fund Budgets will be reviewed as time permits throughout the meeting.

10.FISCAL YEAR 2022-23 BUDGET OVERVIEW BY COUNTY MANAGER AND COMPTROLLER/AUDITOR (FOR POSSIBLE ACTION) -

Humboldt County Comptroller Gina Rackley will provide an overview of current conditions with respect to Humboldt County revenues and expenditures for fiscal year 2022 (July 1, 2021 through June 30, 2022), and an overview of the FY2023 budget. County Manager Dave Mendiola will provide his annual budget message. Information Only.

Comptroller Rackley and County Manager Mendiola's Remarks

[Comptrollers Budget Message for Budget Workshop.pdf](#)

[Fiscal Year 2022-2023 Manager Budget Message.pdf](#)

11.ASSESSOR (100-007)/ASSESSOR TECHNOLOGY FUND (217) (FOR POSSIBLE ACTION) -

- A) Assessor
- B) Assessor Technology Fund

12.COOPERATIVE EXTENSION (203) (FOR POSSIBLE ACTION)

13.6TH JUDICIAL DISTRICT COURT (FUND 205) (FOR POSSIBLE ACTION) -

- A) Juvenile Probation (034)
- B) District Court (043)
- C) Law Library (045)
- D) Specialty Court (Fund 208)

**This may be delayed until later in the day or a later date depending on the judge's court calendar.

14.GENERAL FUND (100) (FOR POSSIBLE ACTION) -

Commissioners (001)
Administration (002)
Personnel (014)
Other General Government (015)
Insect Control (061)
Intergovernmental (086)
Emergency Management (036)

15.95-80 RDA (FUND 220) AND HUMAN SERVICES (FUND 201 AND 211) (FOR POSSIBLE ACTION)

- A) 95-80 RDA
- B) Human Services
 - Indigent Services (201)
 - Indigent Medical (211)

16.CLERK (004) (FOR POSSIBLE ACTION) -

- A) Clerk (004)
- B) Elections (003)

17.TREASURER (005) (FOR POSSIBLE ACTION)

18.RECORDER (100-006) (FOR POSSIBLE ACTION) -

- A) Recorder (100-006)
- B) Recorder Technology Fund

19.COMPTROLLER/AUDITOR (100-010) (FOR POSSIBLE ACTION) -

- A) Comptroller/Auditor (100-010)
- B) Rural Street Lights (100-051)
- C) Public Health Nurse (100-060)
- D) Other Culture & Recreation (100-071)
- E) Community Support (100-080)
- F) Stabilization Fund (206)
- G) Genetic Marker Test (213)
- H) Unemployment Compensation (214)
 - I) Payment in Lieu of Taxes (PILT) (215)
- J) Compensated Absences (216)
- K) Capital Projects (301)
- L) Building Reserve (302)
- M) Debt Service Fund (400)
- N) Solid Waste Management (502)

O) Consideration, discussion and possible action to transfer funds from the General Fund to the following:

- Self-pay Fund and/or Extraordinary Repairs and Maintenance Fund, which will be needed to be established to launch the new insurance plan and set-aside money for specific capital expenditures. Discussion and possible action.

20.SHERIFF'S OFFICE (FOR POSSIBLE ACTION) -

Patrol (100-030)
Detention (100-031)
Dispatch (100-032)
Task Force (100-037)
911 Enhancement (218)

21.JUSTICE COURT (100-042) (FOR POSSIBLE ACTION) -

Justice Court (100-042)
Administrative Assessment (209)
Administrative Assistant/Court Facilities (219)

22.BUILDINGS & GROUNDS (100-009) (FOR POSSIBLE ACTION)

23.PLANNING (100-011) (FOR POSSIBLE ACTION)

24.TECHNOLOGY SERVICES DEPARTMENT - COMPUTER SYSTEMS (100-008) AND COMMUNICATIONS (100-012)/HUMBOLDT TV DISTRICT (501)/QUINN RIVER TV (709)/DENIO TV (710) (FOR POSSIBLE ACTION) -

Computer Systems (100-008)
Communications (100-012)
Humboldt TV District (501)
Quinn River TV District (709)
Denio TV District (710)

25.LUNCH BREAK (NOON TO 1 PM APPROXIMATE)

26.DISTRICT ATTORNEY (100-040) (FOR POSSIBLE ACTION) -

District Attorney (100-040)
Child Support (100-041)
Check Restitution (210)

27.BUILDING INSPECTOR (100) (100-040) (FOR POSSIBLE ACTION)

28.PUBLIC DEFENDER (100-048) (FOR POSSIBLE ACTION)

29.ALTERNATE PUBLIC DEFENDER (100-049) (FOR POSSIBLE ACTION)

30.PUBLIC WORKS DEPARTMENT (202) (FOR POSSIBLE ACTION) -

Road Fund (202)
Regional Transportation Fund (204)
City (204-052)
County (204-053)
Paradise Sewer (708)
Star City Water (503)
McDermitt Water (760)
McDermitt Sewer (761)

31.LIBRARY (207)/LIBRARY MEMORIAL FUND (740) (FOR POSSIBLE ACTION) -

Library (207)
Library Memorial Fund (740)

32.WINNEMUCCA EVENTS COMPLEX FUND (212) (FOR POSSIBLE ACTION) -

AG District 3 (212-070)
Indoor Events Center (212-073)

33.REVIEW AND POSSIBLE REVISIONS OF WORKSHOP ACTIONS AND NEED TO RECONVENE ON TUESDAY, APRIL 5, 2022 (FOR POSSIBLE ACTION) - Consideration, discussion, and possible actions based on review of the decisions made during the hearing, including, but not limited to revisions to individual budgets, and a determination to continue the hearings into Tuesday, April 5, 2022 (if necessary). Discussion and possible action.

34.PUBLIC COMMENT: - Public Comments: General public comment is designated for discussion only. The public has the opportunity to address the Commission on any matter not appearing on this agenda; however, no action may be taken on a matter raised until the matter itself has been specifically included on the agenda as an item upon which action may be taken.

35.ADJOURNMENT

36.NOTICE: - The public is welcome to attend the meeting electronically via Microsoft Teams or by appearing in person at the Humboldt County Courthouse Meeting Room 201 50 West Fifth Street, Winnemucca, Nevada 89445 at the time and date listed on the top of the agenda. There will be a

physical location for the meeting; however, the meeting may be accessed electronically through an internet connection at Microsoft Teams link.

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[**JOIN**](#)

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Members of the public may make a public comment at the meeting without being physically present by emailing publiccomment@humboldtcountynv.gov prior to 8:00 a.m. on the day of the meeting and messages received will be transcribed for entry into the record and provided to the Board for review. Members of the public may also make a public comment at the meeting without being physically present by accessing the meeting through the internet connection at Microsoft Teams link above.

Staff reports and supporting material posted for the meeting are available on the Humboldt County website at <https://www.hcnv.us/> (click on the "Government" link on the home page) if that information was available when the agenda was posted. If the supporting material/ staff report is not included in the agenda packet, it is available to the general public at the same time the materials are provided to the Board. The administrative assistant at the county manager's office located at 50 West 5th Street, Winnemucca Nevada, telephone number 775-623-6300 is the designated person from whom a member of the public may request the supporting material for this meeting and the County Administrator's office is the location where the supporting material is available to the public.

NOTICE: The County Commission may close the meeting to receive information from legal counsel pursuant to Nevada Revised Statutes 241.015

Humboldt County Board Of Commissioners Regular Meeting And Budget Hearings

April 4, 2022

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CERTIFICATE OF POSTING

PLACES POSTED: Humboldt Co. Courthouse, 50 W. 5th St.: Rooms 201, 205, & 207 at 8:45 A.M. By: MC

Humboldt County Website: www.hcnv.us at _____ A.M. By: _____

State of Nevada Website: www.notice.nv.gov _____ A.M. By: _____

MEETING DATE: April 4, 2022 POSTED BY: MICHELLE COOK

DATE POSTED: March 30, 2022

NOTE FOR SUPPORTING MATERIAL: A copy of the supporting material for the meeting may be obtained at Commissioner meeting/agendas on the Humboldt County website: www.hcnv.us or by contacting Dave Mendiola, County Administrator, at 50 W. Fifth Street, Winnemucca, Nevada 89445, (775) 623-6300

NOTICE TO PERSONS WITH DISABILITIES - Reasonable efforts will be made to assist and accommodate physically disabled persons desiring to attend the meeting. Please call the Humboldt County Administrator's Office at 623-6300 in advance so that arrangements may be conveniently made.

EQUAL OPPORTUNITY NOTICE - Humboldt County is an Equal Opportunity Employer and will not discriminate against employees or applicants for employment or services in an unlawful manner.

NON-DISCRIMINATION STATEMENT - In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its Agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, religion, sex, gender identity (including gender expression), sexual orientation, disability, age, marital status, family/parental status, income derived from a public assistance program, political beliefs, or reprisal or retaliation for prior civil rights activity, in any program or activity conducted or funded by USDA (not all bases apply to all programs). Remedies and complaint filing deadlines vary by program or incident.

Persons with disabilities who require alternative means of communication for program information (e.g., Braille, large print, audiotape, American Sign Language, etc) should Contact the responsible Agency or USDA's TARGET Center at (202) 720-2600 (voice and TTY) or contact USDA through the Federal Relay Service at (800) 877-9339. Additionally, program information may be made available in languages other than English.

To file a program discrimination complaint, complete the USDA Program Discrimination Complaint Form, AD-3027, found online at http://www.ascr.usda.gov/complaint_filing_cust.html and at any USDA office or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by:

- (1) Mail: U.S. Department of Agriculture
Office of the Assistant Secretary for Civil Rights
1400 Independence Avenue, SW
Washington, D.C. 20250-9410;
- (2) fax: (202) 690-7422; or
- (3) email: program.intake@usda.gov

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